

COMMUNITY SERVICES CONSORTIUM GOVERNING BOARD

November 29, 2021 – 2:30 pm - 4:30 pm

Electronic Meeting

Email EDay@CommunityServices.us for connection information.

AGENDA

- I. CALL TO ORDER
- II. CONFIRMATION OF A QUORUM
- III. HEARING OF THE PUBLIC
- IV. INTRODUCTIONS OF GUESTS
- V. COMMENTS FROM THE CHAIR
- VI. CHANGES OR ADDITIONS TO THE AGENDA
- VII. MINUTES APPROVAL
 - A. Review Minutes of the September 28, 2021 Governing Board Meeting – Attachment 1

Action requested: Approve the September 28, 2021 Governing Board meeting minutes.
- VIII. EXECUTIVE DIRECTOR'S REPORT – Pegge McGuire
 - A. Community Services Consortium/Oregon Cascades West Council of Government Discussions Update
 - B. Information Technology Updates
 1. New Director
 2. New Data Analyst
 - C. Messaging Plan Update

IX. COMMUNITY SERVICES BLOCK GRANT ORGANIZATIONAL STANDARDS REQUIREMENTS

- A. Standard 1.3 – Client Satisfaction Report
(A client satisfaction survey will be accessible via Community Services Consortium's Web site by December 31, 2021; survey reports will be presented during a future Governing Board meeting.)
- B. Standard 4.4 – Community Action Plan Strategies Update Report
- C. Standard 6.5 – Strategic Plan Goals Progress Updates
- D. Standard 9.3 – Analysis of Outcomes and Operational or Strategic Program Adjustments and Improvements Identified as Needed
(Community Services Consortium's Community Action Plan strategies and Strategic Plan Goals are being finalized. These documents and related reports will be presented during future Governing Board meetings.)
- E. Standard 5.9 – Programmatic Reports
 - 1. Department Updates – September and October, 2021 – Attachments 2 and 3
- F. Standard 8.7 – Financial Reports of Programs Advised by Board *(see agenda item X. Finance – B. Statement of Activities)*

X. FINANCE – Rowan Eaves

- A. Supplemental Budget 2, Fiscal Year 2021-2022 – Attachment 4

Action requested: Approve Supplemental Budget 2, Fiscal Year 2021-2022, by means of a Resolution.
- B. Statement of Activities – October 2021 – Attachment 5

Action requested: Accept October 2021 Statement of Activities.

XI. HEAD START – Dr. Suzanne Miller

- A. Governing Board/Policy Council Reports – October and November 2021 – Attachment 6 and 7

Action requested: Approve Governing Board/Policy Council Report – October and November 2021.
- B. CSC Head Start Monthly Operations Report/Statement of Revenues and Expenditures – September 2021 – Attachment 8

Action requested: Approve CSC Head Start Monthly Operations Report/Statement of Revenues and Expenditures – September 2021.
- C. 2022-2023 Federal Head Start Grant 10CH0114323-03 in the amount of \$1,579,790

Action requested: Approve Community Services Consortium Governing Board Chair reviewing and signing 2022-2023 Federal Head Start Grant 10CH0114323-03 in the amount of \$1,579,790.

XII. INFORMATION SHARING – Attachment 9

A. News Articles and/or Messages from Clients or Others

XIII. EXECUTIVE SESSION

The Governing Board will meet in executive session under ORS 192.660(2)(a) status of employment of a public officer, employee, staff member, or individual agent

XIV. ADJOURN/CLOSE

MEETING CALENDAR

- No meeting is scheduled for December 2021; a meeting will be scheduled if one is needed.
- January 24, 2022 – 3:00 pm until 5:00 pm – via Zoom.

Call Emely Day at Community Services Consortium (541-704-7643) concerning any needed communication and access accommodations for meetings.