

## COMMUNITY SERVICES CONSORTIUM GOVERNING BOARD

May 31, 2023 – 10:00 am - 12:00 pm

### Electronic Meeting

Email [Info@CommunityServices.us](mailto:Info@CommunityServices.us) for connection information.

## AGENDA

- I. CALL TO ORDER
- II. CONFIRMATION OF A QUORUM
- III. ANNOUNCEMENT OF COUNTY PROXIES FOR GOVERNING BOARD QUORUM PURPOSES
- IV. HEARING OF THE PUBLIC
- V. INTRODUCTIONS OF GUESTS
- VI. COMMENTS FROM THE CHAIR
- VII. CHANGES OR ADDITIONS TO THE AGENDA
- VIII. MINUTES APPROVAL
  - A. Review Minutes of the March 28, 2023 Governing Board Executive Committee Meeting (Attachment 1)  
**Action requested: Approve the March 28, 2023 Governing Board Executive Committee meeting minutes.**
  - B. Review Minutes of the April 26, 2023 Governing Board Executive Committee Meeting (Attachment 2)  
**Action requested: Approve the April 26, 2023 Governing Board Executive Committee meeting minutes.**
- IX. EXECUTIVE DIRECTOR'S REPORT – Pegge McGuire
  - A. Agency Annual Report – 2022 (Attachment 3)

- B. Charter Amendment Status Regarding Proxies or Designees
- C. Litigation Status
- D. Facilities
- E. Community Action Advisory Council Update
- F. Strategic Planning
- G. Upcoming Opportunities
- H. Undesignated Funds Report (Attachment 4)
- I. Monitoring Report with Response
  - 1. Housing Stabilization Services – April 2023 (Attachment 5)
  - 2. Utility Assistance – April 2023 (Attachment 6)

**X. COMMUNITY SERVICES BLOCK GRANT ORGANIZATIONAL STANDARDS REQUIREMENTS**

- A. Standard 5.9 – Programmatic Reports
  - 1. Department Updates – March 2023 and April 2023 (Attachments 7 and 8)
- B. Standard 8.7 – Financial Reports of Programs Advised by Board (*see agenda item XI. Finance – A. Statement of Activities*)

**XI. FINANCE – Katie Henry**

- A. Statement of Activities – April 2023 (Attachment 9)  
**Action requested: Accept April 2023 Statement of Activities.**

**XII. HEAD START – Dr. Suzanne Miller**

- A. Governing Board/Policy Council Report – April 2023 (Attachment 10)  
**Action requested: Approve Governing Board/Policy Council Report – April 2023.**
- B. Head Start Monthly Operations Report/Statement of Revenues and Expenditures – April 2023 (Attachment 11)  
**Action requested: Approve Head Start Monthly Operations Report/Statement of Revenues and Expenditures – April 2023.**

**XIII. INFORMATION SHARING (Attachment 12)**

- A. News Articles and/or Messages from Clients or Others

**XIV. EXECUTIVE SESSION**

The Governing Board will meet in executive session under ORS 192.660(2)(a) status of employment of a public officer, employee, staff member, or individual agent.

**XV. ADJOURN/CLOSE**

**UPCOMING MEETINGS – SCHEDULED AND BEING SCHEDULED**

June 1, 2023 Budget Committee

Agenda Includes:

1. Review of Proposed Fiscal Year 2023-2024 Budget

June 26 or 30, 2023 Governing Board *(both dates are reserved for the meeting)*

Agenda Includes:

1. Adoption of Proposed Fiscal Year 2023-2024 Budget

July 2023 No Meeting Planned

August 2023 Governing Board Executive Committee

September 2023 Governing Board

Agenda Includes:

1. Head Start Annual Report
2. Head Start Annual Training of Governing Board Members

October 2023 Governing Board Executive Committee

November 2023 Governing Board

December 2023 No Meeting Planned

*Call Emely Day at Community Services Consortium (541-704-7643)  
concerning any needed communication and access accommodations for meetings.*