

COMMUNITY SERVICES CONSORTIUM GOVERNING BOARD

March 30, 2020 – 2:00 pm - 4:00 pm

Electronic Meeting

Connection via ZOOM and telephone:
<https://zoom.us/j/907550823> – Meeting ID: 907 550 823
Calling from West Coast: 1 669 900 6833
In case of technical issues,
call Conference Bridge: 541 248 6080 passcode 7777

AGENDA

- I. CALL TO ORDER
- II. CONFIRMATION OF A QUORUM
- III. HEARING OF THE PUBLIC
- IV. INTRODUCTIONS OF GUESTS
- V. COMMENTS FROM THE CHAIR
- VI. CHANGES OR ADDITIONS TO THE AGENDA
- VII. **FISCAL YEAR 2018-2019 AUDIT REPORT PRESENTATION** – Ryan Pasquarella -
Grove, Mueller & Swank, CPAs
This report was sent to each Governing Board member during February 2020. This report is also accessible from CSC's Website. Copies are available from CSC's Finance Department at CSC's Albany Regional Office – 250 Broadalbin Street, SW, Suite 2A.
Action requested: Accept audit report for Fiscal Year 2018-2019.
- VIII. **MINUTES APPROVAL**
 - A. Review Minutes of the January 27, 2020 Governing Board Meeting – Attachment 1
Action requested: Approve the January 27, 2020 Governing Board meeting minutes.

- B. Review Minutes of the February 24, 2020 Governing Board Executive Committee Meeting – Attachment 2

Action requested: Approve the February 24, 2020 Governing Board Executive Committee meeting minutes.

IX. ACTING EXECUTIVE DIRECTOR'S REPORT – Pegge McGuire

- A. Executive Director Status Update
- B. Coronavirus (COVID 19) Response Plans
- C. Charter Amendments
- D. Community Services Consortium/Oregon Cascades West Council of Governments Merger Discussions Status Update
- E. Facilities
- F. Upcoming Opportunities
- G. Grant Status Update – Attachment 3
- H. Undesignated Funds Report – Attachment 4
- I. Monitoring Report with Response – Attachment 5
 - 1. Rent Guarantee Program

X. COMMUNITY SERVICES BLOCK GRANT ORGANIZATIONAL STANDARDS REQUIREMENTS

- A. Standard 5.9 – Programmatic Reports
 - 1. Linn Benton Food Share
- B. Standard 8.3 – Financial Audit/Comprehensive Annual Financial Report (*see agenda item VII. Fiscal Year 2018-2019 Audit Report Presentation*)
- C. Standard 8.4 – Community Services Block Grant Monitoring Findings Notices
- D. Standard 8.7 – Financial Reports of Programs Advised by Board (*see agenda item XI. Finance – B Statement of Activities*)

XI. FINANCE – Connor Lyons

- A. Supplemental Budget 2, Fiscal Year 2019-2020 – Attachment 6

Action requested: Approve Supplemental Budget 2, Fiscal Year 2019-2020, by means of a Resolution.

B. Statement of Activities – January 2020 – Attachment 7

Action requested: Accept January 2020 Statement of Activities.

XII. HEAD START – Dr. Suzanne Miller

A. Governing Board/Policy Council Report – March 2020 – Attachment 8

Action requested: Approve Governing Board/Policy Council Report – March 2020.

B. Operations Report/Statement of Revenues and Expenditures – February 2020 – Attachment 9

Action requested: Approve Operations Report/Statement of Revenues and Expenditures – February 2020.

XIII. ADJOURN/CLOSE

MEETING CALENDAR

(Meetings may be held electronically only during Coronavirus (COVID-19) pandemic.)

DAY	MONTH	MEETING	TIME	LOCATION
Monday	April 20	Executive Committee	2:00 pm - 4:00 pm	Corvallis
Monday	May 18	Full Board	2:00 pm - 4:00 pm	Corvallis
Monday	June 1	Executive Committee and Budget Committee (Budget Proposal)	1:30 pm - 4:00 pm	April
Monday	June 22	Full Board (Budget Approval)	2:00 pm - 5:00 pm	Albany
July – Optional Meeting – TBD				

Call Emely Day at Community Services Consortium (541-704-7643) concerning any needed communication and access accommodations for meetings.