

COMMUNITY SERVICES CONSORTIUM GOVERNING BOARD

September 27, 2022 – 2:00 pm – 4:00 pm

Electronic Meeting

Email Info@CommunityServices.us for connection information.

AGENDA

- I. CALL TO ORDER
- II. CONFIRMATION OF A QUORUM
- III. HEARING OF THE PUBLIC
- IV. INTRODUCTIONS OF GUESTS
- V. COMMENTS FROM THE CHAIR
- VI. CHANGES OR ADDITIONS TO THE AGENDA
- VII. MINUTES APPROVAL
 - A. Review Minutes of the June 29, 2022 Governing Board Meeting (Attachment 1)
Action requested: Approve the June 29, 2022 Governing Board meeting minutes.
 - B. Review Minutes of the August 24, 2022 Budget Committee Meeting (Attachment 2)
Action requested: Approve the August 24, 2022 Budget Committee meeting minutes.
 - C. Review Minutes of the August 31, 2022 Governing Board Executive Committee Meeting (Attachment 3)
Action requested: Approve the August 31, 2022 Governing Board Executive Committee meeting minutes.
- VIII. EXECUTIVE DIRECTOR'S REPORT – Pegge McGuire
 - A. Amended Charter Status

- B. Financial Audit Request for Proposals
- C. Facilities/Cascades West Council of Governments/Community Services Consortium
- D. Supporting Location Options for Serving Unhoused Community Members (Attachment 4) *(see related newspaper article at Agenda item XIII – Information Sharing, Attachment 23, pages 22-23 of 28)*
- E. Rental Assistance Report (Attachment 5)
- F. Utility Assistance Report (Attachment 6)
- G. Grant Application & Award Summary (Attachment 7)
- H. Undesignated Funds Report (Attachment 8)
- I. Monitoring Report with Response
 - 1. Weatherization – July 2022 (Attachment 9)

IX. COMMUNITY SERVICES BLOCK GRANT ORGANIZATIONAL STANDARDS REQUIREMENTS

- A. Standard 1.3 – Client Satisfaction Report (Attachment 10)
- B. Standard 5.9 – Programmatic Reports
 - 1. Department Updates – July and August 2022 (Attachments 11 and 12) *(see also Agenda item XI – Head Start – C. Head Start Annual Report – 2021-2022, Attachment 15)*
- C. Standard 8.7 – Financial Reports of Programs Advised by Board *(see agenda item X. Finance – C. Statement of Activities)*

X. FINANCE – Shane Melton

- A. Fiscal Year 2020-2021 Audit Update
- B. Supplemental Budget 1, Fiscal Year 2022-2023 (Attachment 13)
Action requested: Approve Supplemental Budget 1 for Fiscal Year 2022-2023, by means of a Resolution.
- C. Statements of Activities – June and July 2022 (Attachments 14 and 15)
Action requested: Accept the June and July 2022 Statements of Activities.

XI. HEAD START – Dr. Suzanne Miller

- A. Governing Board/Policy Council Report – September 2022 (Attachment 16)
Action requested: Approve the September 2022 Governing Board/Policy Council Report for September 2022.

- B. Monthly Operations Report/Statement of Revenues and Expenditures – August 2022 (Attachment 17)
Action requested: Approve the July 2022 Head Start Monthly Operations Report/Statement of Revenues and Expenditures.
- C. Head Start Annual Report – 2021-2022 (Attachment 18)
Action requested: Approve the 2021-2022 Head Start Annual Report.
- D. Head Start Program Information Reports ACF-IM-22-05 – Guidance for Use of Funds Appropriated in the American Rescue Plan Act of 2021 and ACF-IM-22-06 Strategies to Stabilize the Head Start Workforce (Attachments 19 and 20)
Action Requested: Approve Head Start Program Information Reports ACF-IM-22-05 – Guidance for Use of Funds Appropriated in the American Rescue Plan Act of 2021 and ACF-IM-22-06 Strategies to Stabilize the Head Start Workforce
- E. CSC Head Start Annual Board Training, Including ERSEA Training (Attachment 21)
Action requested: Approve Head Start Annual Board Training, including ERSEA training.
- F. 2022 Community Assessment (Attachment 22)
Action requested: Review and approve the Head Start 2022 Community Assessment.

XII. CONTINUUM OF CARE TO END HOMELESSNESS – Dina Eldridge

XIII. INFORMATION SHARING (Attachment 23)

- A. News Articles and/or Messages from Clients or Others

XIV. EXECUTIVE SESSION

The Governing Board will meet in executive session under ORS 192.660(2)(j) status of public investments

XV. ADJOURN/CLOSE

UPCOMING MEETINGS AND ACTIONS – MEETINGS HELD VIA ZOOM

- October – Executive Committee – date and time to be determined
Agenda Item(s) 1. FY 20-21 audit presentation
- November 30, 2022; 2:00 pm – full Governing Board
- December – No scheduled meetings at this time

Call Emely Day at Community Services Consortium (541-704-7643) concerning any needed communication and access accommodations for meetings.