

## COMMUNITY SERVICES CONSORTIUM GOVERNING BOARD

May 28, 2021 – 2:30 pm - 4:30 pm

### Electronic Meeting

Email [EDay@CommunityServices.us](mailto:EDay@CommunityServices.us) for connection information.

## AGENDA

- I. CALL TO ORDER
- II. CONFIRMATION OF A QUORUM
- III. HEARING OF THE PUBLIC
- IV. INTRODUCTIONS OF GUESTS
- V. COMMENTS FROM THE CHAIR
- VI. CHANGES OR ADDITIONS TO THE AGENDA
- VII. MINUTES APPROVAL
  - A. Review Minutes of the March 19, 2021 Governing Board Meeting – Attachment 1  
**Action requested: Approve the March 19, 2021 Governing Board meeting minutes.**
  - B. Review Minutes of the March 26, 2021 Governing Board Executive Committee Meeting – Attachment 2  
**Action requested: Approve the March 26, 2021 Governing Board Executive Committee meeting minutes.**
  - C. Review Minutes of the April 30, 2021 Governing Board Executive Committee Meeting – Attachment 3  
**Action requested: Approve the April 30, 2021 Governing Board Executive Committee meeting minutes.**

**VIII. ACTING EXECUTIVE DIRECTOR'S REPORT – Pegge McGuire**

- A. Amended Charter Update
- B. Facilities
- C. Community Needs Assessment
- D. New Funding
- E. Grant Status Update – Attachment 4
- F. Undesignated Funds Report (*not available because of staffing workload priorities and time constraints*)

**IX. EXECUTIVE DIRECTOR POSITION**

*[The proposed employment contract was previously submitted to Governing Board members for their review.]*

**Action requested: Approve employment contract for Executive Director position.**

**X. COMMUNITY SERVICES BLOCK GRANT ORGANIZATIONAL STANDARDS REQUIREMENTS**

- A. Standard 8.7 – Financial Reports of Programs Advised by Board (*see agenda item XI. Finance – A. Statement of Activities*)

**XI. FINANCE – Connor Lyons**

- A. Statement of Activities – April 2021 (*not available because of staffing workload priorities and time constraints*)
- B. Supplemental Budget 4, Fiscal Year 2020-2021 - Attachment 5

**Action requested: Approve Supplemental Budget 4, Fiscal Year 2020-2021, by means of a Resolution.**

**XII. HEAD START – Dr. Suzanne Miller**

- A. Governing Board/Policy Council Report – May 2021 – Attachment 6

**Action requested: Approve Governing Board/Policy Council Report – May 2021.**

- B. CSC Head Start Monthly Operations Report/Statement of Revenues and Expenditures – April 2021 – Attachment 7

**Action requested: Approve CSC Head Start Monthly Operations Report/Statement of Revenues and Expenditures – April 2021.**

- C. United States Department of Health and Human Services Administration for Children and Families – Program Instruction – Head Start Center-Based Duration Requirement for 45 Percent of Slots – Attachment 8 (*information only*)

**XIII. WORKFORCE AND EDUCATION – Pegge McGuire**

- A. Career Tech High School Every Student Belongs Policy – Attachment 9

***Action requested: Review and approve Career Tech High School Every Student Belongs Policy.***

**XIV. INFORMATION SHARING – Attachment 10**

- A. News Articles and/or Messages from Clients or Others (*information only*)

**XV. EXECUTIVE SESSION**

The Governing Board will meet in executive session under ORS 192.660(2)(d), status of labor negotiations.

**XVI. ADJOURN/CLOSE**

**MEETING CALENDAR**

Budget Committee Meeting  
June 4, 2021      1:30 pm - 3:30 pm      Zoom  
Governing Board Meeting  
June 30, 2021      2:00 pm - 5:00 pm      Zoom  
No July meeting is scheduled at this time.

*Call Emely Day at Community Services Consortium (541-704-7643) concerning any needed communication and access accommodations for meetings.*