

# CSC Scholarship Review Process

## Step 1-Application will be reviewed for Required Documents and Disqualifiers

### A: Required Scholarship Documentation (CSC Scholarship Application)

*Customer must provide a copy of the following:*

- iMatch Skills® print out, "My Summary"
- NCRC certificate, NCRC scores, exception to NCRC request, or future test date
- Occupation Information Center Report (from OLMIS or O\*Net) for occupation
- Verification of acceptance into the school/program
- Student Aid Report from FAFSA application, if you submitted one

### B: Disqualifiers for Scholarship (CSC Scholarship Application)

- Application was incomplete
- Applicant has not demonstrated that s/he has the skills and qualifications necessary to complete training.
- Did not describe how occupational goal will increase earning potential and employment opportunities in Linn, Benton or Lincoln County.
- OLMIS data for desired occupation indicates limited or no employment opportunities.
- Currently has a degree, certificate, or significant work experience in an occupation in which OLMIS data indicates a highly positive outlook **and** applicant has no barriers preventing a return to work in this occupation.
- Did not explain why current skills and experience are not leading to employment.
- Did not explain how to successfully complete training plan after the CSC Scholarship is exhausted.
- Laid off workers: Former employer has been certified for Trade Act funds; see a Trade Act representative for training assistance.
- Applicant has a conviction and did not document how criminal background will not be a barrier to gain employment in new occupation.
- Applicant is in default status for a federal student loan.
- Other: \_\_\_\_\_

If the application is missing **Required Documents** or a **Disqualifier** is checked, the application will not move on to Step 2-Scoring of the questions. If application is not recommended, Reviewer will sign and date the application and check reason(s) for not being recommended.