



FISCAL YEAR 2023-2024 BUDGET MANUAL

Serving Linn, Benton & Lincoln Counties

Photo by:

Paul Deatherage

Yaquina Bay Bridge

Newport, OR

March 20, 2021

FY 2023 – 2024 BUDGET

COMMUNITY SERVICES CONSORTIUM

**Proposed Budget
Community Services Consortium
CSC Budget Committee**

June 1, 2023

COMMUNITY SERVICES CONSORTIUM FY 2023-2024 BUDGET

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GOVERNING BOARD AND ADVISORY COUNCILS

GOVERNING BOARD

BENTON COUNTY

Commissioner Xan Augerot, Chair +
Commissioner Patrick Malone
Commissioner Nancy Wyse

LINCOLN COUNTY

Commissioner Claire Hall, Vice Chair +
Commissioner Doug Hunt
Commissioner Kaety Jacobson

LINN COUNTY

Commissioner Roger Nyquist,
Commissioner Sherrie Sprenger, Secretary +
Commissioner Will Tucker

+ Executive Committee Members

COMMUNITY ACTION ADVISORY COUNCIL

BENTON COUNTY

Vince Adams, Chair
Kristi Collins
Mark Edwards
Jerry Groesz
Donna Holt
Cookie Johnson
Luhui Whitebear

LINCOLN COUNTY

Taylor Gilmour
Tailor Hausmann
Curtis Landers
Stephanie Linn
Jayne Romero

LINN COUNTY

Ricardo Contreras
Miriam Cummins
Jason J. Dorsette, Vice Chair
Frederick Edwards
Nancy Greenman
Stephany Koehne, Secretary
Mitzi Naucler

HEAD START POLICY COUNCIL

LINCOLN CITY

NEWPORT

Stacey Williams
Veronica Estrada

TOLEDO

Tailor Hausmann, Chair

Budget Message

COMMUNITY SERVICES CONSORTIUM

BUDGET MESSAGE

FISCAL YEAR 2023-2024

To: Xan Augerot, CSC Governing Board Chair
Members of the Governing Board
Members of the Community Action Advisory Council
Members of all policy and advisory bodies
Citizens of Linn, Benton, and Lincoln Counties

INTRODUCTION

Our budget is a planning tool based upon a snapshot in time, a review of the recent past, and an informed projection for the foreseeable future. As a nation, we are officially “post pandemic”, therefore, CSC is experiencing dramatic reductions in funding from federal American Rescue Plan Act (ARPA) resources. In fact, we are back to pre-COVID budget totals for most of our programs. Additionally, as we write this message, the Oregon legislature is at an impasse due to walk-outs by a number of members. The walk-out has created a growing backlog of bills which might have otherwise increased much needed support for clients using CSC’s programs and has stalled the budget process for the state. All of this may delay receipt of funds which have traditionally passed through state agencies to the Community Action Network for services such as utility assistance, rental assistance, rapid rehousing, and workforce programs. Given the state’s higher than anticipated revenue forecast, we had high hopes for additional funds to help support a gradual ramp down of services in the post pandemic federal funding climate. Now it is unclear what, if any, bills will make their way through the legislative process and how state funds will be constrained or delayed.

For this budget process, we have assumed the funding which we generally receive at revenue levels recommended for budgeting purposes by state agency funders. Information changes weekly but we are hesitant to be too optimistic in forecasting new funding streams. Just as we saw over the past few years, this will be a year of multiple supplemental budget amendments to keep abreast of the changing revenue landscape. We feel this approach to be most prudent.

Over the past several years of increased funding, CSC has assumed we would eventually face program reductions similar to those we saw after the American Reinvestment and Recovery Act (ARRA) period in 2011-2012. In anticipation of this downward period in the cycle, we increased staffing in a conservative manner, utilizing contract and limited duration staff, and partner sub-contracts, where possible. We are now hoping, through hiring freezes, vacancy savings, natural attrition, and

internal transfers, to minimize lay-offs or other negative impacts to personnel. Our people are our most valuable resource. We seek to support them as best we can.

Grant Funding Sources

CSC is funded largely through cost-reimbursement grants and contracts with the state and federal governments. Although we operate legally as a unit of government, chartered by Linn, Benton, and Lincoln Counties, we do not have a tax base to fund our operations. We apply for grants and compete for funding on a revolving cycle that is annual, biennial, or triennial.

Our adopted budget for 2022-2023 with three supplemental budgets was \$41,213,817. By comparison, our 2023-24 total budget is \$34,940,999 – a decrease of \$6,272,819 a change of 15.2%. A significant driver of the decrease for this upcoming year is the end of several funding sources related to COVID-19 and the American Rescue Plan Act (ARPA).

While the funding increases during the past fiscal years have provided large amounts of assistance to our communities, we must now re-evaluate how we do business with significantly reduced funding. There remains uncertainty about precise funding levels and programs from the state.

Our Strategy

CSC continues to compete for grant renewals and new opportunities. Based on our reputation for quality work and our ability to leverage additional funding and resources, we have consistently succeeded in obtaining new funding and anticipate this to be the case during this fiscal year. **Leveraging and collaboration are key elements of community success and the hallmark of community action.** Moreover, CSC will actively look for even more ways to join our efforts with other organizations, such as the Oregon Cascades West Council of Governments, to maximize efficiency, braid resources, and increase successful outcomes for the clients and communities we serve jointly.

Being grant-funded means we cannot count on guaranteed increases in revenues or even a continuation of past revenues. We must contain the cost-of-service delivery, while meeting our commitment to paying a living wage. The large expansion in dollars we have seen over the past several years will not continue into the future and it is essential we make sound choices now.

We will continue to be diligent in balancing the dollars, the services, and the programs designed to help our neighbors thrive. We believe this budget ensures delivery of the promised programs and services to individuals and communities in our service delivery area.

Background

Community Services Consortium has been a Community Action Agency since May of 1980 when it was organized under ORS 190 as a Council of Governments.

CSC manages four non-profit entities under IRS 501(c)(3) to allow additional sources of funding and partnership to flow to Linn Benton Food Share, Head Start in Lincoln County, Housing, Employment and Learning Programs for Self-Sufficiency (HELPS), and finally, Career Tech High School (aka the Charter School), organized during FY14.

We collaborate with various federal, state and community partners to help our neighbors overcome barriers including low-income, low skill levels, and the impacts of life trauma. We offer services such as job search assistance, training support, employment skills, life skills, work experience, and occupational training; alternative high schools, a charter school and a variety of youth programs that improve transitions from school to work; emergency and transitional housing; utility assistance; Head Start early education and family training; emergency food assistance and coordination of volunteer gleaning groups; and many others. We try to offer individuals a comprehensive mix of resources and opportunities within these various programs to assist our participants to overcome the causes and conditions of poverty and to lead more self-sufficient lives.

We serve individuals and families including those with low-incomes, those with low or outdated skills or education levels, high-risk youth, households with children, seniors, public assistance recipients, those who are food insecure, dislocated workers, veterans, single parents, the physically and mentally challenged, dropouts, those who are homeless or at risk of homelessness, those affected by drug or alcohol abuse, and others with varying challenges, to enable them to become more financially stable and self-sufficient.

GENERAL BUDGET INFORMATION

In this budget, Community Services Consortium presents its organizational structure in operational (departmental) divisions. From a financial perspective, we have a general fund (the Administrative Section) and a large number of special revenue funds for our program-based departments: Workforce and Education, Housing and Energy Services, Linn Benton Food Share, Child Development Services (Head Start) and Miscellaneous Grants.

The General Fund includes allocations for Administration and Information Technology: cost allocation pools which are shown in Administrative Services at the back of our budget document. These services are provided to all departments and are re-allocated within the departmental budget appropriations. The General Fund provides direct and indirect costs of administrative overhead such as executive oversight, human resources, facilities, and finance functions. Administration also helps coordinate producing agency documents and internal and external communications like our annual report, resource guides, and our zine (E-newsletter). Information Technology provides service design and direct service by administering our entire information network system.

Our budget displays a three-year trend of revenues and expenditures by showing the actual figures for June 30, 2022 (typically these are audited, but timing prohibited that this year), Adopted Budget (including three Supplemental budgets) for fiscal year ending June 30, 2023, and the Projected Budget for fiscal year ending June 30, 2024. We believe that a three-year summary of information is valuable in making decisions about the budget we are proposing for adoption. We present the differences in the Adopted Supplemental Budget from FY23 and the Proposed Budget for FY23-24 in both a dollar change and a percentage change format.

Three Supplemental Budgets for FY23 were presented to the CSC Governing Board in FY23 and are also presented in this budget document for a more comprehensive analysis.

We show the total agency staffing in Full-Time Equivalents (FTE). The internal administrative service pools are also displayed on the agency total pages in order to properly reflect total agency FTE and to appropriate additional revenues and expenditures that are not solely from program reimbursement.

Our projected net staffing decrease of 10 Full Time Equivalents (FTEs) reflects the current ramp down economic environment and reduced post-COV ID funding. This projection of final FTE is early as we continue to receive notice of upcoming funding opportunities.

We have used current knowledge to make the most reasonable estimate possible for this budget. During the pandemic crisis CSC received additional funds from a variety of sources. Many of these funding sources will end as of the beginning of the new fiscal year, requiring CSC to take a conservative approach to spending in the upcoming fiscal year.

In light of the extremely high rates of inflation faced over the last year, CSC has bargained a cost-of-living increase of 5.6% with its local union chapter. This budget reflects anticipated staffing expenses associated with the revised agreement. This budget also includes increases in benefits costs related to PERS (Public Employees Retirement System) and health and dental insurance. It is also important to note an increase in client salaries of over \$0.6M in the Workforce and Education department contributes to the increase in the overall Personal Services budget, despite the decrease in staffing levels.

PROGRAM SUMMARIES

Each section of this manual is organized to display a departmental organization chart, a summary budget consisting of a recap of projected revenues and expenditures, detailed revenue sources and detailed expenditures with categories of personal services, materials and services, and capital outlay. Some departments have chosen to present a further division of expenditures by categories such as a summary of types of services. For example, Linn Benton Food Share also discloses separate information about its Volunteer/Gleaning activities.

Additionally, departments in our organization administer four non-profit subsidiaries. Those non-profit entities are included in our manual and are reported as part of the overall agency budget. Each department with a non-profit has a separate presentation of the proposed changes displayed under tabs later in this document.

GENERAL TRENDS

Our budget includes revenues which, based upon our best and most current information, have a high degree of likelihood of being funded. Since many of our grants derive from federal pass-through grants to the State of Oregon and other state-sourced grants, this information is subject to revision after we receive final funding notifications. We are projecting a decrease of \$6.3M or 15.19% of our total FY23 funding in this budget as compared to the Supplemental FY23 budget, with a decrease in FTE of 10.2. Several funding streams, especially for housing programs, remain undetermined at this time and are therefore difficult to predict, as is the amount of FY23 funds that will carry into FY24.

Adjustments for any funding changes for FY24 after this budget is adopted will be approved by the Governing Board as the grant contracts are finalized and processed through our internal contract procedures and/or Supplemental Budget procedures during the fiscal year.


SUMMARY

Over the last 23 years, CSC's revenues have increased from \$13.7M in 1999, and \$28.7M in 2010 to a total of \$49.5M as of June 30, 2022. As of the third supplemental budget for FY23 revenues have begun to slow down to a projected \$41.2M for the current year and are projected to continue to decrease to \$35.0M for FY23-24. Federal funding is projected to decrease by \$7.2M, in large part due to the end of American Rescue Plan Act (ARPA) funding. Some of the decrease in funding will be offset by one-time revenues from the sale of property while CSC leadership works on strategic planning and the future of the agency in the new post-COVID economy.

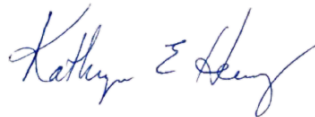
Projection of funding has become increasingly difficult with unpredictable state and federal budgets. CSC will continue to provide client services in similar program areas with efficient administrative and program delivery models to ensure maximum effort continues to be devoted to assisting our communities, but we acknowledge that the numbers of clients served will be reduced as compared to recent years. We intend to mitigate that effect as far as we can by redoubling our efforts to find and create new resources and partnerships to leverage what the community already has to offer.

Special thanks for the preparation of this budget go to the members of the Senior Leadership and Finance teams and Susanne Lee.

Sincerely,



Pegge McGuire
Executive Director

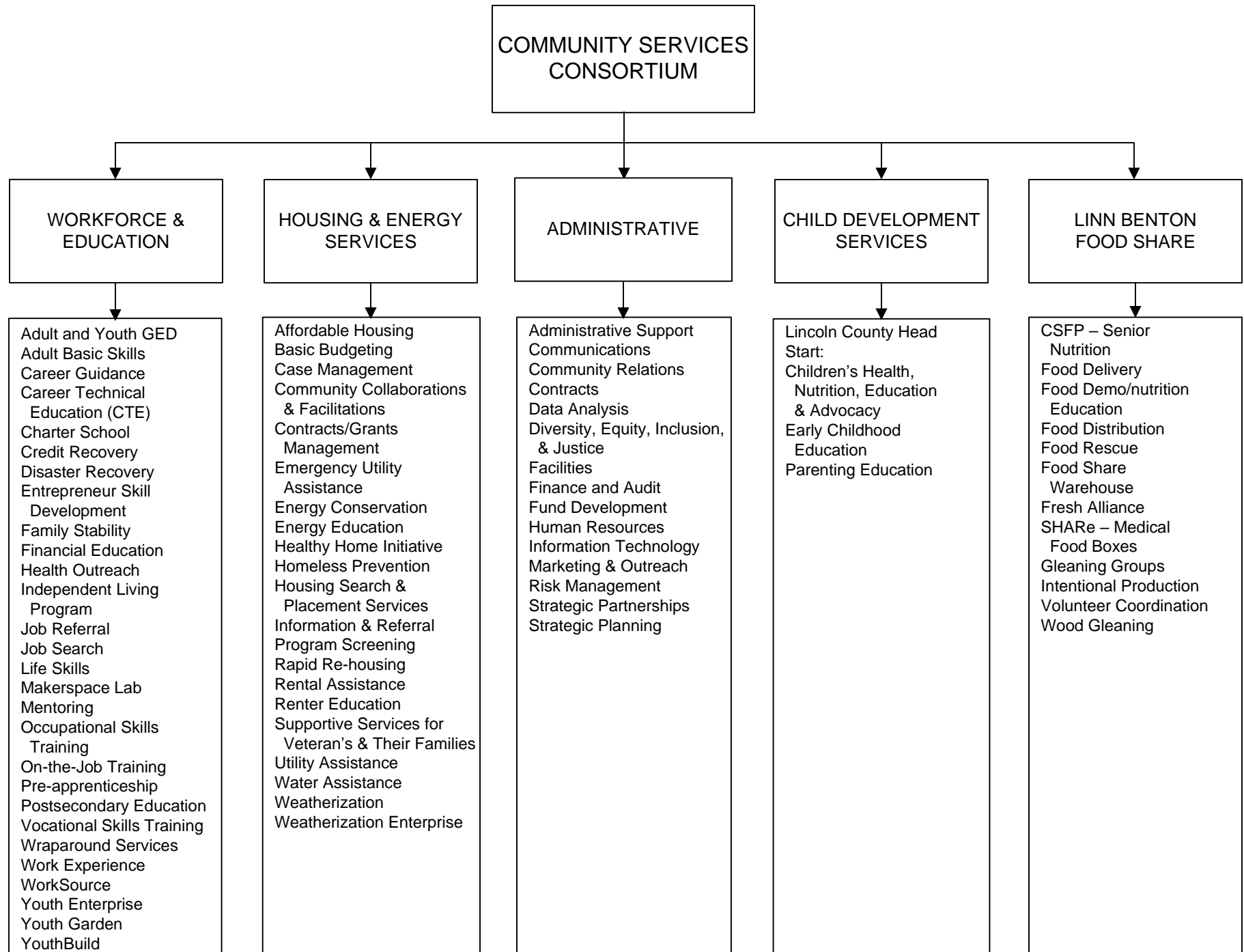


Katie Henry
Finance Director

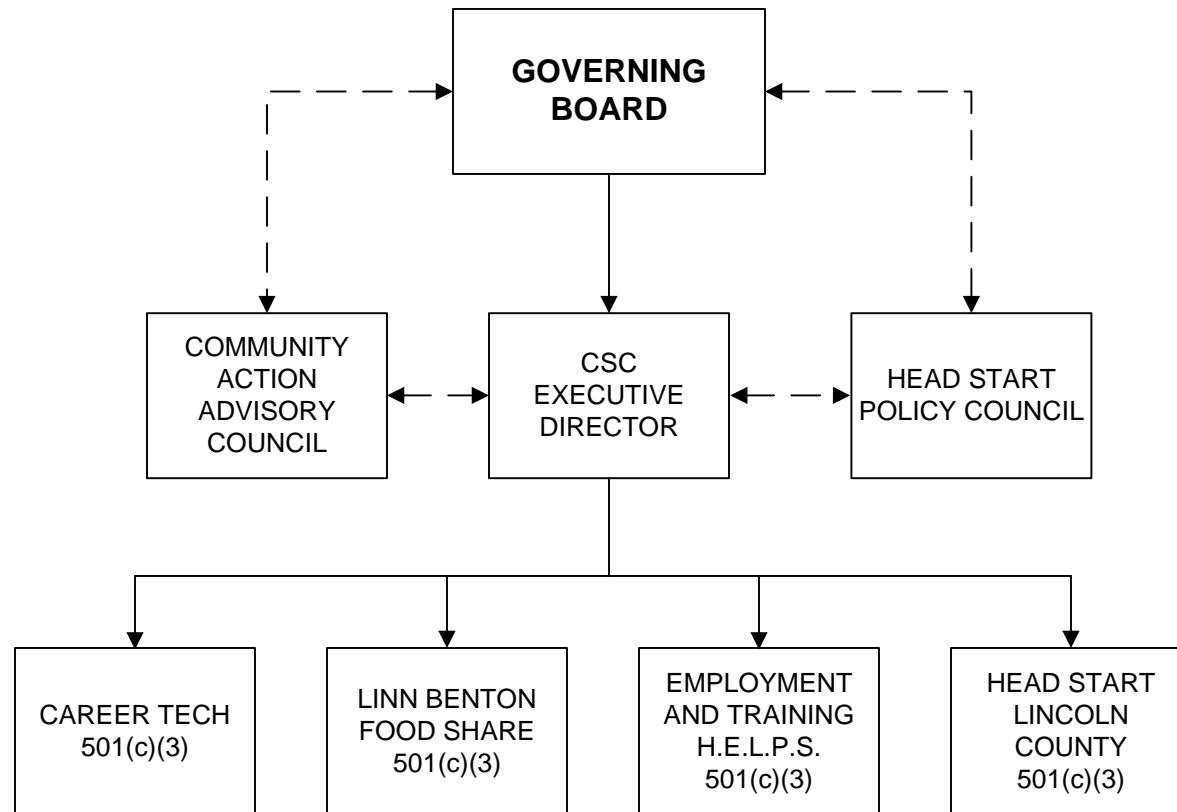
CSC Totals

COMMUNITY SERVICES CONSORTIUM

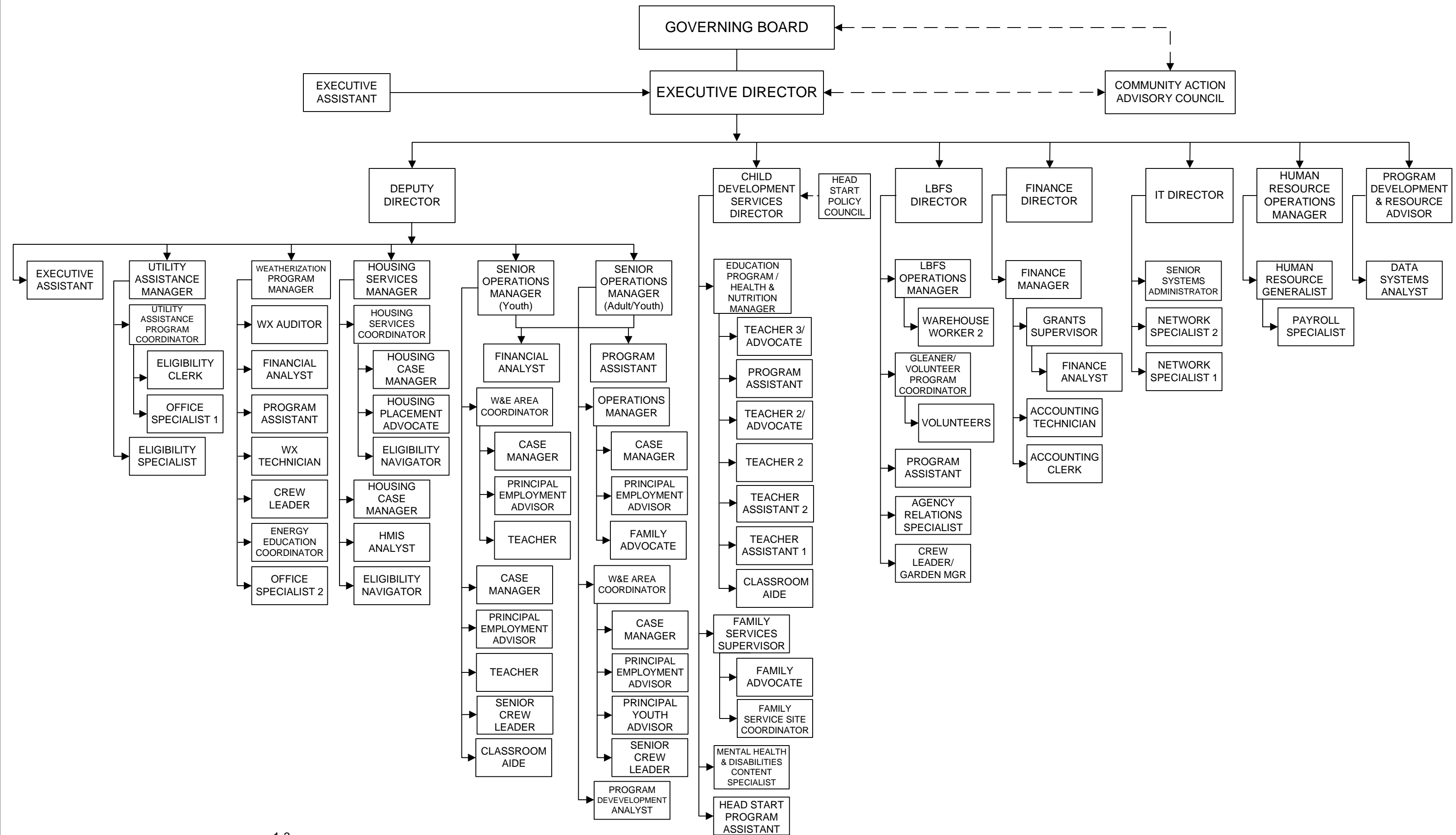
FUNCTIONAL CHART



GOVERNING BOARD / ADVISORY COUNCILS - 501(c)(3)s



COMMUNITY SERVICES CONSORTIUM



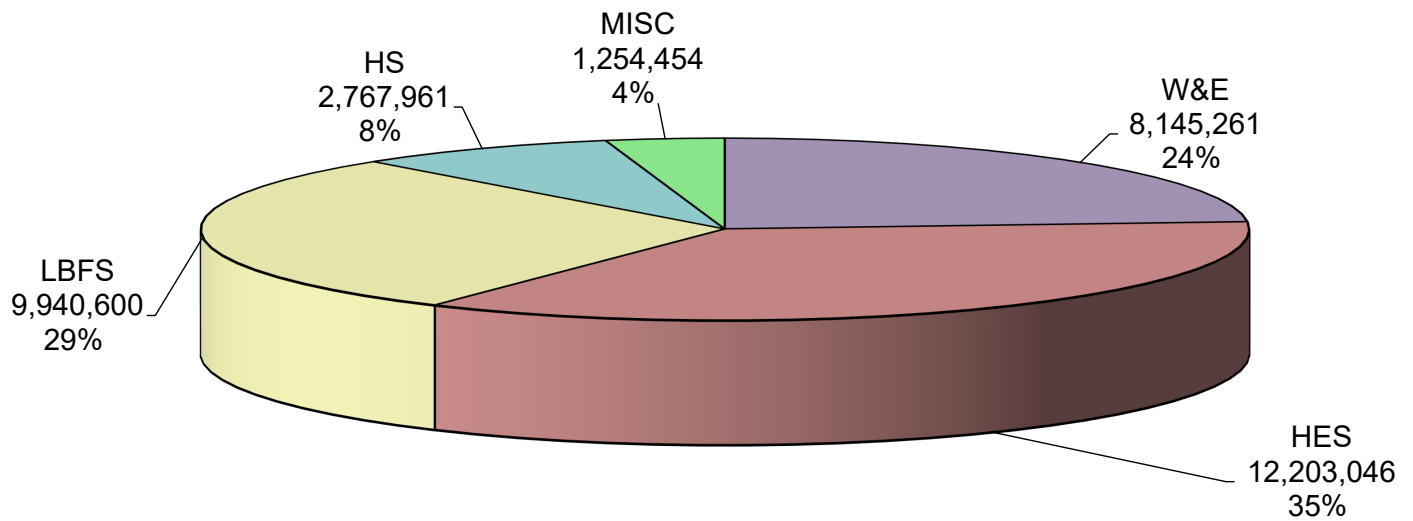
COMMUNITY SERVICES CONSORTIUM

SUMMARY BUDGET	SUPP #3			DOLLAR CHANGE	% OF CHANGE	ADMINISTRATIVE SERVICE POOLS		
	Unaudited FY 22	ADOPTED FY23	PROPOSED FY 24			TOTAL FY24	Internal Eliminations	External Funding
SOURCE OF REVENUES								
FEDERAL FUNDS	34,313,478	21,985,378	14,772,097	(7,213,281)	-32.81%	-	-	-
STATE FUNDS	7,577,885	8,768,792	9,280,943	512,151	5.84%	-	-	-
LOCAL FUNDS	1,931,750	2,623,374	1,577,972	(1,045,402)	-39.85%	-	-	-
MISCELLANEOUS FUNDS	5,722,760	7,836,273	9,309,987	1,473,714	18.81%	3,443,473	2,813,797	629,676
TOTAL FUNDS	49,545,873	41,213,817	34,940,999	(6,272,819)	-15.22%	3,443,473	2,813,797	629,676

DEPARTMENT BUDGET BY CATEGORY

FTE	152.47	160.25	150.09	(10.16)	-6.34%	17.51	14.51	3.00
TOTAL PERSONAL SERVICES	10,485,393	11,582,819	11,783,230	200,411	1.73%	2,468,334	2,251,713	160,301
TOTAL MATERIALS/SERVICES	37,735,537	29,224,341	22,338,620	(6,885,721)	-23.56%	975,140	562,084	469,375
TOTAL CAPITAL OUTLAY	182,359	406,657	100,000	(306,657)	-75.41%	-	-	-
CHANGE IN FUND BALANCE	1,142,584	-	719,149	719,149	100.00%	-	-	-
TOTAL EXPENDITURES	49,545,873	41,213,817	34,940,999	(6,272,819)	-15.22%	3,443,473	2,813,797	629,676

Expenditures by Dept.



COMMUNITY SERVICES CONSORTIUM

SOURCE OF REVENUES	SUPP #3			DOLLAR CHANGE	% OF CHANGE
	Unaudited FY 22	ADOPTED FY23	PROPOSED FY 24		
FEDERAL FUNDS					
NOW DW	-	228,356	-	(228,356)	-100.00%
NOW Adult	-	-	225,000	225,000	100.00%
WWP Adult	295,680	1,087,500	979,140	(108,360)	-9.96%
WWP Youth	617,614	737,000	622,000	(115,000)	-15.60%
WWP DW	1,083,529	487,500	393,465	(94,035)	-19.29%
CSBG	783,099	630,004	350,000	(280,004)	-44.44%
OHA-Measure 110 BHRN	560,047	704,000	937,777	233,777	33.21%
JOBS	1,669,963	1,773,861	1,677,847	(96,014)	-5.41%
DHS (Independent Living Skills)	318,980	275,000	366,714	91,714	33.35%
LIHEAP - ENERGY ASSISTANCE	2,036,059	2,705,393	3,197,650	492,257	18.20%
LIHEAP Education	-	85,348	-	(85,348)	-100.00%
E-LIHEAP	-	684,993	500,000	(184,993)	-27.01%
LIHEAP WX EE	344,528	17,347	62,600	45,253	360.87%
LIHEAP CARES	59,974	-	-	-	0.00%
LIHEAP ARPA	1,987,672	1,403,966	-	(1,403,966)	-100.00%
LIHWA	-	541,103	168,000	(373,103)	-68.95%
LIHWA ARPA	171,448	275,410	-	(275,410)	-100.00%
ESG	189,774	224,915	191,226	(33,689)	-14.98%
ESG-CV	2,545,497	314,752	-	(314,752)	-100.00%
HOME TBA	205,651	462,210	378,732	(83,478)	-18.06%
HSP	182,815	182,815	182,815	-	0.00%
BPA Energy Education	138,812	458,123	758,500	300,377	65.57%
CONTINUUM OF CARE -HUD- LINCOLN	-	-	-	-	0.00%
OERAP	12,268,755	2,052,429	-	(2,052,429)	-100.00%
C of C LBHASHP	349,250	84,412	87,880	3,468	4.11%
C of C Project Passport	-	-	-	-	0.00%
VA Support Services	645,263	678,469	409,725	(268,744)	-39.61%
CDBG Albany Homeless Svc	-	-	-	-	0.00%
CDBG Albany Rental Assistance	-	15,000	-	(15,000)	-100.00%
DOE	152,644	189,760	189,750	(10)	-0.01%
LIHEAP WX	-	-	-	-	0.00%
BPA	-	-	-	-	0.00%
Continuum of Care	110,415	-	-	-	0.00%
USDA	1,762,358	729,167	700,000	(29,167)	-4.00%
HS Quality Improvement	-	-	-	-	0.00%
USDA CSFP	115,000	110,000	110,000	-	0.00%
Head Start HHS	1,549,684	1,616,061	1,625,442	9,381	0.58%
HHS COLA	-	35,652	90,124	54,472	252.79%
HHS COVID Funding	-	30,699	-	(30,699)	-100.00%
Quality Improvement	-	-	28,868	28,868	100.00%
ARPA	-	61,022	-	(61,022)	-100.00%
OHCS WRRRA	3,242,087	2,868,793	300,000	(2,568,793)	-89.54%
Albany Rehab - Contracted Services	144,042	-	-	-	0.00%
SSVF CARES	3,550	-	-	-	0.00%
CARES Rent Relief	728,751	-	-	-	0.00%
CSC Supportive Housing Program	13,903	234,318	238,842	4,524	1.93%
Subtotal	34,313,478	21,985,378	14,772,097	(7,213,281)	-32.81%

WORKFORCE & EDUCATION	HOUSING & ENERGY SVCS	FOOD SHARE VOLUNTEER	CHILD DEV. SERVICES	MISC GRANTS	ADMINISTRATIVE SERVICE POOLS		
					Total Admin Pools	Intercompany Elimination	External Funding
-	-	-	-	-	-	-	-
225,000	-	-	-	-	-	-	-
979,140	-	-	-	-	-	-	-
622,000	-	-	-	-	-	-	-
393,465	-	-	-	-	-	-	-
-	-	-	-	350,000	-	-	-
937,777	-	-	-	-	-	-	-
1,677,847	-	-	-	-	-	-	-
366,714	-	-	-	-	-	-	-
-	3,197,650	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	500,000	-	-	-	-	-	-
-	62,600	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	168,000	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	191,226	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	378,732	-	-	-	-	-	-
-	182,815	-	-	-	-	-	-
-	758,500	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	87,880	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	409,725	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	189,750	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	580,000	120,000	-	-	-	-
-	-	-	-	-	-	-	-
-	-	110,000	-	-	-	-	-
-	-	-	1,625,442	-	-	-	-
-	-	-	90,124	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	28,868	-	-	-	-
-	-	-	-	-	-	-	-
300,000	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	238,842	-	-	-	-	-	-
5,501,943	6,365,720	690,000	1,864,434	350,000	-	-	-

COMMUNITY SERVICES CONSORTIUM

SOURCE OF REVENUES	SUPP #3			DOLLAR CHANGE	% OF CHANGE
	Unaudited FY 22	ADOPTED FY23	PROPOSED FY 24		
STATE FUNDS					
DHS (Transitional Emerg Hsn)	-	-	-	-	0.00%
DHS (Home Based Life Skills)	-	-	50,000	50,000	100.00%
NOW - Independent Living	249,999	-	455,000	455,000	100.00%
Youth Services Team	-	-	250,000	250,000	100.00%
ODHS (Youth Transition, wraparound fire)	-	-	100,000	100,000	100.00%
Dept. of Education (Implementation)	-	-	338,653	338,653	100.00%
WWP - State GF WEX	-	-	-	-	0.00%
State STEP Grant	-	-	-	-	0.00%
Dept. of Education (Charter School)	569,583	620,000	-	(620,000)	-100.00%
OYC- 2 YB & 6 Yth	118,000	280,000	400,000	120,000	42.86%
OCF for YB, OCC POLK, OCC FUEL LINN	120,000	-	836,747	836,747	100.00%
BACK TO WORK OREGON	-	-	100,000	100,000	100.00%
EHA	958,885	1,209,149	1,255,707	46,558	3.85%
EHA VET DRF	70,864	103,206	73,362	(29,844)	-28.92%
Elderly Rental Assistance	59,140	45,128	45,128	-	0.00%
MSP - OVW	-	-	-	-	0.00%
SHAP	401,400	401,399	403,200	1,801	0.45%
OHRF	69,249	110,400	98,000	(12,400)	-11.23%
Oregon Food Bank	-	781,488	425,000	(356,488)	-45.62%
CEAP 22 PAC	336,565	259,304	-	(259,304)	-100.00%
OEAP	1,361,173	458,614	973,500	514,886	212.27%
ORE-DAP	316,935	1,828,715	1,772,158	(56,557)	-3.09%
OYCC	560,000	-	-	-	0.00%
Shelter Funds- Warming Season	-	-	-	-	0.00%
OHCS Williams	-	-	-	-	0.00%
Echo WX	625,192	1,733,692	850,400	(883,292)	-50.95%
Enhancement Grant	-	211,685	-	(211,685)	-100.00%
Head Start/OPP/OPK	547,288	726,012	824,088	98,076	13.51%
OPK Cola (estimated)	-	-	30,000	30,000	100.00%
OOTC - Shelter Support	1,112,240	-	-	-	0.00%
OCF - Lincoln	-	-	-	-	0.00%
Oregon Health Authority	101,372	-	-	-	0.00%
Subtotal	7,577,885	8,768,792	9,280,943	512,151	5.84%

					ADMINISTRATIVE SERVICE POOLS		
WORKFORCE & EDUCATION	HOUSING & ENERGY SVCS	FOOD SHARE VOLUNTEER	CHILD DEV. SERVICES	MISC GRANTS	Total Admin Pools	Intercompany Elimination	External Funding
-	-	-	-	-	-	-	-
50,000	-	-	-	-	-	-	-
455,000	-	-	-	-	-	-	-
250,000	-	-	-	-	-	-	-
100,000	-	-	-	-	-	-	-
338,653	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
400,000	-	-	-	-	-	-	-
836,747	-	-	-	-	-	-	-
100,000	-	-	-	-	-	-	-
-	1,255,707	-	-	-	-	-	-
-	73,362	-	-	-	-	-	-
-	45,128	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	403,200	-	-	-	-	-	-
-	-	98,000	-	-	-	-	-
-	-	425,000	-	-	-	-	-
-	-	-	-	-	-	-	-
-	973,500	-	-	-	-	-	-
-	1,772,158	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	850,400	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	824,088	-	-	-	-
-	-	-	30,000	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
2,530,400	5,373,455	523,000	854,088	-	-	-	-

COMMUNITY SERVICES CONSORTIUM

SOURCE OF REVENUES	SUPP #3			DOLLAR CHANGE	% OF CHANGE
	Unaudited FY 22	ADOPTED FY23	PROPOSED FY 24		
LOCAL FUNDS					
ESSER CARES ACT City of Lincoln	47,975	100,000	-	(100,000)	-100.00%
Polk County	-	3,000	3,000	-	0.00%
City of Independence	-	27,000	30,000	3,000	11.11%
Lincoln County - SNRC	10,525	8,400	-	(8,400)	-100.00%
Santiam OWEB	71,000	-	-	-	0.00%
Donations - ES	-	-	6,000	6,000	100.00%
OLGA	-	582,605	82,000	(500,605)	-85.93%
Oregon Heat	-	180,000	1,000	(179,000)	-99.44%
GAP	-	13,850	850	(13,000)	-93.86%
SOS	1,503	22,880	1,500	(21,380)	-93.44%
CPI	2,910	12,199	1,000	(11,199)	-91.80%
Albany Water Assistance	3,560	47,908	3,000	(44,908)	-93.74%
Tern House - Rental Income	33,872	27,584	30,009	2,425	8.79%
Pelican Place - Rental Income	84,141	66,982	67,969	987	1.47%
Tern House - Rental Replacement	8,014	5,600	4,885	(715)	-12.77%
Pelican Place - Rental Replacement	-	12,018	11,065	(953)	-7.93%
Benton County	30,000	255,000	50,000	(205,000)	-80.39%
OLIEE	19,694	150,000	-	(150,000)	-100.00%
Rebates	9,315	-	-	-	0.00%
City of Corvallis	20,976	-	-	-	0.00%
Donations - LBFS	1,215,991	645,000	720,000	75,000	11.63%
Holiday Food Drive	38,512	40,000	50,000	10,000	25.00%
Linn County	17,100	17,900	17,100	(800)	-4.47%
Intentional Production	-	12,000	12,000	-	0.00%
Other Foundations	-	30,000	30,000	-	0.00%
Food Recovery	-	101,495	93,500	(7,995)	-7.88%
Share Contributions	-	108,000	110,000	2,000	1.85%
Central Lincoln PUD	213,948	25,000	50,000	25,000	200.00%
Samaritan - Homeless Resource Team	-	-	4,675	4,675	100.00%
Oneatta Fund	-	5,000	5,000	-	0.00%
Newport Low Income Water Service	-	79,995	500	(79,495)	-99.37%
NW Energy ED	85,683	15,000	-	(15,000)	-100.00%
NW Natural	-	-	180,000	180,000	100.00%
NW Natural Energy Ed - FB	-	6,591	-	(6,591)	-100.00%
Lincoln County	-	-	10,000	10,000	100.00%
Vet's Stand Down	-	3,000	2,619	(381)	-12.70%
Albany Homeless	17,030	-	-	-	0.00%
Samaritan-Homeless Resource Team	-	18,367	-	(18,367)	-100.00%
HEART Resource Fair	-	1,000	300	(700)	-70.00%
Subtotal	1,931,750	2,623,374	1,577,972	(1,045,402)	-39.85%

					ADMINISTRATIVE SERVICE POOLS		
WORKFORCE & EDUCATION	HOUSING & ENERGY SVCS	FOOD SHARE VOLUNTEER	CHILD DEV. SERVICES	MISC GRANTS	Total Admin Pools	Intercompany Elimination	External Funding
-	-	-	-	-	-	-	-
3,000	-	-	-	-	-	-	-
30,000	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	6,000	-	-	-	-	-	-
-	82,000	-	-	-	-	-	-
-	1,000	-	-	-	-	-	-
-	850	-	-	-	-	-	-
-	1,500	-	-	-	-	-	-
-	1,000	-	-	-	-	-	-
-	3,000	-	-	-	-	-	-
-	30,009	-	-	-	-	-	-
-	67,969	-	-	-	-	-	-
-	4,885	-	-	-	-	-	-
-	11,065	-	-	-	-	-	-
-	-	50,000	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	720,000	-	-	-	-	-
-	-	50,000	-	-	-	-	-
-	-	17,100	-	-	-	-	-
-	-	12,000	-	-	-	-	-
-	-	30,000	-	-	-	-	-
-	-	93,500	-	-	-	-	-
-	-	110,000	-	-	-	-	-
-	50,000	-	-	-	-	-	-
-	4,675	-	-	-	-	-	-
-	5,000	-	-	-	-	-	-
-	500	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	180,000	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	10,000	-	-	-	-
-	2,619	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	300	-	-	-	-	-	-
33,000	452,371	1,082,600	10,000	-	-	-	-

COMMUNITY SERVICES CONSORTIUM

SOURCE OF REVENUES	SUPP #3			DOLLAR CHANGE	% OF CHANGE
	Unaudited FY 22	ADOPTED FY23	PROPOSED FY 24		
MISCELLANEOUS FUNDS					
Miscellaneous	251,567	54,500	124,787	70,287	128.97%
Oregon Community Foundation	-	-	-	-	0.00%
WIA Student Enterprises	20,561	48,000	-	(48,000)	-100.00%
Benton County YDC	-	-	-	-	0.00%
Discretionary Fund Balance	19,959	-	-	-	0.00%
Donations/Grants	281,170	20,000	45,000	25,000	125.00%
ES Misc Housing Fund Bal	-	1,500	1,500	-	0.00%
ES Misc Energy Asst Fund Bal	-	8,072	-	(8,072)	-100.00%
Trust Management	10,000	-	15,000	15,000	0.00%
Non-USDA Food	5,121,524	7,600,000	7,600,000	-	0.00%
LBFS Fund Balance	-	80,000	-	(80,000)	-100.00%
Donations	3,000	3,000	2,500	(500)	-16.67%
CRD Fee for Service	-	-	-	-	0.00%
YB FFS	1,389	1,200	1,200	-	0.00%
Empath Intergen	-	-	-	-	0.00%
Garden Gnome Run Proceeds	13,590	10,000	10,000	-	0.00%
Program Reimbursement	-	-	-	-	0.00%
Samaritan Health	-	-	-	-	0.00%
Consumer Power Inc.	-	10,000	10,000	-	0.00%
Gain on sale of Tern & Pelican	-	-	1,500,000	1,500,000	100.00%
CAAB - Corvallis WX Assistance Prog	-	-	-	-	0.00%
Subtotal	5,722,760	7,836,273	9,309,987	1,473,714	18.81%
TOTAL FUNDS	49,545,873	41,213,817	34,940,999	(6,272,818)	-15.22%

WORKFORCE & EDUCATION	HOUSING & ENERGY SVCS	FOOD SHARE VOLUNTEER	CHILD DEV. SERVICES	MISC GRANTS	ADMINISTRATIVE SERVICE POOLS		
					Total Admin Pools	Intercompany Elimination	External Funding
51,218	-	-	39,439	34,130	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	45,000	-	-	-	-	-
-	1,500	-	-	-	-	-	-
-	-	-	-	-	-	-	-
15,000	-	-	-	-	-	-	-
-	-	7,600,000	-	-	-	-	-
-	-	-	-	-	-	-	-
2,500	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
1,200	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
10,000	-	-	-	-	-	-	-
-	-	-	-	-	2,813,797	2,813,797	-
-	-	-	-	-	-	-	-
-	10,000	-	-	-	-	-	-
-	-	-	-	870,324	629,676	-	629,676
-	-	-	-	-	-	-	-
79,918	11,500	7,645,000	39,439	904,454	3,443,473	2,813,797	629,676
8,145,261	12,203,046	9,940,600	2,767,961	1,254,454	3,443,473	2,813,797	629,676

COMMUNITY SERVICES CONSORTIUM

		SUPP #3			DOLLAR CHANGE	% OF CHANGE
OPERATING BUDGET		Unaudited FY 22	ADOPTED FY23	PROPOSED FY 24		
FTE		152.47	160.25	150.09	(10)	-6.34%
5010	Salaries	6,538,601	7,180,972	6,879,516	(301,456)	-4.20%
5011	COVID Salaries	12,626	-	-	-	0.00%
5020	Client Salaries	447,149	80,000	723,740	643,740	904.68%
TOTAL SALARIES		6,998,377	7,260,972	7,603,210	342,238	4.71%
TOTAL FRINGE		3,487,016	4,321,846	4,180,019	(141,827)	-3.28%
TOTAL PERSONAL SERVICES		10,485,393	11,582,819	11,783,230	200,411	1.73%
5510	Audit & Accounting	12,225	17,550	133,065	115,515	758.21%
5520	Data Connection/Services	114,049	36,852	49,867	13,015	35.32%
5530	Legal	1,298	1,927	500	(1,427)	-74.05%
5540	Other Purchased Services	182,877	188,253	288,250	99,997	53.12%
5550	Contract Services/Training	96,279	67,316	105,904	38,588	57.32%
5610	Educational Confer/Train	121,973	96,055	137,910	41,855	43.57%
5620	Meetings	9,770	11,910	25,483	13,573	213.97%
5630	Dues	18,182	10,028	7,950	(2,078)	-20.72%
5710	Mileage	67,463	114,223	78,014	(36,209)	-31.70%
5720	Vehicle Operating Cost	59,902	89,986	123,193	33,207	36.90%
5730	Vehicle Insurance	24,800	37,858	31,405	(6,453)	-17.05%
5740	Other Transportation Cost	21,386	20,919	47,490	26,571	227.02%
5910	Rent	275,510	371,347	410,879	39,532	10.65%
5920	Utilities	65,898	81,228	71,700	(9,528)	-11.73%
5930	Telephone	23,199	28,158	11,000	(17,158)	-60.93%
5935	Cell Phone	37,533	49,267	63,708	14,441	29.31%
5940	Maintenance, Repair, Janitorial	54,744	87,403	52,442	(34,961)	-40.00%
5950	General Insurance	28,612	109,768	34,248	(75,520)	-68.80%
5970	Space Rent	4,772	15,040	17,250	2,210	14.69%
5980	Space Utilities	21,116	20,364	22,300	1,936	9.51%
6110	Office Supplies	73,996	64,557	84,914	20,357	31.53%
6120	Postage/Shipping	18,458	32,029	26,450	(5,579)	-17.42%
6130	Photocopy	28,796	61,351	14,860	(46,491)	-75.78%
6140	Printing	20,401	45,744	16,975	(28,769)	-62.89%

WORKFORCE & EDUCATION	HOUSING & ENERGY SVCS	FOOD SHARE VOLUNTEER	CHILD DEV. SERVICES	MISC GRANTS	TOTAL FY 24	Internal Svc Elim	External Funding
49.48	40.90	7.69	31.53	2.99	17.51	14.51	3.00
2,680,023	2,069,587	452,106	1,412,383	166,070	1,523,663	1,389,597	99,347
-	-	-	-	-	-	-	-
723,740	-	-	-	-	-	-	-
3,403,763	2,069,587	452,106	1,412,383	166,070	1,523,663	1,389,597	99,301
1,717,414	1,283,120	280,306	735,215	102,963	944,671	862,117	61,000
5,121,177	3,352,707	732,412	2,147,598	269,033	2,468,334	2,251,713	160,301
-	-	7,065	-	-	126,000	-	126,000
41,867	2,500	1,000	4,500	-	16,979	16,979	-
-	-	500	-	-	15,000	15,000	-
19,819	171,198	8,500	25,133	18,600	61,440	16,440	45,000
18,324	-	-	10,000	-	186,140	108,560	77,580
60,910	62,000	1,500	12,000	1,500	27,750	27,750	-
21,103	630	750	3,000	-	8,950	8,950	-
3,450	500	-	4,000	-	22,522	22,522	-
57,664	13,850	4,500	2,000	-	6,525	6,525	-
82,082	15,000	26,111	-	-	-	-	-
19,735	6,000	5,670	-	-	-	-	-
8,340	1,650	37,500	-	-	400	400	-
201,179	202,500	7,200	-	-	53,625	53,625	-
35,950	5,500	1,250	29,000	-	2,500	2,500	-
4,950	800	250	5,000	-	32,212	32,212	-
54,728	2,500	1,480	5,000	-	-	-	-
15,692	8,000	3,750	25,000	-	6,410	6,410	-
140	7,000	7,108	20,000	-	4,011	4,011	-
16,250	1,000	-	-	-	-	-	-
-	800	21,500	-	-	-	-	-
72,364	8,000	1,550	3,000	-	7,200	7,200	-
3,650	800	10,000	2,000	-	12,173	2,173	10,000
4,360	1,000	1,500	8,000	-	11,725	11,725	-
3,925	800	12,000	250	-	1,275	1,275	-

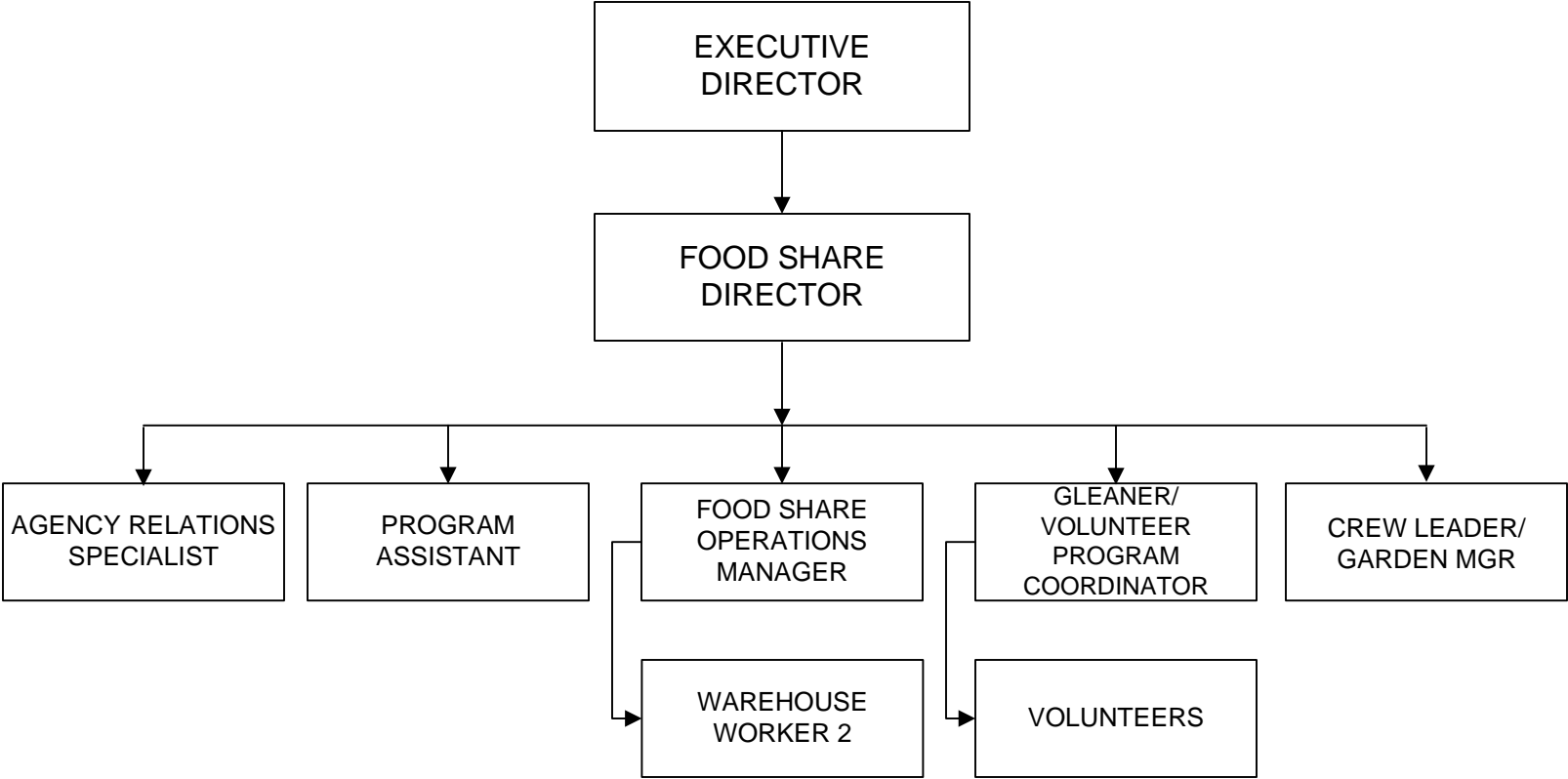
COMMUNITY SERVICES CONSORTIUM

		SUPP #3			DOLLAR CHANGE	% OF CHANGE
OPERATING BUDGET		Unaudited FY 22	ADOPTED FY23	PROPOSED FY 24		
6145	Software	44,010	35,514	270,345	234,831	761.24%
6150	Advertising/Recruitment	23,784	9,059	9,100	41	0.45%
6160	Program Supplies	7,524,257	9,510,571	9,564,448	53,877	0.57%
6190	Other Supplies	20,762	20,000	88,859	68,859	444.30%
6210	Contract-Soc Serve Agency	4,525,673	993,431	48,000	(945,431)	-95.17%
6230	Contract-Weatherization	553,702	2,210,399	560,462	(1,649,937)	-74.64%
6240	Individual Training Accounts	37,467	-	85,000	85,000	100.00%
6320	Equipment Rental	11,378	19,636	10,000	(9,636)	-49.07%
6330	Equipment Repair	25,166	72,692	24,900	(47,792)	-65.75%
6340	Expendable Equipment	147,918	84,935	41,812	(43,123)	-50.77%
6350	Building Renovations, Remodel	-	46,524	10,000	(36,524)	-78.51%
6410	Books/Subscriptions	4,082	9,291	925	(8,366)	-90.04%
6470	Miscellaneous (Admin)	17,824	3,934	1,564	(2,370)	-60.24%
6620	Indirect	1,238,923	1,675,043	2,281,571	606,528	36.21%
6630	Infrastructure	449,477	521,679	532,226	10,547	2.02%
6710	Transportation	75,294	12	94,038	94,026	783650.00%
6720	Child Care	-	13	-	(13)	-100.00%
6730	Health Care	1,361	12	5,050	5,038	42083.33%
6740	Residential Support	2,986,516	109,813	463,360	353,547	421.95%
6750	Clothing	27,587	2,000	145,967	143,967	7298.35%
6760	Emergency	123,199	-	-	-	0.00%
6770	Personal Grooming	1,559	-	3,800	3,800	100.00%
6780	Meals	125,025	149,167	132,453	(16,714)	-11.20%
6790	Tuition & Fees (Skills)	7,454	31,213	23,900	(7,313)	-23.43%
6800	Tuition & Fees (Vocation)	36,302	529,050	75,500	(453,550)	-85.73%
6810	Training & Supplies	50,290	55,500	125,235	69,735	225.65%
6860	Incentive Payments	32,657	202,000	62,600	(139,400)	-69.01%
6870	Miscellaneous	1,895	73,174	58,296	(14,878)	-20.33%
6880	Client Assistance	17,997,677	10,867,293	5,763,452	(5,103,841)	-46.97%
TOTAL MATERIALS-SERVICES		37,735,537	29,224,341	22,338,620	(6,885,721)	-23.56%
TOTAL CAPITAL OUTLAY		182,359	406,657	100,000	(306,657)	-75.41%
FUND BAL. INCREASE (DECR)		1,142,584	-	719,149	719,149	100.00%
TOTAL EXPENDITURES		49,545,873	41,213,817	34,940,999	(6,272,818)	-15.22%

WORKFORCE & EDUCATION	HOUSING & ENERGY SVCS	FOOD SHARE VOLUNTEER	CHILD DEV. SERVICES	MISC GRANTS	TOTAL FY 24	Internal Svc Elim	External Funding
9,550	50,000	-	-	-	297,706	86,911	210,795
5,400	2,500	200	1,000	-	1,750	1,750	-
164,515	622,565	8,761,118	16,250	-	-	-	-
-	88,859	-	-	-	19,780	19,780	-
-	-	-	-	48,000	-	-	-
-	560,462	-	-	-	43,366	43,366	-
85,000	-	-	-	-	-	-	-
-	10,000	-	-	-	-	-	-
-	3,900	9,000	12,000	-	500	500	-
17,312	11,500	5,000	8,000	-	7,000	7,000	-
-	10,000	-	-	-	-	-	-
675	250	-	-	-	200	200	-
64	1,500	-	-	-	2,000	2,000	-
720,142	1,048,627	205,465	247,837	59,500	-	-	-
168,891	256,148	49,794	57,393	-	-	-	-
94,038	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
5,050	-	-	-	-	-	-	-
463,360	-	-	-	-	-	-	-
143,967	2,000	-	-	-	-	-	-
-	-	-	-	-	-	-	-
3,800	-	-	-	-	-	-	-
12,453	-	-	120,000	-	-	-	-
23,900	-	-	-	-	-	-	-
75,500	-	-	-	-	-	-	-
123,235	2,000	-	-	-	-	-	-
60,750	1,850	-	-	-	-	-	-
-	8,296	50,000	-	-	-	-	-
-	5,763,452	-	-	-	-	-	-
2,924,084	8,955,937	9,241,261	620,363	127,600	975,140	562,084	469,375
100,000	-	-	-	-	-	-	-
-	(105,598)	(33,074)	-	857,821	-	-	-
8,145,261	12,203,046	9,940,600	2,767,961	1,254,454	3,443,473	2,813,797	629,676

Linn Benton Food Share

LINN BENTON FOOD SHARE



FOOD SHARE AND VOLUNTEER FY 24

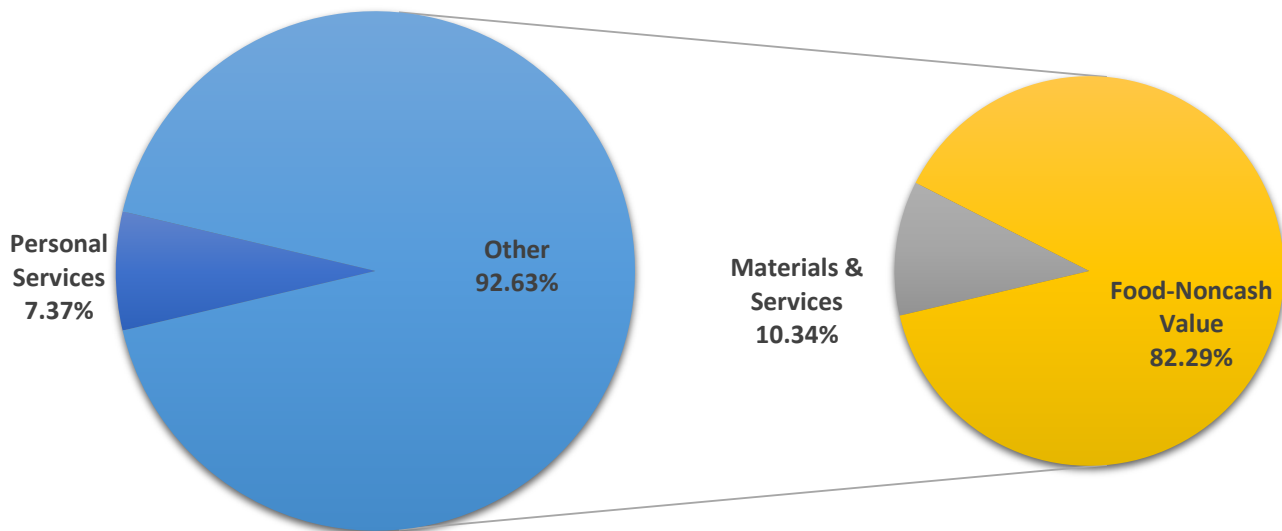
SUMMARY BUDGET	SUPP #3			DOLLAR CHANGE	% OF CHANGE
	Unaudited FY 22	ADOPTED FY 23	PROPOSED FY 24		

SOURCE OF REVENUES

FEDERAL FUNDS	190,281	690,000	690,000	-	0.00%
STATE FUNDS	413,135	891,888	523,000	(368,888)	-41.36%
LOCAL FUNDS	1,447,704	1,209,395	1,082,600	(126,795)	-10.48%
MISCELLANEOUS FUNDS	5,286,358	7,700,000	7,645,000	(55,000)	-0.71%
TOTAL FUNDS	7,337,478	10,491,283	9,940,600	(550,683)	-5.25%

DEPARTMENT BUDGET BY CATEGORY

FTE	8.61	8.06	7.69	(0.37)	-4.64%
TOTAL PERSONAL SERVICES	599,361	697,535	732,412	34,877	5.00%
TOTAL MATERIALS/SERVICES	6,088,786	9,568,748	9,241,261	(327,486)	-3.42%
TOTAL CAPITAL OUTLAY	1,467	225,000	-	(225,000)	-100.00%
CHANGE IN FUND BALANCE	647,864	-	(33,074)	(33,074)	100.00%
TOTAL EXPENDITURES	7,337,479	10,491,283	9,940,600	(550,683)	-5.25%



FOOD SHARE AND VOLUNTEER FY 24

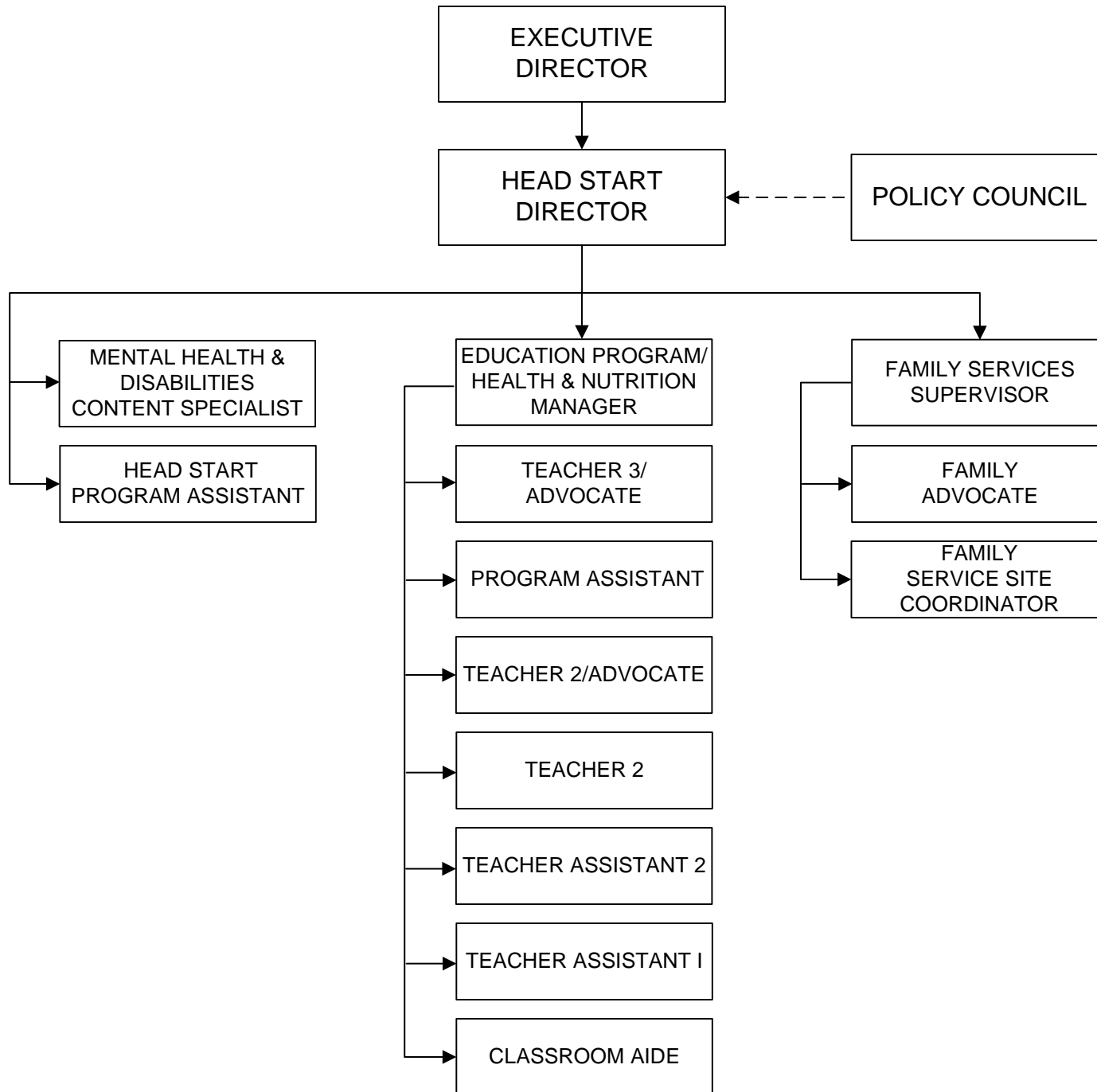
SUMMARY BUDGET	SUPP #3			DOLLAR CHANGE	% OF CHANGE	LBFS		FOOD SHARE
	Unaudited FY 22	ADOPTED FY 23	PROPOSED FY 24			VOLUNTEER	WAREHOUSE	
FEDERAL FUNDS								
CSBG	62,629	-	-	-	0.00%	-	-	-
USDA	92,680	580,000	580,000	-	0.00%	-	-	580,000
USDA CSFP	34,971	110,000	110,000	-	0.00%	35,000	-	75,000
Subtotal	190,281	690,000	690,000	-	0.00%	35,000	-	655,000
STATE FUNDS								
OFB	348,853	781,488	425,000	(356,488)	-45.62%	-	-	425,000
OHRF	64,282	110,400	98,000	(12,400)	-11.23%	-	-	98,000
Subtotal	413,135	891,888	523,000	(368,888)	-41.36%	-	-	523,000
LOCAL FUNDS								
Benton County	36,000	255,000	50,000	(205,000)	-80.39%	-	-	50,000
Donations - LBFS	1,167,724	645,000	720,000	75,000	11.63%	30,000	-	690,000
Holiday Food Drive	42,680	40,000	50,000	10,000	25.00%	-	-	50,000
Linn County	-	17,900	17,100	(800)	-4.47%	-	-	17,100
Intentional Production	-	12,000	12,000	-	0.00%	-	-	12,000
Other Foundations	88,765	30,000	30,000	-	0.00%	-	-	30,000
Food Recovery	-	101,495	93,500	(7,995)	-7.88%	28,500	-	65,000
Share Contributions	112,535	108,000	110,000	2,000	1.85%	10,000	-	100,000
Subtotal	1,447,704	1,209,395	1,082,600	(126,795)	-10.48%	68,500	-	1,014,100
MISCELLANEOUS FUNDS								
Grants & Contracts	-	20,000	45,000	25,000	225.00%	35,000	-	10,000
Fund Balance	-	80,000	-	(80,000)	-100.00%	-	-	-
Non-USDA food	5,286,358	7,600,000	7,600,000	2,313,642	0.00%	-	-	7,600,000
Subtotal	5,286,358	7,700,000	7,645,000	2,358,642	-0.71%	35,000	-	7,610,000
TOTAL FUNDS	7,337,478	10,491,283	9,940,600	(550,683)	-5.25%	138,500	-	9,802,100

FOOD SHARE AND VOLUNTEER FY 24

DEPARTMENT BUDGET	SUPP #3			DOLLAR CHANGE	% OF CHANGE	VOLUNTEER	LBFS WAREHOUSE	FOOD SHARE
	Unaudited FY 22	ADOPTED FY 23	PROPOSED FY 24					
FTE	8.61	8.05	7.69	(0.36)	-4.47%	0.86	-	6.83
5010 Salaries	404,680	433,008	452,106	19,099	4.41%	59,601	-	392,505
TOTAL SALARIES	404,680	433,008	452,106	19,099	4.41%	59,601	-	392,505
TOTAL FRINGE	194,681	264,527	280,306	15,779	5.96%	36,953	-	243,353
TOTAL PERSONAL SERVICES	599,361	697,535	732,412	34,878	5.00%	96,554	-	635,859
5510 Audit & Accounting	905	6,350	7,065	715	11.26%	7,065	-	-
5520 Data/Connection Services	-	1,950	1,000	(950)	-48.72%	-	-	1,000
5530 Legal	-	1,050	500	(550)	-52.38%	-	-	500
5540 Other Purchased Services	31,667	11,200	8,500	(2,700)	-24.11%	-	-	8,500
5550 Contract Services/Training	-	100	-	(100)	-100.00%	-	-	-
5610 Educational Confer/Train	865	2,250	1,500	(750)	-33.33%	500	-	1,000
5620 Meetings	-	1,250	750	(500)	-40.00%	250	-	500
5710 Mileage	1,114	4,550	4,500	(50)	-1.10%	750	-	3,750
5720 Vehicle Operating Cost	11,000	24,500	26,111	1,611	6.58%	-	-	26,111
5730 Vehicle Insurance	3,649	4,255	5,670	1,415	33.25%	-	-	5,670
5740 Other Transportation Cost	53,186	19,500	37,500	18,000	92.31%	18,000	-	19,500
5910 Rent	7,218	7,200	7,200	-	0.00%	-	-	7,200
5920 Utilities	357	1,500	1,250	(250)	-16.67%	-	-	1,250
5930 Telephone	-	250	250	-	0.00%	-	-	250
5935 Cell Phone	520	2,980	1,480	(1,500)	-50.34%	480	-	1,000
5940 Maintenance, Repair, Janitorial	7,868	4,000	3,750	(250)	-6.25%	500	-	3,250
5950 Insurance-Property	-	7,058	7,108	50	0.71%	600	2,250	4,258
5980 Space Utilities	17,188	19,500	21,500	2,000	10.26%	-	-	21,500
6110 Office Supplies	3,845	2,250	1,550	(700)	-31.11%	250	-	1,300
6120 Postage/Shipping	2,048	12,200	10,000	(2,200)	-18.03%	-	-	10,000
6130 Photocopy	359	1,750	1,500	(250)	-14.29%	-	-	1,500
6140 Printing	12,019	15,372	12,000	(3,372)	-21.93%	-	-	12,000
6145 Software	87	-	-	-	0.00%	-	-	-
6150 Advertising/Recruitment	-	750	200	(550)	-73.33%	-	-	200
6160 Program Supplies	5,821,942	9,237,641	8,761,118	(476,523)	-5.16%	-	-	8,761,118
6320 Equipment Rental	-	250	-	(250)	-100.00%	-	-	-
6330 Equipment Repair	9,587	14,166	9,000	(5,166)	-36.47%	-	1,500	7,500
6340 Expendable Equipment	2,041	12,250	5,000	(7,250)	-59.18%	-	1,500	3,500
6350 Building Renovations, Remodel	-	-	-	-	0.00%	-	-	-
6410 Books/Subscriptions	-	50	-	(50)	-100.00%	-	-	-
6470 Miscellaneous (Admin)	815	-	-	-	0.00%	-	-	-
6620 Shared & Admin Costs	81,762	77,581	205,465	127,884	264.84%	6,800	-	198,665
6630 IT & Infrastructure	18,744	20,359	49,794	29,435	244.58%	3,550	-	46,244
6870 Miscellaneous/Building fund	-	54,686	50,000	(4,686)	-8.57%	-	50,000	-
TOTAL MATERIALS/SERVICES	6,088,786	9,568,748	9,241,261	(327,486)	-3.42%	38,745	55,250	9,147,266
TOTAL CAPITAL OUTLAY	1,467	225,000	-	(225,000)	-100.00%	-	-	-
FUND BAL. INCREASE (DECR)	647,864	-	(33,074)	(33,074)	100.00%	-	-	-
TOTAL EXPENDITURES	7,337,479	10,491,283	9,940,600	(550,683)	-5.25%	135,299	55,250	9,783,125

Child Development Services

CHILD DEVELOPMENT SERVICES



CHILD DEVELOPMENT SERVICES

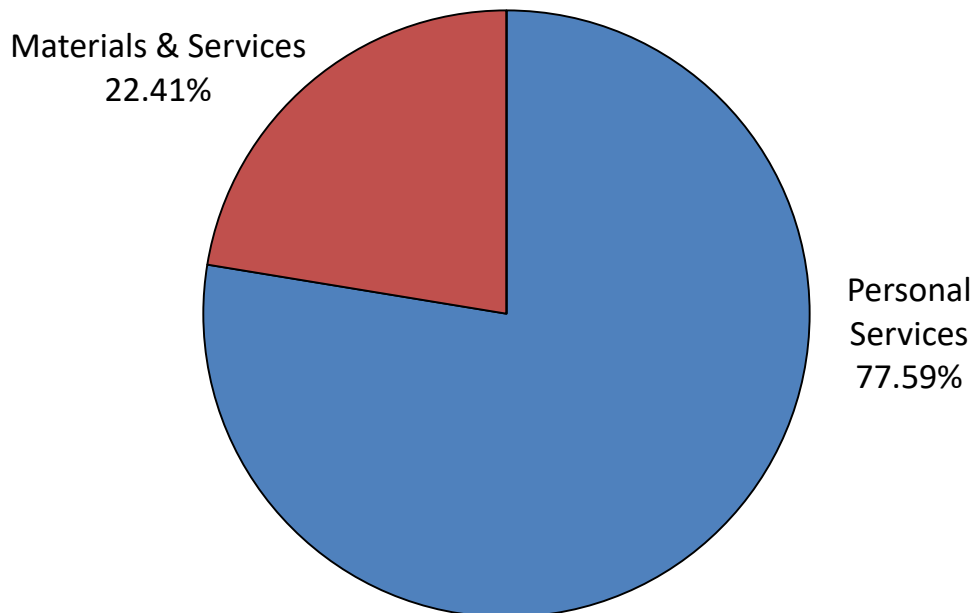
SUMMARY BUDGET	Unaudited FY 22	ADOPTED FY 23	PROPOSED FY 24	DOLLAR CHANGE	% OF CHANGE
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SOURCE OF REVENUES

FEDERAL FUNDS	1,956,699	1,833,002	1,864,434	31,432	1.71%
STATE FUNDS	698,088	997,296	854,088	(143,208)	-14.36%
LOCAL FUNDS	-	8,400	10,000	1,600	19.05%
MISCELLANEOUS FUNDS	-	-	39,439	39,439	100.00%
TOTAL FUNDS	2,654,787	2,838,699	2,767,961	(70,738)	-2.49%

DEPARTMENT BUDGET BY CATEGORY

FTE	29.44	28.65	31.53	2.88	10.03%
TOTAL PERSONAL SERVICES	1,905,560	2,233,468	2,147,598	(85,870)	-3.84%
TOTAL MATERIALS/SERVICES	749,228	605,233	620,363	15,130	2.50%
TOTAL CAPITAL OUTLAY	-	-	-	-	0.00%
CHANGE IN FUND BALANCE	144,472	-	-	-	0.00%
TOTAL EXPENDITURES	2,799,259	2,838,699	2,767,961	(70,738)	-2.49%



CHILD DEVELOPMENT SERVICES

SUPP #3

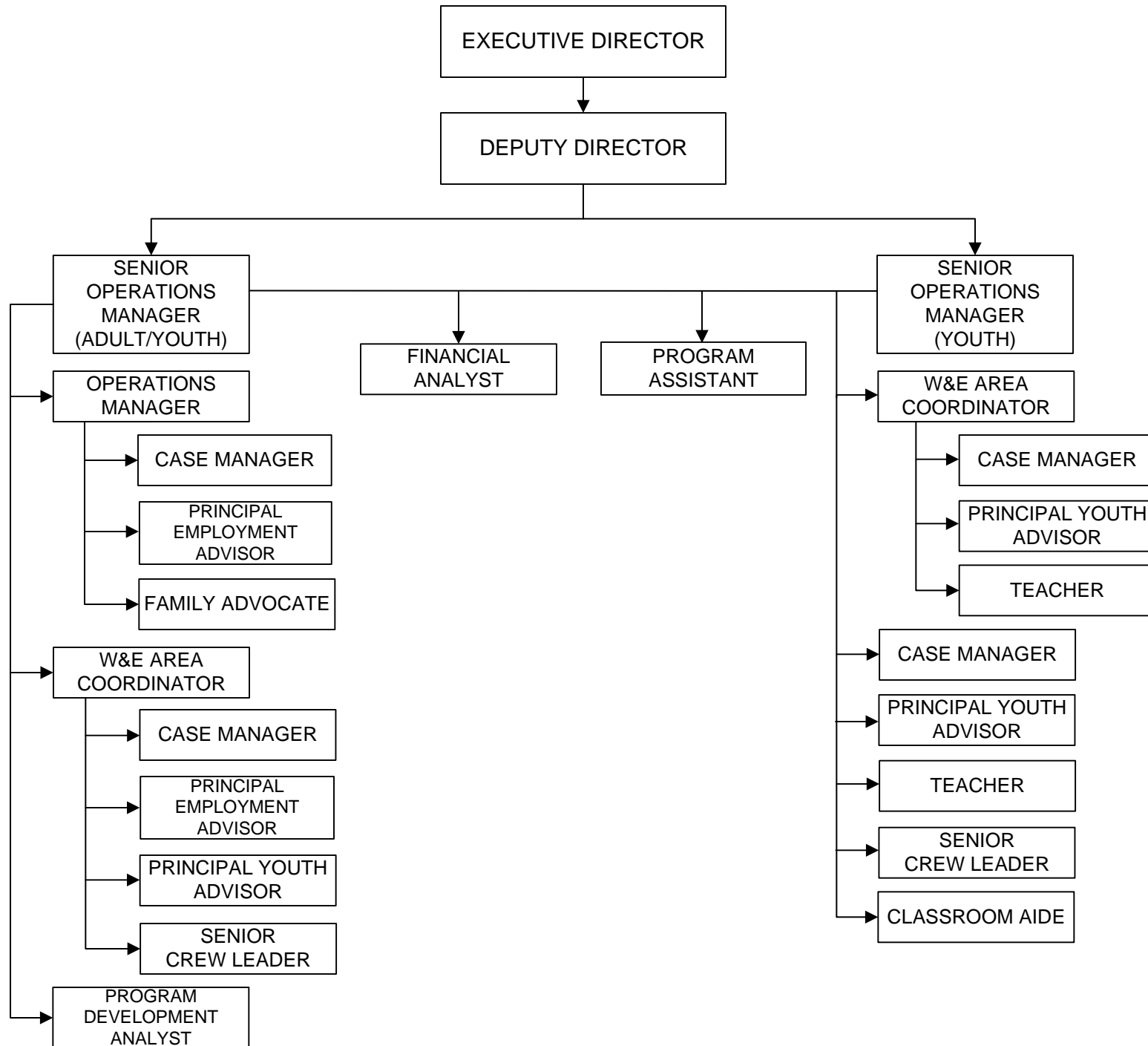
SOURCE OF REVENUES	Unaudited FY 22	ADOPTED FY 23	PROPOSED FY 24	DOLLAR CHANGE	% OF CHANGE
FEDERAL FUNDS					
Head Start/HHS	1,799,737	1,579,790	1,625,442	(45,652)	-2.81%
CSBG	9,771	-	-	-	0.00%
USDA	87,140	149,167	120,000	29,167	24.31%
HHS Program Hour Expansion	-	-	-	-	0.00%
HHS COLA	-	35,652	90,124	(54,472)	-60.44%
HHS COVID Funding	-	-	-	-	0.00%
ARPA	68,953	58,393	-	58,393	100.00%
Quality Improvement	-	10,000	28,868	(18,868)	-65.36%
Subtotal	1,965,601	1,833,002	1,864,434	(31,432)	-1.69%
STATE FUNDS					
				-	0.00%
				-	0.00%
Head Start/OPP/OPK	708,823	997,296	824,088	173,208	21.02%
OPK Cola (estimated)	-	-	30,000	(30,000)	-100.00%
OPK 1-Time Funds	-	-	-	-	0.00%
Subtotal	708,823	997,296	854,088	143,208	16.77%
LOCAL FUNDS					
Lincoln County	68	8,400	10,000	(1,600)	-16.00%
Subtotal	68	8,400	10,000	(1,600)	-16.00%
MISCELLANEOUS FUNDS					
Donations	-	-	-	-	0.00%
Miscellaneous Grants	-	-	39,439	(39,439)	-100.00%
Spirit MountAKn Community Fund	-	-	-	-	0.00%
Child Care Fees	-	-	-	-	0.00%
Sale of Assets	-	-	-	-	0.00%
Earnings/Rent	-	-	-	-	0.00%
Subtotal	-	-	39,439	(39,439)	-100.00%
TOTAL FUNDS	2,674,494	2,838,698	2,767,961	70,737	2.56%

CHILD DEVELOPMENT SERVICES

DEPARTMENT BUDGET	Unaudited FY 22	ADOPTED FY 23	PROPOSED FY 24	DOLLAR CHANGE	% OF CHANGE
FTE	29.44	28.65	31.53	2.88	10.03%
5010 Salaries	1,268,359	1,393,840	1,412,383	18,543	1.33%
TOTAL SALARIES	1,268,359	1,393,840	1,412,383	18,543	1.33%
TOTAL FRINGE	668,122	839,628	735,215	(104,413)	-12.44%
TOTAL PERSONAL SERVICES	1,936,481	2,233,468	2,147,598	(85,870)	-3.84%
5510 Audit & Accounting	27	-	-	-	0.00%
5520 Data Services	5,144	4,501	4,500	(1)	-0.02%
5530 Legal	73	-	-	-	0.00%
5540 Other Purchased Services	21,042	30,444	25,133	(5,311)	-17.45%
5550 Contracted Services/Training	-	10,000	10,000	-	0.00%
5610 Educational Confer/Train	13,109	13,428	12,000	(1,428)	-10.63%
5620 Meetings	2,070	3,500	3,000	(500)	-14.29%
5630 Dues	4,243	4,000	4,000	-	0.00%
5710 Mileage	1,066	3,000	2,000	(1,000)	-33.33%
5920 Utilities	30,328	30,000	29,000	(1,000)	-3.33%
5930 Telephone	5,117	6,500	5,000	(1,500)	-23.08%
5935 Cell Phone	3,218	5,000	5,000	-	0.00%
5940 Maintenance, Repair, Janitorial	23,516	30,000	25,000	(5,000)	-16.67%
5950 General Insurance	38,405	20,000	20,000	-	0.00%
5970 Space Rent	82	-	-	-	0.00%
5980 Space Utilities	10	-	-	-	0.00%
6110 Office Supplies	1,866	4,100	3,000	(1,100)	-26.83%
6120 Postage/Shipping	1,700	3,000	2,000	(1,000)	-33.33%
6130 Photocopy	7,585	11,203	8,000	(3,203)	-28.59%
6140 Printing	-	250	250	-	0.00%
6150 Advertising/Recruitment	1,390	1,000	1,000	-	0.00%
6160 Program Supplies	40,888	33,000	16,250	(16,750)	-50.76%
6190 Other Supplies	8	-	-	-	0.00%
6330 Equipment Repair	15,555	12,000	12,000	-	0.00%
6340 Expendable Equipment	4,331	12,000	8,000	(4,000)	-33.33%
6350 Building Renovations, Remodel	-	-	-	-	0.00%
6410 Books/Subscriptions	-	-	-	-	0.00%
6470 Miscellaneous (Admin)	50	50	-	(50)	-100.00%
6620 Indirect	221,985	181,142	247,837	66,695	36.82%
6630 Infrastructure	63,160	37,948	57,393	19,445	51.24%
6780 Meals	87,572	149,167	120,000	(29,167)	-19.55%
TOTAL MATERIALS/SERVICES	593,540	605,233	620,363	15,130	2.50%
6310 TOTAL CAPITAL OUTLAY	-	-	-	-	0.00%
3010 FUND BAL. INCREASE (DECR)	144,472	-	-	-	0.00%
TOTAL EXPENDITURES	2,674,494	2,838,698	2,767,961	(70,737)	-2.49%

Workforce & Education

WORKFORCE & EDUCATION



WORKFORCE & EDUCATION

SUPP #3

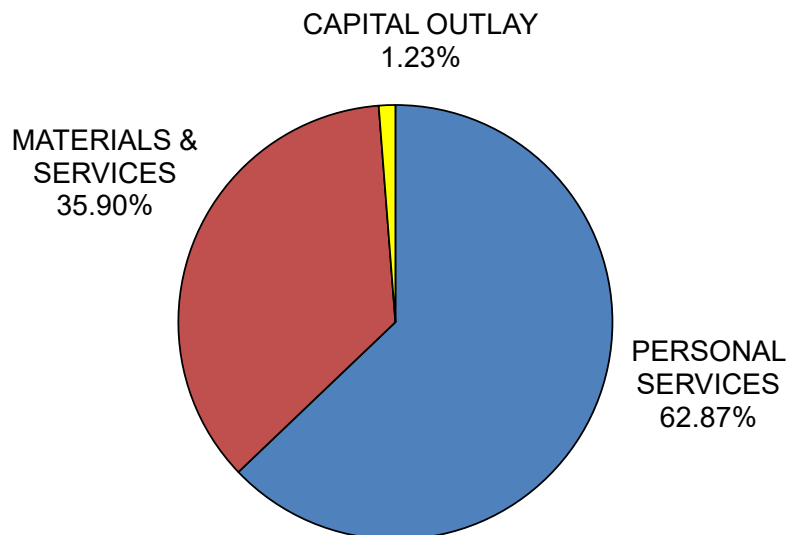
SUMMARY BUDGET	Unaudited FY22	ADOPTED FY23	PROPOSED FY24	DOLLAR CHANGE	% OF CHANGE
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SOURCE OF REVENUES

FEDERAL FUNDS	7,864,334	8,227,010	5,501,943	(2,725,067)	-33.12%
STATE FUNDS	1,617,582	900,000	2,530,400	1,630,400	281.16%
LOCAL FUNDS	47,975	130,000	33,000	(97,000)	-74.62%
MISCELLANEOUS FUNDS	48,541	116,700	79,918	(36,782)	-31.52%
TOTAL FUNDS	9,578,431	9,373,710	8,145,261	(1,228,449)	-13.11%

DEPARTMENT BUDGET BY CATEGORY

FTE	47.93	56.92	49.48	(7.44)	-13.08%
TOTAL PERSONAL SERVICES	4,439,541	4,807,325	5,121,177	313,852	6.53%
TOTAL MATERIALS/SERVICES	5,035,622	4,421,385	2,924,084	(1,497,301)	-33.86%
TOTAL CAPITAL OUTLAY	132,565	145,000	100,000	(45,000)	-31.03%
TOTAL FUND BALANCE	(29,296)	-	-	-	0.00%
TOTAL EXPENDITURES	9,578,431	9,373,710	8,145,261	(1,228,449)	-13.11%



WORKFORCE & EDUCATION

SOURCE OF REVENUES	SUPP #3			DOLLAR CHANGE	% OF CHANGE
	Unaudited FY22	ADOPTED FY23	PROPOSED FY24		
FEDERAL FUNDS					
NOW Adult	-	-	225,000	225,000	100.00%
NOW DW	-	228,356	-	(228,356)	-100.00%
DHS (Independent Living Skills) ILP	318,980	275,000	366,714	91,714	33.35%
WWP Adult - Linn & Polk - TWI	295,680	1,087,500	979,140	(108,360)	-9.96%
WWP Youth - Linn & Polk OYEP	617,614	737,000	622,000	(115,000)	-15.60%
WWP DW - Linn & Polk - NEG - SPEC	1,083,529	487,500	393,465	(94,035)	-19.29%
CSBG -COVID CSBG	39,799	65,000	-	(65,000)	-100.00%
JOBS - STEP Adult & Youth - WWP TANF YEP	1,669,963	1,773,861	1,677,847	(96,014)	-5.41%
Youthbuild - USA	36,635	-	-	-	0.00%
OHA measure 110 BHRN	560,047	704,000	937,777	233,777	33.21%
OHCS WRRRA	3,242,087	2,868,793	300,000	(2,568,793)	-89.54%
Subtotal	7,864,334	8,227,010	5,501,943	(2,725,067)	-33.12%
STATE FUNDS					
DHS (Home Based Life Skills)	-	-	50,000	50,000	100.00%
OYC- 2 YB & 6 Yth	118,000	280,000	400,000	120,000	42.86%
NOW Youth/PROSPERITY/YDD Comm Impact	249,999	-	455,000	455,000	100.00%
OR FIRE MARSHALL Youth Services Team	-	-	250,000	250,000	100.00%
ODHS (Youth Transition, wraparound fire)	-	-	100,000	100,000	100.00%
OCF for YB, OCC POLK, OCC FUEL LINN	120,000	-	836,747	836,747	100.00%
Dept of ED (Charter School-CTE - HS Success)	569,583	620,000	338,653	(281,347)	-45.38%
OYCC Foundation	560,000	-	-	-	0.00%
YDD Future Ready Back to Work Oregon	-	-	100,000	-	100.00%
Subtotal	1,617,582	900,000	2,530,400	1,630,400	281.16%
LOCAL FUNDS					
ESSER CARES ACT	47,975	100,000	-	(100,000)	-100.00%
Polk County	-	3,000	3,000	-	0.00%
City of Independence	-	27,000	30,000	3,000	11.11%
Subtotal	47,975	130,000	33,000	(97,000)	-74.62%
MISCELLANEOUS FUNDS					
Miscellaneous	-	54,500	51,218	(3,282)	-6.02%
WIA Student Enterprises	20,561	48,000	-	(48,000)	-100.00%
Trust Management	10,000	-	15,000	15,000	100.00%
YB Donations	3,000	2,500	2,500	-	0.00%
YB FFS	1,389	1,200	1,200	-	0.00%
Lincoln Donations	-	500	-	(500)	-100.00%
Garden Gnome Run Proceeds	13,590	10,000	10,000	-	0.00%
Subtotal	48,541	116,700	79,918	(36,782)	-31.52%
TOTAL FUNDS	9,578,431	9,373,710	8,145,261	(1,228,449)	-13.11%

WORKFORCE & EDUCATION

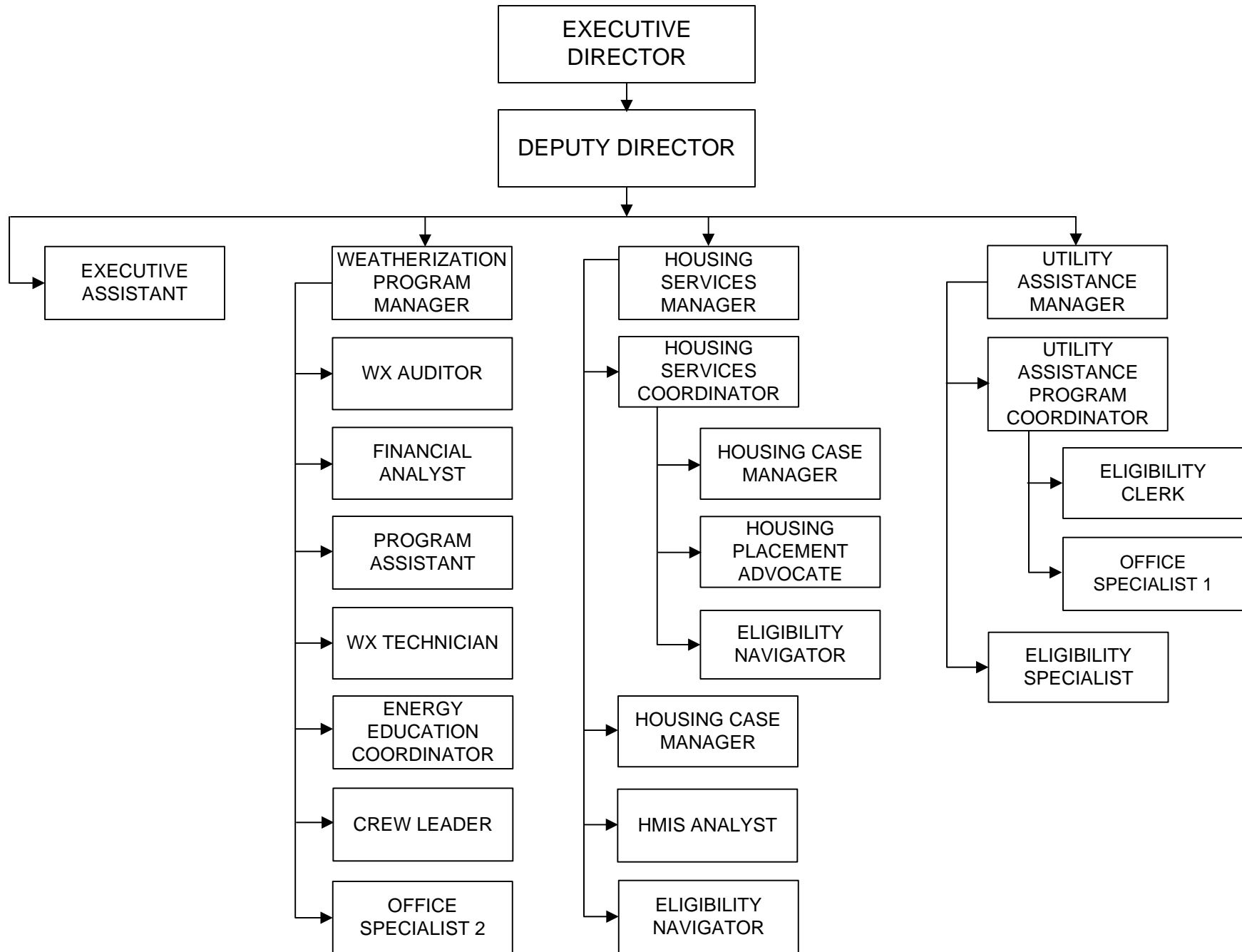
DEPARTMENT BUDGET	SUPP #3			DOLLAR CHANGE	% OF CHANGE
	Unaudited FY22	ADOPTED FY23	PROPOSED FY24		
FTE	47.93	56.92	49.48	(7.44)	23.94%
5010 Salaries	2,641,242	2,918,102	2,680,023	(238,079)	27.46%
5020 Client Salaries	447,149	80,000	723,740	643,740	-82.83%
TOTAL SALARIES	3,088,391	2,998,102	3,403,763	405,661	8.81%
TOTAL FRINGE	1,351,149	1,809,223	1,717,414	(91,809)	22.30%
TOTAL PERSONAL SERVICES	4,439,541	4,807,325	5,121,177	313,852	13.52%
5510 Audit & Accounting	286	11,200	-	(11,200)	-100.00%
5520 Data Services	68,722	3,200	41,867	38,667	1208.34%
5530 Legal	650	-	-	-	0.00%
5540 Other Purchased Services	15,622	36,500	19,819	(16,681)	-45.70%
5550 Contract Services/Training	96,279	22,000	18,324	(3,676)	-16.71%
5610 Educational Confer/Train	34,224	7,500	60,910	53,410	712.13%
5620 Meetings	2,717	1,800	21,103	19,303	1072.39%
5630 Dues	5,329	3,700	3,450	(250)	-6.76%
5710 Mileage	44,799	58,700	57,664	(1,036)	-1.76%
5720 Vehicle Operating Cost	34,263	51,900	82,082	30,182	58.15%
5730 Vehicle Insurance	500	27,000	19,735	(7,265)	-26.91%
5740 Other Transportation Cost	2,584	-	8,340	8,340	100.00%
5910 Rent	99,151	97,200	201,179	103,979	106.97%
5920 Utilities	10,469	21,975	35,950	13,975	63.59%
5930 Telephone	3,668	11,255	4,950	(6,305)	-56.02%
5935 Cell Phone	28,453	32,950	54,728	21,778	66.09%
5940 Maintenance, Repair, Janitorial	3,960	14,750	15,692	942	6.39%
5950 General Insurance	-	18,380	140	(18,240)	-99.24%
5970 Space Rent	4,772	10,000	16,250	6,250	62.50%
6110 Office Supplies	34,925	17,230	72,364	55,134	319.99%
6120 Postage/Shipping	177	3,984	3,650	(334)	-8.38%
6130 Photocopy	5,735	18,584	4,360	(14,224)	-76.54%
6140 Printing	882	9,492	3,925	(5,567)	-58.65%
6145 Software	9,939	4,000	9,550	5,550	138.75%
6150 Advertising/Recruitment	5,580	600	5,400	4,800	800.00%
6160 Program Supplies	262,567	131,000	164,515	33,515	25.58%
6240 Individual Training Accounts	153,385	-	85,000	85,000	100.00%

WORKFORCE & EDUCATION

DEPARTMENT BUDGET	SUPP #3			DOLLAR CHANGE	% OF CHANGE
	Unaudited FY22	ADOPTED FY23	PROPOSED FY24		
6250 OJT Reimbursements	37,467	200,000	-	(200,000)	-100.00%
6340 Expendable Equipment	54,916	16,200	17,312	1,112	6.86%
6410 Books/Subscriptions	33	7,000	675	(6,325)	-90.36%
6470 Miscellaneous (Admin)	50	2,000	64	(1,936)	-96.80%
6620 Indirect	510,997	543,854	720,142	176,288	32.41%
6630 Infrastructure	139,935	152,737	168,891	16,154	10.58%
6710 Transportation	68,749	-	94,038	94,038	100.00%
6730 Health Care	1,361	-	5,050	5,050	100.00%
6740 Residential Support	2,986,516	-	463,360	463,360	100.00%
6750 Clothing	27,433	-	143,967	143,967	100.00%
6760 Emergency	112,518	-	-	-	0.00%
6770 Personal Grooming	1,425	-	3,800	3,800	100.00%
6780 Meals	47,824	-	12,453	12,453	100.00%
6790 Tuition & Fees (Skills)	7,454	31,000	23,900	(7,100)	-22.90%
6800 Tuition & Fees (Vocation)	25,561	529,050	75,500	(453,550)	-85.73%
6810 Training & Supplies	50,290	53,500	123,235	69,735	130.35%
6860 Incentive Payments	32,657	202,000	60,750	(141,250)	-69.93%
6880 Client Assistance	800	2,069,144	-	(2,069,144)	-100.00%
TOTAL MATERIALS/SERVICES	5,035,622	4,421,385	2,924,084	2,255,095	204.10%
6310 TOTAL CAPITAL OUTLAY	132,565	145,000	100,000	(45,000)	-31.03%
3010 FUND BAL. INCREASE (DECR)	(29,296)	-	-	-	0.00%
TOTAL EXPENDITURES	9,578,431	9,373,710	8,145,261	2,972,643	46.44%

Housing & Energy Services

HOUSING & ENERGY SERVICES



HOUSING & ENERGY SERVICES

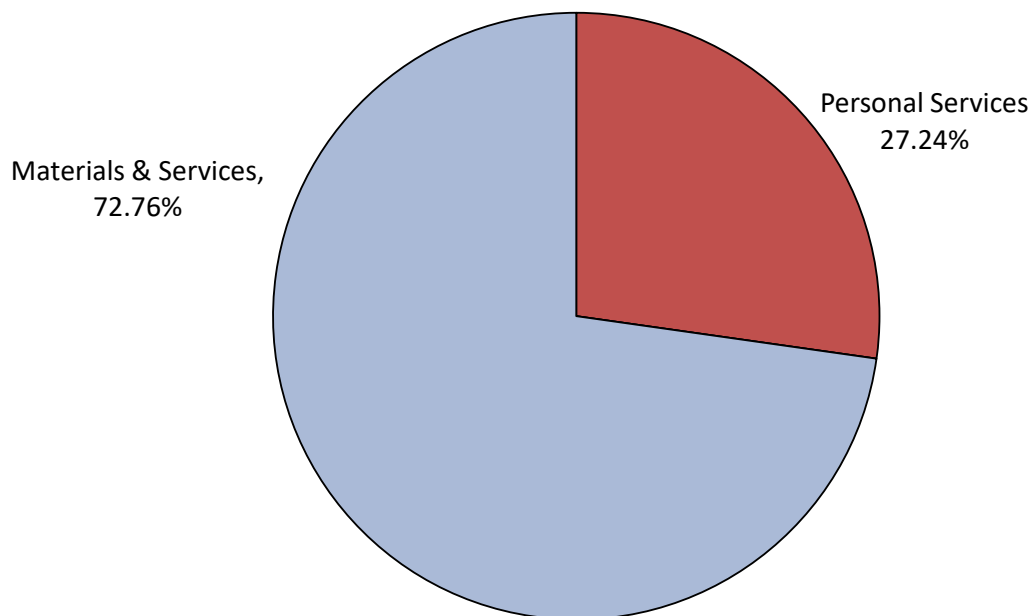
SUMMARY BUDGET	SUPP #3			DOLLAR CHANGE	% OF CHANGE
	Unaudited FY 22	ADOPTED FY23	PROPOSED FY24		

SOURCE OF REVENUES

FEDERAL FUNDS	22,338,180	10,690,763	6,365,720	(4,325,043)	-40.46%
STATE FUNDS	5,242,394	6,039,207	5,373,455	(665,752)	-11.02%
LOCAL FUNDS	265,723	1,275,579	452,371	(823,207)	-64.54%
MISCELLANEOUS FUNDS	1,404	19,572	11,500	(8,072)	-41.24%
TOTAL FUNDS	27,847,701	18,025,121	12,203,046	(5,822,074)	-32.30%

DEPARTMENT BUDGET BY CATEGORY

FTE	47.80	45.14	40.90	(4.24)	-9.39%
TOTAL PERSONAL SERVICES	3,131,619	3,460,611	3,352,707	(107,904)	-3.12%
TOTAL MATERIALS/SERVICES	24,613,697	14,564,510	8,955,937	(5,608,573)	-38.51%
TOTAL CAPITAL OUTLAY	-	-	-	-	0.00%
CHANGE IN FUND BALANCE	102,384	-	(105,598)	(105,598)	100.00%
TOTAL EXPENDITURES	27,847,701	18,025,121	12,203,046	(5,822,075)	-32.30%



HOUSING & ENERGY SERVICES

SOURCE OF REVENUES	SUPP #3			DOLLAR CHANGE	% OF CHANGE
	Unaudited FY 22	ADOPTED FY23	PROPOSED FY24		
FEDERAL FUNDS					
LIHEAP - ENERGY ASSISTANCE	2,036,059	2,705,393	3,197,650	492,257	18.20%
LIHEAP Education	-	85,348	-	(85,348)	-100.00%
E-LIHEAP	-	684,993	500,000	(184,993)	-27.01%
LIHEAP WX EE	344,528	17,347	62,600	45,253	260.87%
LIHEAP CARES	59,974	-	-	-	0.00%
LIHEAP ARPA	1,987,672	1,403,966	-	(1,403,966)	-100.00%
LIHWA	-	541,103	168,000	(373,103)	-68.95%
LIHWA ARPA	171,448	275,410	-	(275,410)	-100.00%
Continuum of Care	110,415	-	-	-	0.00%
CSBG	59,378	80,000	-	(80,000)	-100.00%
CDBG Albany Rental Assistance	-	15,000	-	(15,000)	-100.00%
HOME TBA	205,651	462,210	378,732	(83,478)	-18.06%
HSP	182,815	182,815	182,815	-	0.00%
OERAP	12,268,755	2,052,429	-	(2,052,429)	-100.00%
BPA Energy Education	138,812	458,123	758,500	300,377	65.57%
C of C LBHASHP	349,250	84,412	87,880	3,468	4.11%
Veterans Supportive Services	645,263	678,469	409,725	(268,744)	-39.61%
Albany Rehab - Contracted Services	144,042	-	-	-	0.00%
DOE	152,644	189,760	189,750	(10)	-0.01%
ESG	189,774	224,915	191,226	(33,689)	-14.98%
ESG-CV	2,545,497	314,752	-	(314,752)	-100.00%
CSC Supportive Housing Program	13,903	234,318	238,842	4,524	1.93%
SSVF CARES	3,550	-	-	-	0.00%
CARES Rent Relief	728,751	-	-	-	0.00%
Subtotal	22,338,180	10,690,763	6,365,720	(4,325,043)	-40.46%
STATE FUNDS					
EHA	958,885	1,209,149	1,255,707	46,558	3.85%
EHA VET DRF	70,864	103,206	73,362	(29,844)	-28.92%
Elderly Rental Assistance	59,140	45,128	45,128	-	0.00%
SHAP	401,400	401,399	403,200	1,801	0.45%
CEAP 22 PAC	336,565	259,304	-	(259,304)	-100.00%
OEAP	1,361,173	458,614	973,500	514,886	112.27%
ORE-DAP	316,935	1,828,715	1,772,158	(56,557)	-3.09%
ECHO WX	625,192	1,733,692	850,400	(883,292)	-50.95%
OOTC - Shelter Support	1,112,240	-	-	-	0.00%
Subtotal	5,242,394	6,039,207	5,373,455	(665,752)	-11.02%

HOUSING & ENERGY SERVICES

SOURCE OF REVENUES	SUPP #3			DOLLAR CHANGE	% OF CHANGE
	Unaudited FY 22	ADOPTED FY23	PROPOSED FY24		
LOCAL FUNDS					
OLGA	-	582,605	82,000	(500,605)	-85.93%
NW Natural Energy Ed - FB	-	6,591	-	(6,591)	-100.00%
Oregon Heat	-	180,000	1,000	(179,000)	-99.44%
GAP	-	13,850	850	(13,000)	-93.86%
SOS	1,503	22,880	1,500	(21,380)	-93.44%
CPI	2,910	12,199	1,000	(11,199)	-91.80%
Donations - ES	-	-	6,000	6,000	100.00%
Albany Water Assistance	3,560	47,908	3,000	(44,908)	-93.74%
Tern House - Rental Income	33,872	27,584	30,009	2,425	8.79%
Pelican Place - Rental Income	84,141	66,982	67,969	987	1.47%
Tern House - Rental Replacement	8,014	5,600	4,885	(715)	-12.77%
Pelican Place - Rental Replacement	-	12,018	11,065	(953)	-7.93%
OLIEE	19,694	150,000	-	(150,000)	-100.00%
Central Lincoln PUD	-	25,000	50,000	25,000	100.00%
Rebates	9,315	-	-	-	0.00%
Oneatta Fund	-	5,000	5,000	-	0.00%
Samaritan-Homeless Resource Team	-	18,367	4,675	(13,692)	-74.55%
Newport Low Income Water Service	-	79,995	500	(79,495)	-99.37%
NW Energy ED	85,683	15,000	-	(15,000)	-100.00%
NW Natural	-	-	180,000	180,000	100.00%
HEART Resource Fair	-	1,000	300	(700)	-70.00%
Albany Homeless	17,030	-	-	-	0.00%
Vet's Stand Down	-	3,000	2,619	(381)	-12.70%
Subtotal	265,723	1,275,579	452,371	(823,207)	480.04%
MISCELLANEOUS FUNDS					
ES Misc Housing Fund Bal	-	1,500	1,500	-	0.00%
ES Misc Energy Asst Fund Bal	-	8,072	-	(8,072)	-100.00%
Miscellaneous	1,404	-	-	-	0.00%
Consumer Power Inc.	-	10,000	10,000	-	0.00%
Subtotal	1,404	19,572	11,500	(8,072)	-41.24%
TOTAL FUNDS	27,847,701	18,025,121	12,203,046	(5,822,074)	-32.30%

HOUSING & ENERGY SERVICES

OPERATING BUDGET	SUPP #3			DOLLAR CHANGE	% OF CHANGE
	Unaudited FY 22	ADOPTED FY23	PROPOSED FY24		
FTE	47.80	45.14	40.90	(4.24)	-9.39%
5010 Salaries	2,002,909	2,171,079	2,069,587	(101,492)	-4.67%
TOTAL SALARIES	2,002,909	2,171,079	2,069,587	(101,492)	-4.67%
TOTAL FRINGE	1,128,710	1,289,532	1,283,120	(6,412)	14.25%
TOTAL PERSONAL SERVICES	3,131,619	3,460,611	3,352,707	(107,904)	-3.12%
5510 Audit & Accounting	-	-	-	-	0.00%
5520 Data Connection/Services	35,853	27,201	2,500	(24,701)	-90.81%
5530 Legal	459	877	-	(877)	-100.00%
5540 Other Purchased Services	123,341	45,641	171,198	125,557	375.10%
5550 Contract Services/Training	-	35,216	-	(35,216)	-100.00%
5610 Educational Confer/Train	64,039	72,877	62,000	(10,877)	-14.93%
5620 Meetings	1,057	5,360	630	(4,730)	-88.25%
5630 Dues	2,297	2,328	500	(1,828)	-78.52%
5710 Mileage	14,117	47,973	13,850	(34,123)	-71.13%
5720 Vehicle Operating Cost	8,923	13,586	15,000	1,414	10.41%
5730 Vehicle Insurance	-	6,603	6,000	(603)	-9.13%
5740 Other Transportation Cost	-	1,419	1,650	231	16.28%
5910 Rent	131,125	266,947	202,500	(64,447)	-24.14%
5920 Utilities	26,000	27,753	5,500	(22,253)	-80.18%
5930 Telephone	9,912	10,153	800	(9,353)	-92.12%
5935 Cell Phone	5,514	8,337	2,500	(5,837)	-70.01%
5940 Maintenance, Repair, Janitorial	24,736	38,653	8,000	(30,653)	-79.30%
5950 General Insurance	-	64,330	7,000	(57,330)	-89.12%
5970 Space Rent	-	5,040	1,000	(4,040)	-80.16%
5980 Space Utilities	851	864	800	(64)	-7.41%
6110 Office Supplies	29,759	40,977	8,000	(32,977)	-80.48%
6120 Postage/Shipping	10,715	12,845	800	(12,045)	-93.77%
6130 Photocopy	10,149	29,814	1,000	(28,814)	-96.65%
6140 Printing	7,922	20,630	800	(19,830)	-96.12%
6145 Software	-	31,514	50,000	18,486	58.66%
6150 Advertising/Recruitment	15,332	6,709	2,500	(4,209)	-62.74%
6160 Program Supplies	30,365	108,930	622,565	513,635	571.53%
6190 Other Supplies	20,526	20,000	88,859	68,859	444.30%
6210 Contract-Soc Serve Agency	4,439,522	993,431	-	(993,431)	-100.00%
6230 Contract-Weatherization	399,822	2,010,399	560,462	(1,449,937)	-72.12%

HOUSING & ENERGY SERVICES

SUPP #3

OPERATING BUDGET	Unaudited FY 22	ADOPTED FY23	PROPOSED FY24	DOLLAR CHANGE	% OF CHANGE
6320 Equipment Rental	11,378	19,386	10,000	(9,386)	-48.42%
6330 Equipment Repair	1,890	46,526	3,900	(42,626)	-91.62%
6340 Expendable Equipment	62,937	44,487	11,500	(32,987)	-74.15%
6350 Building Renovations, Remodel	-	46,524	10,000	(36,524)	-78.51%
6410 Books/Subscriptions	2,042	2,241	250	(1,991)	-88.85%
6470 Miscellaneous (Admin)	12,776	1,884	1,500	(384)	-20.38%
6620 Indirect	651,606	872,466	1,048,627	176,161	20.19%
6630 Infrastructure	180,341	310,635	256,148	(54,487)	-17.54%
6650 Communication Services	-	1,563	-	(1,563)	-100.00%
6710 Transportation	-	12	-	(12)	-100.00%
6720 Child Care	-	13	-	(13)	-100.00%
6730 Health Care	-	12	-	(12)	-100.00%
6740 Residential Support	-	109,813	-	(109,813)	-100.00%
6741 Rent - SSVF	203,864	305,000	-	(305,000)	-100.00%
6742 Security Deposits - SSVF	39,263	10,000	-	(10,000)	-100.00%
6743 Bed Purchase - SSVF	3,730	750	-	(750)	-100.00%
6744 Utilities Client Assistance - SSVF	11,595	15,000	-	(15,000)	-100.00%
6750 Clothing	154	2,000	2,000	-	0.00%
6760 Emergency	10,681	-	-	-	0.00%
6770 Personal Grooming	134	-	-	-	0.00%
6780 Meals	305	-	-	-	0.00%
6790 Tuition & Fees (Skills)	-	213	-	(213)	-100.00%
6800 Tuition & Fees (Vocation)	10,741	-	-	-	0.00%
6810 Training & Supplies	-	2,000	2,000	-	0.00%
6860 Incentive Payments	-	-	1,850	1,850	100.00%
6870 Miscellaneous	1,895	18,488	8,296	(10,192)	-55.13%
6880 Client Assistance	17,996,027	8,798,149	5,763,452	(3,034,697)	-34.49%
7000 Building Cost	-	940	-	(940)	-100.00%
TOTAL MATERIALS-SERVICES	24,613,697	14,564,510	8,955,937	(5,608,573)	-38.51%
TOTAL CAPITAL OUTLAY	-	-	-	-	0.00%
FUND BAL. INCREASE (DECR)	102,384	-	(105,598)	(105,598)	100.00%
TOTAL EXPENDITURES	27,847,701	18,025,121	12,203,046	(5,822,075)	-32.30%

Misc Grants

MISCELLANEOUS GRANTS

SUPP #3

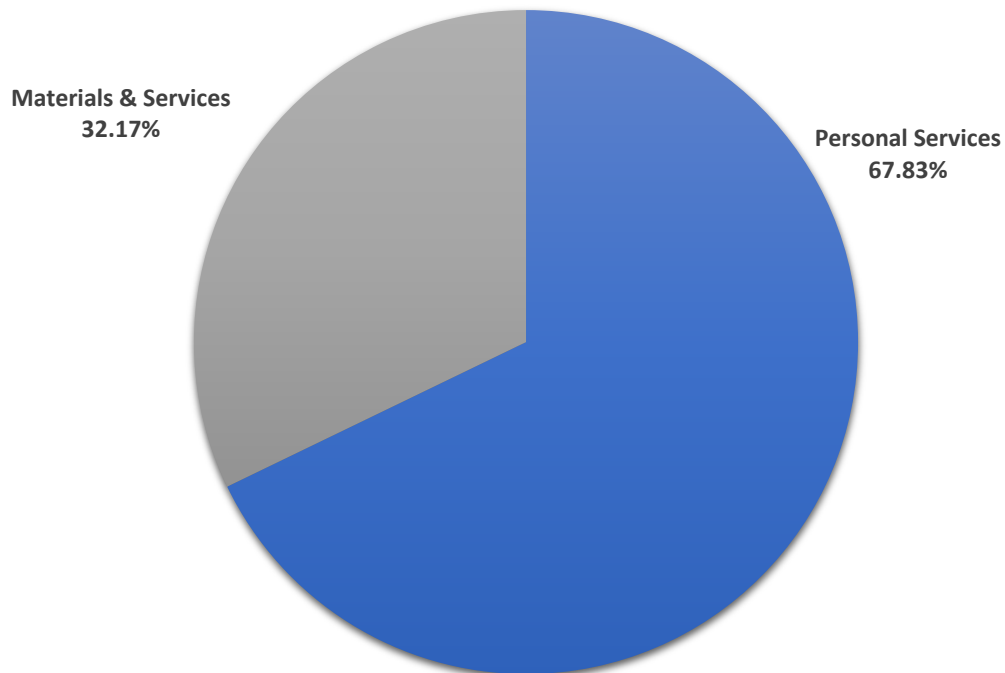
SUMMARY BUDGET	Unaudited FY22	ADOPTED FY23	PROPOSED FY24	DOLLAR CHANGE	% OF CHANGE
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SOURCE OF REVENUES

FEDERAL FUNDS	422,818	430,061	350,000	(72,818)	-17.22%
STATE FUNDS	-	-	-	-	0.00%
LOCAL FUNDS	-	-	-	-	0.00%
MISCELLANEOUS FUNDS	-	-	904,454	46,633	100.00%
TOTAL FUNDS	422,818	430,061	1,254,454	(26,185)	-6.19%

DEPARTMENT BUDGET BY CATEGORY

FTE	0.90	3.50	2.99	2.09	331.78%
TOTAL PERSONAL SERVICES	118,259	328,936	269,033	150,775	227.50%
TOTAL MATERIALS/SERVICES	338,175	64,468	127,600	(210,575)	-62.27%
TOTAL CAPITAL OUTLAY	13,034	36,657	-	(13,034)	-100.00%
TOTAL FUND BALANCE	(46,649)	-	857,821	46,649	-100.00%
TOTAL EXPENDITURES	422,818	430,061	1,254,454	(26,185)	-6.19%



MISCELLANEOUS GRANTS

SUPP #3

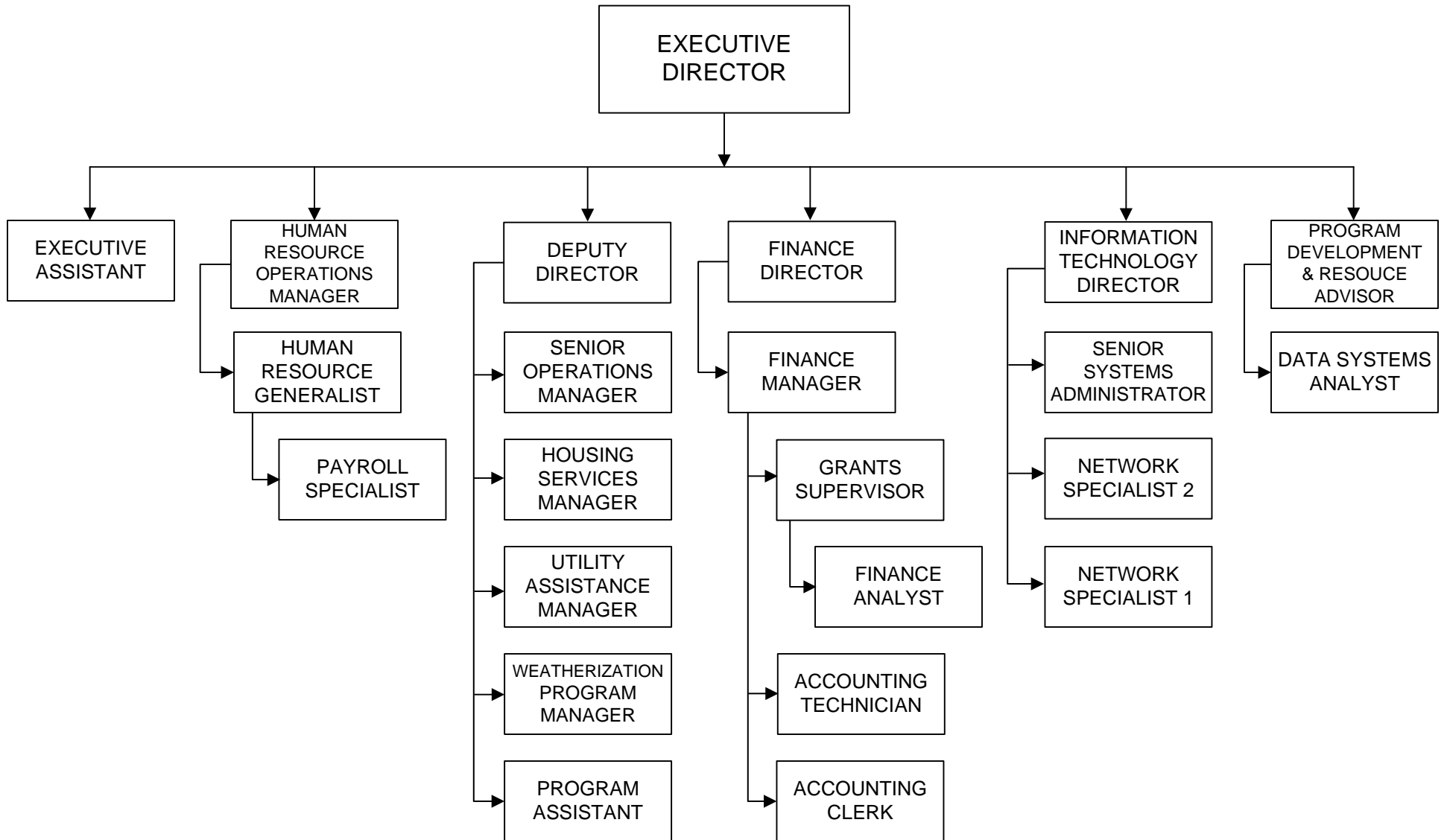
SOURCE OF REVENUES	Unaudited FY22	ADOPTED FY23	PROPOSED FY24	DOLLAR CHANGE	% OF CHANGE
FEDERAL FUNDS					
CSBG - Agencywide	422,818	430,061	350,000	(80,061)	-18.62%
Subtotal	422,818	430,061	350,000	(72,818)	-17.22%
STATE FUNDS					
Subtotal	-	-	-	-	0.00%
LOCAL FUNDS					
Subtotal	-	-	-	-	0.00%
MISCELLANEOUS FUNDS					
Miscellaneous Grants	-	-	34,130	34,130	100.00%
Gain on sale of Tern & Pelican	-	-	870,324	870,324	100.00%
Subtotal	-	-	904,454	904,454	100.00%
TOTAL FUNDS	422,818	430,061	1,254,454	(26,185)	-6.19%

MISCELLANEOUS GRANTS

		SUPP #3						
DEPARTMENT BUDGET		Unaudited FY22	ADOPTED FY23	PROPOSED FY24	DOLLAR CHANGE	% OF CHANGE	CSBG	Other
FTE		0.90	3.50	2.99	-0.51	331.78%	2.99	0.00
5010	Salaries	84,833	210,000	166,070	(43,930)	95.76%	166,070	-
TOTAL SALARIES		84,833	210,000	166,070	(43,930)	95.76%	166,070	-
TOTAL FRINGE		33,425	118,936	102,963	(15,973)	308.04%	102,963	-
TOTAL PERSONAL SERVICES		118,259	328,936	269,033	(59,903)	227.50%	269,033	-
5540	Other Purchased Services	96,355	64,468	18,600	(45,868)	-71.15%	18,600	-
5610	Educational Confer/Train	8,794	-	1,500	1,500	100.00%	1,500	-
5630	Dues	1,605	-	-	-	0.00%	-	-
5710	Mileage	56	-	-	-	0.00%	-	-
5730	Vehicle Insurance	26,464	-	-	-	0.00%	-	-
5940	Maintenance, Repair, Janitorial	25,043	-	-	-	0.00%	-	-
5950	General Insurance	34,274	-	-	-	0.00%	-	-
6110	Office Supplies	936	-	-	-	0.00%	-	-
6140	Printing	4,146	-	-	-	0.00%	-	-
6145	Software	4,422	-	-	-	0.00%	-	-
6160	Program Supplies	46,575	-	-	-	0.00%	-	-
6190	Other Supplies	4,491	-	-	-	0.00%	-	-
6210	Contract-Soc Serve Agency	38,894	-	48,000	48,000	100.00%	1,367	46,633
6340	Expendable Equipment	17,526	-	-	-	0.00%	-	-
6410	Books/Subscriptions	2,746	-	-	-	0.00%	-	-
6470	Miscellaneous (Admin)	10,010	-	-	-	0.00%	-	-
6620	Indirect	13,810	-	59,500	59,500	100.00%	59,500	-
6630	Infrastructure	2,030	-	-	-	0.00%	-	-
TOTAL MATERIALS/SERVICES		338,175	64,468	127,600	63,132	-62.27%	80,967	46,633
TOTAL CAPITAL OUTLAY		13,034	36,657	-	(36,657)	-100.00%	-	-
FUND BAL. INCREASE (DECR)		(46,649)	-	857,821	857,821	-100.00%	-	857,821
TOTAL EXPENDITURES		422,818	430,061	1,254,454	824,393	-6.19%	350,000	904,454

Administrative Services

ADMINISTRATIVE SERVICES



ADMINISTRATION FY 24

SUPP # 3

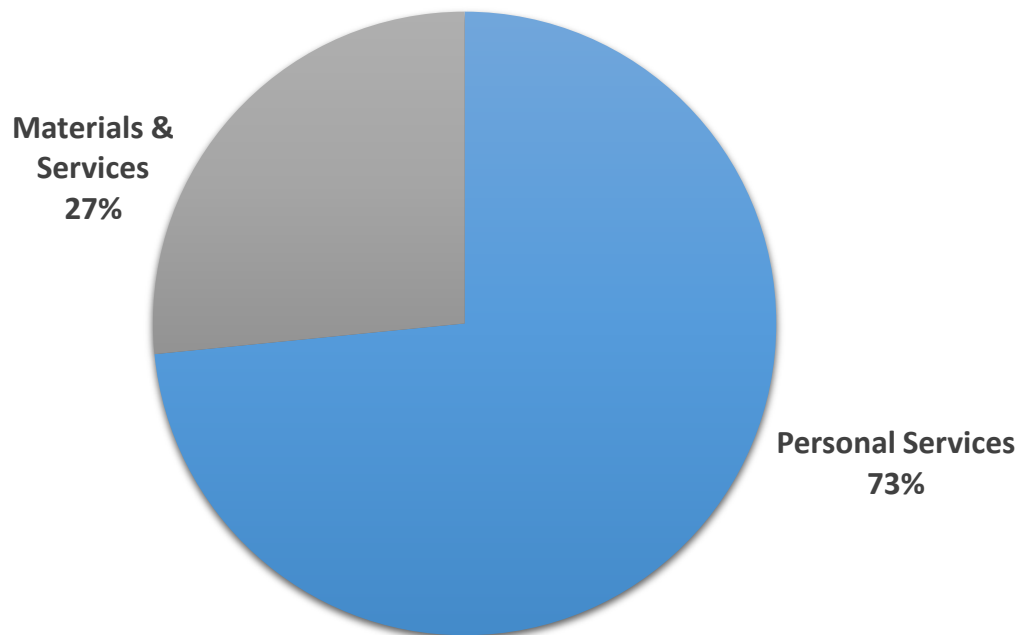
SUMMARY BUDGET	Unaudited FY 22	ADOPTED FY 23	PROPOSED FY 24	DOLLAR CHANGE	% OF CHANGE
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SOURCE OF REVENUES

FEDERAL FUNDS	-	-	-	-	0.00%
STATE FUNDS	-	-	-	-	0.00%
LOCAL FUNDS	-	-	-	-	0.00%
MISCELLANEOUS FUNDS	1,672,028	1,697,790	2,822,872	1,125,082	66.27%
TOTAL FUNDS	1,672,028	1,697,790	2,822,872	1,125,082	66.27%

DEPARTMENT BUDGET BY CATEGORY

FTE	14.01	13.40	18.40	5.00	37.31%
TOTAL PERSONAL SERVICES	1,245,335	1,446,315	2,072,837	626,523	43.32%
TOTAL MATERIALS/SERVICES	308,517	251,475	750,035	498,560	298.25%
TOTAL CAPITAL OUTLAY	8,255	-	-	(8,255)	0.00%
CHANGE IN FUND BALANCE	109,921	-	-	(109,921)	0.00%
TOTAL EXPENDITURES	1,672,028	1,697,790	2,822,872	1,125,083	66.27%



ADMINISTRATION FY 24

SUPP # 3					
SOURCE OF REVENUES	Unaudited FY22	ADOPTED FY 23	PROPOSED FY 24	DOLLAR CHANGE	% OF CHANGE
FEDERAL FUNDS					
Subtotal	-	-	-	-	0.00%
STATE FUNDS					
Subtotal	-	-	-	-	0.00%
LOCAL FUNDS					
Subtotal	-	-	-	-	0.00%
MISCELLANEOUS FUNDS					
Miscellaneous	68,521	-	-	-	0.00%
Program Reimbursements	1,478,367	1,686,290	2,281,571	(1,686,290)	-73.91%
Donations - Individuals	68,024	-	-	-	0.00%
Miscellaneous Revenue (CAPO)	57,117	-	-	-	0.00%
Gain on Sale Tern Pelican	-	-	541,301	541,301	100.00%
Discretionary Fund Balance	-	11,500	-	(11,500)	-100.00%
Subtotal	1,672,028	1,697,790	2,822,872	1,125,082	66.27%
TOTAL FUNDS	1,672,028	1,697,790	2,822,872	1,125,082	66.27%

ADMINISTRATION FY 24

SUPP # 3					
DEPARTMENT BUDGET	Unaudited FY 22	ADOPTED FY 23	PROPOSED FY 24	DOLLAR CHANGE	% OF CHANGE
FTE	14.01	13.40	18.40	5.00	37.31%
5010 Salaries	823,359	892,787	1,279,529	386,742	43.32%
TOTAL SALARIES	823,359	892,787	1,279,529	386,742	43.32%
TOTAL FRINGE	421,976	553,528	793,308	239,780	43.32%
TOTAL PERSONAL SERVICES	1,245,335	1,446,315	2,072,837	626,523	43.32%
5510 Audit & Accounting	55,856	66,000	126,000	60,000	90.91%
5520 Data/Connection Services	9,893	3,000	13,000	10,000	433.33%
5530 Legal	-	12,000	15,000	3,000	25.00%
5540 Other Purchased Services	42,546	6,940	59,940	53,000	863.69%
5550 Contract Services/Training	445	20,000	108,560	88,560	542.80%
5610 Educational Confer/Train	7,287	15,750	15,750	-	0.00%
5620 Meetings	1,148	8,100	8,600	500	6.17%
5630 Dues	19,105	22,522	22,522	-	0.00%
5710 Mileage	1,561	2,525	2,525	-	0.00%
5910 Rent	41,258	40,665	40,665	-	0.00%
5920 Utilities	384	2,500	2,500	-	0.00%
5930 Telephone	574	-	-	-	0.00%
5940 Maintenance, repair, janitorial	4,587	5,590	5,590	-	0.00%
5950 General Insurance	57,117	4,011	4,011	-	0.00%
5980 Space Utilities	64	-	-	-	0.00%
6110 Office Supplies	12,333	5,500	7,000	1,500	27.27%
6120 Postage/Shipping	9,587	12,123	12,123	-	0.00%
6130 Photocopy	6,669	11,700	11,700	-	0.00%
6140 Printing	948	1,250	1,250	-	0.00%
6145 Software	331	350	281,850	281,500	80528.57%
6150 Advertising/Recruitment	1,988	1,250	1,750	500	40.00%
6330 Equipment Repair	-	500	500	-	0.00%
6340 Expendable Equipment	7,248	7,000	7,000	-	0.00%
6410 Books/Subscriptions	3,678	200	200	-	0.00%
6470 Miscellaneous Costs	2,392	2,000	2,000	-	0.00%
6620 Shared & Admin Costs	-	-	-	-	0.00%
6630 IT & Infrastructure	20,285	-	-	-	0.00%
6740 Residential Support	1,212	-	-	-	0.00%
6780 Meals	23	-	-	-	0.00%
TOTAL MATERIALS/SERVICES	308,517	251,475	750,035	498,560	298.25%
TOTAL CAPITAL OUTLAY	8,255	-	-	(8,255)	0.00%
FUND BAL. INCREASE (DECR)	109,921	-	-	(109,921)	0.00%
TOTAL EXPENDITURES	1,672,028	1,697,790	2,822,872	1,150,845	66.27%

INFORMATION TECHNOLOGY

SUPP #3

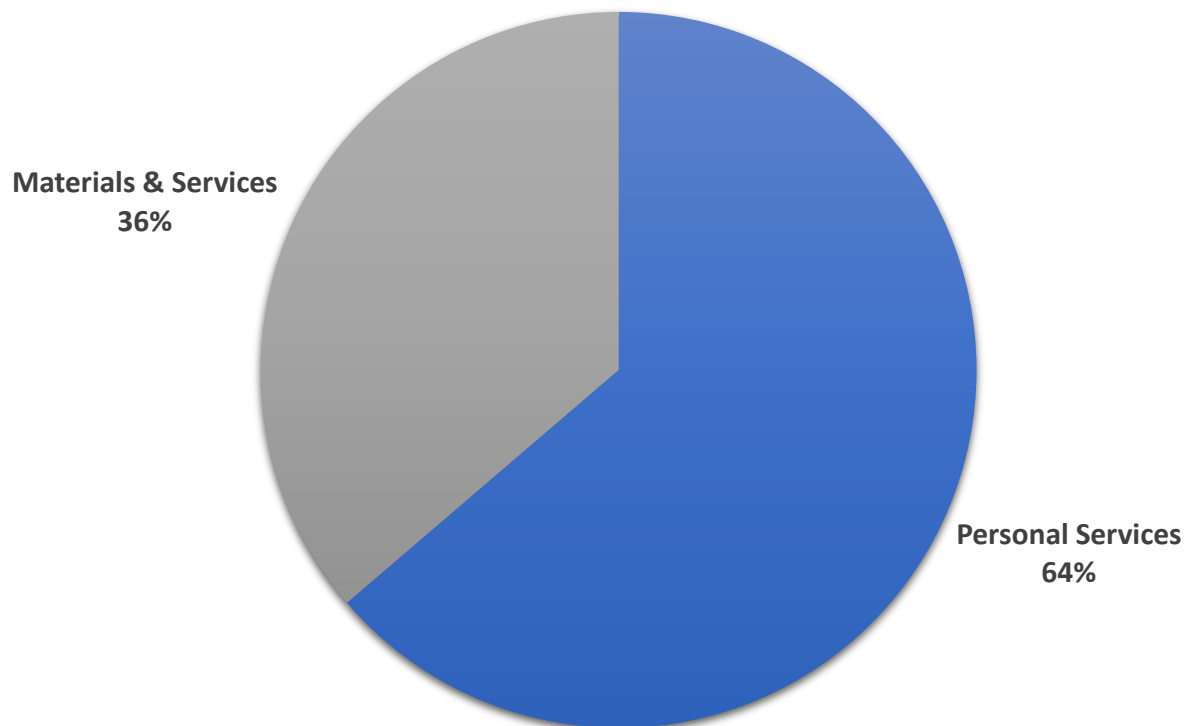
SUMMARY BUDGET	Unaudited FY22	ADOPTED FY23	PROPOSED FY24	DOLLAR CHANGE	% OF CHANGE
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SOURCE OF REVENUES

FEDERAL FUNDS	-	54,943	-	16,485	30.00%
STATE FUNDS	-	-	-	-	0.00%
LOCAL FUNDS	-	-	-	-	0.00%
MISCELLANEOUS	-	-	80,000	80,000	100.00%
PROGRAM REIMBURSEMENTS	351,638	473,246	469,172	(4,074)	-0.86%
TOTAL FUNDS	351,638	528,190	620,601	92,411	17.50%

DEPARTMENT BUDGET BY CATEGORY

FTE	4.19	4.60	3.50	(1.10)	-23.91%
TOTAL PERSONAL SERVICES	332,366	439,346	395,497	(43,849)	-9.98%
TOTAL MATERIALS/SERVICES	93,355	88,844	225,104	136,261	153.37%
TOTAL CAPITAL OUTLAY	-	-	-	-	0.00%
TOTAL FUND BALANCE	(74,084)	-	-	-	0.00%
TOTAL EXPENDITURES	351,638	528,190	620,601	92,411	17.50%



INFORMATION TECHNOLOGY FY 24

SUPP #3

SOURCE OF REVENUES	Unaudited FY22	ADOPTED FY23	PROPOSED FY23	DOLLAR CHANGE	% OF CHANGE
FEDERAL FUNDS					
CSBG	-	54,943	-	-	-100.00%
Subtotal	-	54,943	71,429	16,485	30.00%
STATE FUNDS	-	-	-	-	0.00%
Subtotal	-	-	-	-	0.00%
LOCAL FUNDS	-	-	-	-	0.00%
Subtotal	-	-	-	-	0.00%
MISCELLANEOUS FUNDS					
Gain on Sale Tern Pelican	-	-	80,000	80,000	100.00%
Program Reimbursements	351,638	473,246	532,226	58,980	12.46%
Subtotal	351,638	473,246	549,172	75,926	16.04%
TOTAL FUNDS	351,638	528,190	620,601	92,411	14.89%

INFORMATION TECHNOLOGY FY 24

DEPARTMENT BUDGET	SUPP #3			DOLLAR CHANGE	% OF CHANGE
	Unaudited FY22	ADOPTED FY23	PROPOSED FY24		
FTE	4.19	4.60	3.50	(1.10)	-23.91%
5010 Salaries	223,603	271,201	244,134	(27,068)	-9.98%
TOTAL SALARIES	223,603	271,201	244,134	(27,068)	-9.98%
TOTAL FRINGE	108,763	168,145	151,363	(16,782)	-9.98%
TOTAL PERSONAL SERVICES	332,366	439,346	395,497	(43,849)	-9.98%
5510 Audit & Accounting	197	-	-	-	0.00%
5520 Data/Connection Services	2,639	3,433	3,979	546	15.90%
5540 Other Purchased Services	16,696	1,500	1,500	-	0.00%
5550 Contract Services/Training	-	-	77,580	77,580	100.00%
5610 Educational Confer/Train	1,415	12,000	12,000	-	0.00%
5620 Meetings	-	350	350	-	0.00%
5710 Mileage	1,622	2,000	4,000	2,000	100.00%
5740 Other Transportation Cost	-	400	400	-	0.00%
5910 Rent	14,392	12,961	12,961	-	0.00%
5930 Telephone	8,950	13,433	32,212	18,779	139.80%
5940 Maintenance, Repair, Janitorial	650	820	820	-	0.00%
6110 Office Supplies	584	200	200	-	0.00%
6120 Postage/Shipping	26	50	50	-	0.00%
6130 Photocopy	128	25	25	-	0.00%
6140 Printing	25	25	25	-	0.00%
6145 Software	26,044	15,279	15,856	577	3.78%
6340 Expendable Equipment	9,112	-	19,780	19,780	100.00%
6410 Books/Subscriptions	10,815	26,368	43,366	16,998	64.47%
6470 Miscellaneous (Admin)	59	-	-	-	0.00%
TOTAL MATERIALS/SERVICES	93,355	88,844	225,104	136,261	153.37%
TOTAL CAPITAL OUTLAY	-	-	-	-	0.00%
FUND BAL. INCREASE (DECR)	(74,084)	-	-	-	0.00%
TOTAL EXPENDITURES	351,638	528,190	620,601	92,411	17.50%

Salary Chart (Non-Exempt)

COMMUNITY SERVICES CONSORTIUM SALARY RANGE AFSCME LOCAL 3563 EFFECTIVE JULY 1, 2023 - JUNE 30, 2024										LONGEVITY 15 YR 20 YR 25 YR 1% 3% 5% BASED ON STEP 6		
Based on Negotiated 5.6% COLA												
JOB TITLES	RANGE	ENTRY	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6		STEP L-1	STEP L-2	STEP L-3
UNASSIGNED	***Monthly	1	2,407.60	2,508.13	2,612.13	2,721.33	2,840.93	2,964.00		2,993.64	3,052.92	3,112.20
	***Pay Period		1,203.80	1,254.07	1,306.07	1,360.67	1,420.47	1,482.00		1,496.82	1,526.46	1,556.10
	Hourly		13.89	14.47	15.07	15.70	16.39	17.10		17.27	17.61	17.96
	***Annually		28,891.20	30,097.60	31,345.60	32,656.00	34,091.20	35,568.00		35,923.68	36,635.04	37,346.40
*** See footer												
ELIGIBILITY CLERK		2	2,504.67	2,617.33	2,731.73	2,846.13	2,969.20	3,099.20	3,234.40	3,266.74	3,331.43	3,396.12
OFFICE SPECIALIST 1			1,252.33	1,308.67	1,365.87	1,423.07	1,484.60	1,549.60	1,617.20	1,633.37	1,665.72	1,698.06
			14.45	15.10	15.76	16.42	17.13	17.88	18.66	18.85	19.22	19.59
	5% add		15.17	15.86	16.55	17.24	17.99	18.77	19.59	25.84	20.18	20.57
			30,056.00	31,408.00	32,780.80	34,153.60	35,630.40	37,190.40	38,812.80	39,200.93	39,977.18	40,753.44
HS CLASSROOM AIDE		3	2,731.73	2,853.07	2,972.67	3,107.87	3,239.60	3,383.47	3,530.80	3,566.11	3,636.72	3,707.34
HS TEACHING ASSISTANT 1			1,365.87	1,426.53	1,486.33	1,553.93	1,619.80	1,691.73	1,765.40	1,783.05	1,818.36	1,853.67
OFFICE SPECIALIST 2			15.76	16.46	17.15	17.93	18.69	19.52	20.37	20.57	20.98	21.39
	5% add		16.55	17.28	18.01	18.83	19.62	20.50	21.39	25.84	22.03	22.46
			32,780.80	34,236.80	35,672.00	37,294.40	38,875.20	40,601.60	42,369.60	42,793.30	43,640.69	44,488.08
ACCOUNTING CLERK FINANCE		4	2,974.40	3,111.33	3,244.80	3,388.67	3,539.47	3,695.47	3,860.13	3,898.73	3,975.94	4,053.14
ELIGIBILITY NAVIGATOR			1,487.20	1,555.67	1,622.40	1,694.33	1,769.73	1,847.73	1,930.07	1,949.37	1,987.97	2,026.57
FS TRUCK DRIVER/WAREHOUSE WORKER			17.16	17.95	18.72	19.55	20.42	21.32	22.27	22.49	22.94	23.38
HS TEACHING ASSISTANT 2	5% add		18.02	18.85	19.66	20.53	21.44	22.39	23.38	25.84	24.09	24.55
			35,692.80	37,336.00	38,937.60	40,664.00	42,473.60	44,345.60	46,321.60	46,784.82	47,711.25	48,637.68
ACCOUNTING TECHNICIAN		5	3,267.33	3,397.33	3,548.13	3,702.40	3,867.07	4,042.13	4,224.13	4,266.37	4,350.86	4,435.34
ADVOCACY & ENGAGEMENT LIAISON			1,633.67	1,698.67	1,774.07	1,851.20	1,933.53	2,021.07	2,112.07	2,133.19	2,175.43	2,217.67
AGENCY RELATIONS SPECIALIST			18.85	19.60	20.47	21.36	22.31	23.32	24.37	24.61	25.10	25.59
CREW LEADER	5% add		19.79	20.58	21.49	22.43	23.43	24.49	25.59	25.84	26.36	26.87
ELIGIBILITY SPECIALIST			39,208.00	40,768.00	42,577.60	44,428.80	46,404.80	48,505.60	50,689.60	51,196.50	52,210.29	53,224.08
ENERGY EDUCATION COORDINATOR												
FAMILY ADVOCATE - W&E												
HOUSING PLACEMENT ADVOCATE												
HS FAMILY SERVICES SITE COORDINATOR												
OFFICE SPECIALIST 3												
PROGRAM ASSISTANT												
PROGRAM ASSISTANT - MAIN OFFICE REC												
SENIOR EMPLOYMENT ADVISOR												
WAREHOUSE WORKER 2 - FS												
WX TECH												
GRANT ACCOUNTANT		6	3,548.13	3,712.80	3,877.47	4,052.53	4,238.00	4,426.93	4,628.00	4,674.80	4,766.67	4,860.27
HMIS ANALYST			1,774.07	1,856.40	1,938.73	2,026.27	2,119.00	2,213.47	2,314.00	2,337.40	2,383.33	2,430.13
HS FAMILY ADVOCATE			20.47	21.42	22.37	23.38	24.45	25.54	26.70	26.97	27.50	28.04
HS PROGRAM ASSISTANT	5% add		21.49	22.49	23.49	24.55	25.67	26.82	28.04	28.32	28.88	29.44
HS TEACHER 2/ADVOCATE			42,577.60	44,553.60	46,529.60	48,630.40	50,856.00	53,123.20	55,536.00	56,097.60	57,200.00	58,323.20
NETWORK SPECIALIST 1												
PAYROLL SPECIALIST												
SENIOR CREW LEADER												
WX CREW LEADER												
CASE MANAGER - HOUSING		7	3,877.47	4,061.20	4,246.67	4,433.87	4,643.60	4,851.60	5,075.20	5,125.95	5,227.46	5,328.96
CASE MANAGER - W&E			1,938.73	2,030.60	2,123.33	2,216.93	2,321.80	2,425.80	2,537.60	2,562.98	2,613.73	2,664.48
FINANCIAL ANALYST			22.37	23.43	24.50	25.58	26.79	27.99	29.28	29.57	30.16	30.74
HS MENTAL HEALTH & DISABILITIES C.S.	5% add		23.49	24.60	25.73	26.86	28.13	29.39	30.74	31.05	31.67	32.28
HS TEACHER 3 / ADVOCATE			46,529.60	48,734.40	50,960.00	53,206.40	55,723.20	58,219.20	60,902.40	61,511.42	62,729.47	63,947.52
NETWORK SPECIALIST 2												
PRINCIPAL EMPLOYMENT ADVISOR												
PRINCIPAL YOUTH ADVISOR												
PROGRAM DEVELOPMENT ANALYST												
W&E TEACHER												
WX AUDITOR												
FS GLEANER/VOLUNTEER PROG. COORD		8	4,246.67	4,446.00	4,648.80	4,862.00	5,087.33	5,321.33	5,565.73	5,621.39	5,732.71	5,844.02
DATA SYSTEMS ANALYST			2,123.33	2,223.00	2,324.40	2,431.00	2,543.67	2,660.67	2,782.87	2,810.70	2,866.35	2,922.01
			24.50	25.65	26.82	28.05	29.35	30.70	32.11	32.43	33.07	33.72
	5% add		25.73	26.93	28.16	29.45	30.82	32.24	33.72	34.05	34.73	35.40
			50,960.00	53,352.00	55,785.60	58,344.00	61,048.00	63,856.00	66,788.80	67,456.69	68,792.46	70,128.24

Salary Chart (Exempt)

COMMUNITY SERVICES CONSORTIUM										LONGEVITY		
SALARY RANGE										15 YR 1%	20 YR 3%	25 YR 5%
NON-REPRESENTED										BASED ON STEP 6		
EFFECTIVE JULY 1, 2021												
JOB TITLES	RANGE	ENTRY	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6		STEP L-1	STEP L-2	STEP L-3
UNASSIGNED	5	\$ 3,135	\$ 3,292	\$ 3,457	\$ 3,630	\$ 3,812	\$ 4,003	\$ 4,203		\$ 4,245	\$ 4,329	\$ 4,413
***Pay Period		1,567.50	1,646.00	1,728.50	1,815.00	1,906.00	2,001.50	2,101.50		2,122.50	2,164.50	2,206.50
Hourly		18.09	18.99	19.94	20.94	21.99	23.09	24.25		24.49	24.98	25.46
***Annually		\$ 37,620	\$ 39,504	\$ 41,484	\$ 43,560	\$ 45,744	\$ 48,036	\$ 50,436		\$ 50,940	\$ 51,948	\$ 52,956
*** See footer												
EXECUTIVE ASSISTANT	6	\$ 3,503	\$ 3,678	\$ 3,862	\$ 4,055	\$ 4,258	\$ 4,471	\$ 4,695		\$ 4,742	\$ 4,836	\$ 4,930
		\$ 1,752	1,839.00	1,931.00	2,027.50	2,129.00	2,235.50	2,347.50		2,371.00	2,418.00	2,465.00
		20	21.22	22.28	23.39	24.57	25.79	27.09		27.36	27.90	28.44
		\$ 42,038	\$ 44,136	\$ 46,344	\$ 48,660	\$ 51,096	\$ 53,652	\$ 56,340		\$ 56,904	\$ 58,032	\$ 59,160
COMPLIANCE SUPERVISOR	7	\$ 3,913	\$ 4,109	\$ 4,314	\$ 4,530	\$ 4,757	\$ 4,995	\$ 5,245		\$ 5,297	\$ 5,402	\$ 5,507
		\$ 1,956	2,054.50	2,157.00	2,265.00	2,378.50	2,497.50	2,622.50		2,648.50	2,701.00	2,753.50
		23	23.71	24.89	26.13	27.44	28.82	30.26		30.56	31.17	31.77
		\$ 46,956	\$ 49,308	\$ 51,768	\$ 54,360	\$ 57,084	\$ 59,940	\$ 62,940		\$ 63,564	\$ 64,824	\$ 66,084
EDUCATION SUPERVISOR	8	\$ 4,369	\$ 4,587	\$ 4,816	\$ 5,057	\$ 5,310	\$ 5,576	\$ 5,855		\$ 5,914	\$ 6,031	\$ 6,148
FOOD SHARE OPERATIONS MANAGER		\$ 2,184	2,293.50	2,408.00	2,528.50	2,655.00	2,788.00	2,927.50		2,957.00	3,015.50	3,074.00
HS EDUCATION SUPERVISOR		25	26.46	27.78	29.18	30.63	32.17	33.78		34.12	34.79	35.47
HS HEALTH & NUTRITION SUPERVISOR		\$ 52,426	\$ 55,044	\$ 57,792	\$ 60,684	\$ 63,720	\$ 66,912	\$ 70,260		\$ 70,968	\$ 72,372	\$ 73,776
HS MENTAL HEALTH/DISABILITIES FAMILY SERVICE COORD												
HOUSING SERVICES COORDINATOR												
HUMAN RESOURCE GENERALIST												
PROGRAM & RESOURCE DEVELOPMENT ADV												
PROGRAM BUDGET ADVISOR												
UTILITY ASSISTANCE PROGRAM COORDINATOR												
W&E AREA COORDINATOR												
HS EDUCATION PROGRAM MANAGER	9	\$ 4,549	\$ 4,776	\$ 5,015	\$ 5,266	\$ 5,529	\$ 5,805	\$ 6,095		\$ 6,156	\$ 6,278	\$ 6,400
PROGRAM MANAGER		\$ 2,274	2,388.00	2,507.50	2,633.00	2,764.50	2,902.50	3,047.50		3,078.00	3,139.00	3,200.00
SENIOR SYSTEMS ADMINISTRATOR		26	27.55	28.93	30.38	31.90	33.49	35.16		35.52	36.22	36.92
FINANCE SUPERVISOR		\$ 54,583	\$ 57,312	\$ 60,180	\$ 63,192	\$ 66,348	\$ 69,660	\$ 73,140		\$ 73,872	\$ 75,336	\$ 76,800
HOUSING SERVICES MANAGER	10	\$ 4,869	\$ 5,112	\$ 5,368	\$ 5,636	\$ 5,918	\$ 6,214	\$ 6,525		\$ 6,590	\$ 6,721	\$ 6,851
OPERATIONS MANAGER		\$ 2,434	2,556.00	2,684.00	2,818.00	2,959.00	3,107.00	3,262.50		3,295.00	3,360.50	3,425.50
UTILITY ASSISTANCE MANAGER		28	29.49	30.97	32.52	34.14	35.85	37.64		38.02	38.78	39.53
WEATHERIZATION PROGRAM MANAGER		\$ 58,422	\$ 61,344	\$ 64,416	\$ 67,632	\$ 71,016	\$ 74,568	\$ 78,300		\$ 79,080	\$ 80,652	\$ 82,212
HUMAN RESOURCE OPERATIONS MANAGER	11	\$ 5,206	\$ 5,466	\$ 5,739	\$ 6,026	\$ 6,327	\$ 6,643	\$ 6,975		\$ 7,045	\$ 7,184	\$ 7,324
REGIONAL MANAGER		\$ 2,603	2,733.00	2,869.50	3,013.00	3,163.50	3,321.50	3,487.50		3,522.50	3,592.00	3,662.00
		30	31.53	33.11	34.77	36.50	38.33	40.24		40.64	41.45	42.25
		\$ 62,467	\$ 65,592	\$ 68,868	\$ 72,312	\$ 75,924	\$ 79,716	\$ 83,700		\$ 84,540	\$ 86,208	\$ 87,888
FOODSHARE DIRECTOR	12	\$ 5,570	\$ 5,849	\$ 6,141	\$ 6,448	\$ 6,770	\$ 7,109	\$ 7,464		\$ 7,539	\$ 7,688	\$ 7,837
IT DIRECTOR		\$ 2,785	2,924.50	3,070.50	3,224.00	3,385.00	3,554.50	3,732.00		3,769.50	3,844.00	3,918.50
SENIOR OPERATIONS MANAGER		32	33.74	35.43	37.20	39.06	41.01	43.06		43.49	44.35	45.21
FINANCE/ACCOUNTING MANAGER		\$ 66,845	\$ 70,188	\$ 73,692	\$ 77,376	\$ 81,240	\$ 85,308	\$ 89,568		\$ 90,468	\$ 92,256	\$ 94,044
FINANCE DIRECTOR	13	\$ 5,961	\$ 6,259	\$ 6,572	\$ 6,901	\$ 7,246	\$ 7,608	\$ 7,988		\$ 8,068	\$ 8,228	\$ 8,387
HEAD START DIRECTOR		\$ 2,980	3,129.50	3,286.00	3,450.50	3,623.00	3,804.00	3,994.00		4,034.00	4,114.00	4,193.50
		34	36.11	37.92	39.81	41.80	43.89	46.08		46.55	47.47	48.39
		\$ 71,532	\$ 75,108	\$ 78,864	\$ 82,812	\$ 86,952	\$ 91,296	\$ 95,856		\$ 96,816	\$ 98,736	\$ 100,644
HOUSING & ENERGY SERVICES DIRECTOR	14	\$ 6,378	\$ 6,697	\$ 7,032	\$ 7,384	\$ 7,753	\$ 8,141	\$ 8,548		\$ 8,633	\$ 8,804	\$ 8,975
WORKFORCE & EDUCATION DIRECTOR		\$ 3,189	3,348.50	3,516.00	3,692.00	3,876.50	4,070.50	4,274.00		4,316.50	4,402.00	4,487.50
		37	38.64	40.57	42.60	44.73	46.97	49.32		49.81	50.79	51.78
		\$ 76,539	\$ 80,364	\$ 84,384	\$ 88,608	\$ 93,036	\$ 97,692	\$ 102,576		\$ 103,596	\$ 105,648	\$ 107,700
DEPUTY DIRECTOR OPS	16	\$ 7,303	\$ 7,668	\$ 8,051	\$ 8,454	\$ 8,877	\$ 9,321	\$ 9,787		\$ 9,885	\$ 10,081	\$ 10,276
		\$ 3,651	3,834.00	4,025.50	4,227.00	4,438.50	4,660.50	4,893.50		4,942.50	5,040.50	5,138.00
		42	44.24	46.45	48.77	51.21	53.78	56.46		53.29	54.35	55.40
		\$ 87,633	\$ 92,016	\$ 96,612	\$ 101,448	\$ 106,524	\$ 111,852	\$ 117,444		\$ 110,850	\$ 113,045	\$ 115,240
EXECUTIVE DIRECTOR								\$ 11,186		\$ 11,186	\$ 11,186	\$ 11,186
by contract with the Governing Board								5,593		5,593	5,593	5,593

***Monthly, pay period and annual figures are based on 1.0 FTE regular employee working in paid status for entire fiscal year.

COMMUNITY SERVICES CONSORTIUM

COST ALLOCATION PLAN

Indirect costs, federally defined, are as follows:

"Those incurred for a common or joint purpose benefiting more than one cost objective and those not readily assignable to the cost objectives specifically benefited without effort disproportionate to the results achieved."

STATEMENT OF METHODOLOGY

Community Services Consortium's Cost Allocation Plan is designed to equitably distribute the cost of centralized administrative overhead (indirect costs) to each funded program operated by the Consortium.

The basis of allocation used is average annualized staff FTE (Full Time Equivalents) by department. This rationale is based upon the premise that the costs identified in the cost allocation plan provide general administrative support to the staff performing the programs identified by each department. The actual allocated overhead costs are applied on a preliminary basis and are evaluated quarterly for fluctuations.

This plan ensures that shared costs may be prorated to each of the departments on a consistent and rational basis. All department charges will be allocated in accordance with the relative benefits received or costs incurred specifically for a grant or contract operated by that department.

This Cost Allocation Plan has been reviewed during many grantor audits and monitoring visits, and has been deemed to apply overhead to our grants on a reasonable, equitable basis.

BUDGET OPERATION AND MANAGEMENT

INTRODUCTION

In 1987, the Oregon Legislative Assembly enacted a statutory budget process for agencies formed under Chapter 190 of the Oregon Revised Statutes (ORS). Thus, Community Services Consortium (CSC) became subject to requirements that are similar, but not identical, to those contained in local budget law, which governs the budget process for cities, counties and special districts. In brief, the law requires CSC to establish a budget committee, publish notices of budget committee meetings and public hearings, hold public hearings on the budget as approved by the budget committee, and in some instances, follow the same process for supplemental budgeting. The law also directs the Department of Revenue to exercise the same regulatory authority with respect to CSC as it exercises over cities, counties and special districts. Finally, CSC must file a true copy of the Governing Board adopted budget with the Department of Revenue by July 15 of each year.

CSC BUDGET POLICIES

The budget policies are perpetual policies of the Governing Board. They are adopted by resolution and may be modified by Governing Board resolution. Other board policies are found in the Budget Manual and also are binding on agency employees.

The budget constitutes the annual operating plan in terms of programs, resources, and funds. The major component is the program budget.

The budgeting process integrates performance and productivity management, organizational accounting, and allocation of resources and fund management. During preparation, the budget moves through the following steps: requested, proposed, approved by the Budget Committee, and then the final version is adopted by the Governing Board.

PURPOSE OF THE BUDGET

1. To provide a management tool for all levels of CSC management to enhance the planning and decision-making processes.
2. To assist the Governing Board in fulfilling its responsibilities to the citizens.
3. To serve as a communication vehicle both internally between departments and externally with the public and other agencies.
4. To satisfy requirements of Oregon Revised Statutes (ORS) 294.900 to 294.930.

ROLES OF PRIMARY PARTICIPANTS IN THE BUDGET PROCESS

Governing Board - The Board receives the approved budget from the Budget Committee, holds a public budget hearing, makes final adjustments and then adopts the final annual budget. During the following year, the Governing Board acts on requests for budget transfers and supplemental budgets as required.

Budget Committee - CSC is required by state law to appoint a committee to recommend a budget to its governing body. CSC's Budget Committee is composed of the Executive Committee of the Governing Board, the Chair of the Community Action Advisory Committee, and one invited member from CSC's Head Start Policy Council. The Budget Committee meets publicly to review program budgets and work plan summaries, deliberates and recommends an approved budget to CSC's Governing Board.

Budget Officer - Under the supervision of the Executive Director, the Budget Officer plans, organizes, and schedules all steps in the preparation of the annual budget. The Budget Officer is responsible for compiling the requested budget for administrative and Executive Committee review and for incorporating budget revisions made throughout the budget preparation process.

Departments - Departments receive Governing Board adopted budgetary guidelines at the onset of the budget preparation process. Departments are responsible for compiling and conveying to the Budget Officer all information necessary to prepare the budget from request through adoption. Any departmental errors or omissions found subsequent to budget adoption must be absorbed by that department.

BUDGET MANAGEMENT

Each Department Director is responsible for managing operations within the framework of the adopted budget. This responsibility includes:

1. Managing programs to achieve performance and productivity goals as outlined in the budget document annual work plan.
2. Managing resources including personnel, materials and services, and capital items efficiently and within the adopted budget.
3. Monitoring departmental revenues to ensure timely receipt of program funds.
4. Observing conditional or contingent budget provisions, such as a program which is budgeted but not authorized until some event takes place or subsequent approval is given.
5. Managing expenditures within available cash and/or appropriation limitations. This responsibility is carried out in conjunction with the Finance Director.

OPERATING BUDGET

1. The Finance Department will maintain a budgetary control system to help it adhere to the budget.
2. The Finance Department will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.
3. The Community Services Consortium budget will be prepared and published by program as defined by ORS 294.910 and ORS 294.920.
4. Community Services Consortium funds shall be those designated in the Chart of Accounts. They shall have the purposes, basis of accounting, and ultimate disposition as defined in the authorizing resolution.

Creation and/or elimination of funds shall be done by the Governing Board and shall be consistent with statutory requirements. The resolution creating a fund shall identify the fund's purpose, the fund's expected duration, the basis of accounting, and the provisions for disposition of the remaining fund balance when the fund becomes unnecessary.

5. Community Services Consortium shall utilize the programs listed in the Chart of Accounts. Each program shall have the general purpose identified.
6. Modification of the adopted budget shall be initiated and approved by the Governing Board prior to the expenditure. If an emergency condition requires immediate expenditures not anticipated in the budget, approval for expenditure should be sought informally from the Governing Board. Initiation of formal action to modify the budget shall begin immediately.
7. For the purpose of budget modifications, appropriation control is extended to the category level (personnel services, materials and services, capital outlay, and interfund revenue transfer) for the agency. Department Directors should prepare an appropriation transfer between categories for consideration by the Finance Director in advance of the time when a category within a grant or program will be over-expended for their department.
8. The Budget Officer will be responsible for interpretation and application of ORS 294.925 when considering requests to increase or decrease budget appropriations. No supplemental budget action will be considered by the Governing Board unless there is clear evidence demonstrating a need to alter the budget.
9. Requests to re-budget or carry over expenditures to the next fiscal year must be accomplished prior to the cutoff date annually established and made known by the Budget Officer.

FUND BALANCES

1. All fund balances will be strictly controlled by the Governing Board. Uses of these funds will be limited to unforeseeable events that cannot be absorbed in the budget without adversely impacting the existing program.

ACCOUNTING, AUDITING AND FINANCIAL REPORTING

1. Community Services Consortium will establish and maintain a high standard of accounting practices.
2. The Finance Department will maintain records on a basis consistent with generally accepted accounting standards for local government accounting.
3. Regular monthly and annual financial reports will reflect a summary of financial activity by major types of funds.
4. The reporting system will provide monthly information on the total cost of specific services by type of expenditure and fund.
5. An independent public accounting firm will perform an annual audit and will publicly issue a financial opinion.
6. Community Services Consortium will maintain a fixed asset system that will contain an inventory of all equipment costing \$5,000 or more and having a useful life of greater than one year.

GRANT AND CONTRACT ADMINISTRATION

1. All departments will obtain Governing Board approval prior to the submission of any application for grants or contracts from any public or private source over \$50,000.
2. In conjunction with the Finance Director, the recipient department is responsible for all aspects of grant administration including report preparation and file and record maintenance.
3. All financial reporting, requests for reimbursement and grantor audits shall be coordinated with the Finance Department. No financial reporting or request for reimbursement or advance shall be sent without a Finance Department review.
4. Departments will prepare requests for reimbursement or advances as soon as possible to avoid cash flow problems.
5. The Finance Department will expedite review of advance or reimbursement requests in order to maximize income and reduce subsidization of grant and contract funds.

6. The Finance Director will prepare an annual Cost Allocation Plan in accordance with appropriate federal, state and agency guidelines to recover indirect costs.
7. Each department will determine the amount of allowable indirect and program administration costs which may be recovered from grants and contracts, and identify the source of revenue to cover any remaining portion that cannot be included in a grant or contract.
8. Each department will coordinate with the Finance Director on a written procedure for allocating indirect and program administration costs to the grants and contracts within their departments. The Finance Director will review and approve the procedure.

BUDGET TERMINOLOGY

Administrative Review: The Executive Director and the Budget Officer review departments' requests and may require departments to provide additional information or make adjustments prior to Executive Review.

Adopted Budget: The financial plan adopted by the Governing Board. This budget is the basis for appropriations.

Annual Plan: A report listing planned activities for the fiscal year in which a budget will be implemented. CSC's annual plans serve as budget narratives.

Approved Budget: Budget recommended to the Governing Board by the Budget Committee.

Appropriation: The legal limit of expenditures as adopted by the Governing Board for a particular level of the agency. CSC's basis of appropriation is by category at the overall agency level. Appropriation control extends to the category level. This means, for example, that managers cannot shift expenditures from Personnel Services to Materials and Services without Governing Board approval.

Appropriation Transfer: Transfer of all or part of an appropriation from one expenditure category to another. Appropriation transfers must be approved by the Governing Board before any funds are over expended in any category. This means, for example, that an appropriation transfer should be sought if the budget for personnel services will be expended prior to the end of the fiscal year but funds budgeted in materials and services are available to spend on personal services.

Budget Committee: CSC is required by state law to appoint a committee to recommend a budget to its governing body. CSC's Budget Committee is composed of the Executive Committee of the Governing Board, the Community Action Advisory Council's (CAAC) chairperson, and the Head Start Policy Council's chairperson. The Budget Committee meets publicly to review program budgets and work plan summaries, deliberate and recommend an Approved Budget to the Governing Board.

Budget Manual: Document published at the start of each budget cycle. It constitutes CSC's budget policies and procedures.

Budget Officer: The person designated by the Governing Board to be responsible for preparation of the budget and meeting legal requirements.

Capital Outlay: Summary expenditure category showing purchases of durable goods, like computers, vehicles, desks, etc. Items costing more than \$5,000 usually are categorized as capital outlay. Software is an exception; systems applications, like DOS and Windows, are considered capital outlay as are other programs bundled with hardware at the time of purchase.

Category: Expenditures are summarized in the following categories: Personnel Services, Materials and Services, Capital Outlay and Fund Balance. Revenue categories are summarized as Federal Funds, State Funds, Local Funds and Miscellaneous Funds.

Chart of Accounts: A list and description of line items used to classify expenditures in the budget. To ensure agency wide consistency, all expenditures must be classified under items listed in the Chart of Accounts.

Executive Review: Following Administrative Review, the Executive Committee of the Governing Board reviews the requested budget and may make adjustments prior to submitting a proposed budget to the Budget Committee.

Fees: Revenues generated by charges for services.

Fiscal year: The budget year, which begins on July 1 and ends on June 30 of the following calendar year. Fiscal years are often referred to by the last calendar year of the fiscal year. Thus fiscal 09-10, which ends June 30, 2010, may be referred to as fiscal year 10.

FTE: Full-Time Equivalent. All CSC positions are stated in whole or partial FTE's. For example, .50 FTE describes an employee who works half time for the entire fiscal year or full-time for exactly half of the fiscal year.

Fund: CSC maintains funds for budget and accounting purposes: General Fund, Workforce and Education, Housing and Energy Services, Child Development Services, Linn Benton Food Share and Miscellaneous Grants.

Fund Balance: Accumulated revenues in excess of appropriations. All fund balances are strictly controlled by the Governing Board. Use of fund balances is limited to unforeseeable events, which cannot be absorbed in budgets without adversely affecting existing programs.

Governing Board: The Governing Board is the final authority in CSC's budget process. The Board receives an approved budget from the Budget Committee, holds a public hearing on the budget, makes final adjustments and then adopts a final annual budget. During the operation phase, the Governing Board acts on requests for supplemental budgets and appropriations transfers.

Indirect: As defined by the federal government, indirect costs are "those incurred for a common or joint purpose benefiting more than one cost objective and those not readily assignable to the cost objectives specifically benefited without effort disproportionate to the results achieved."

Materials and Services: Summary category showing all costs of expendable supplies and services other than personnel services.

Miscellaneous Funds: Summary revenue category for incoming interfund transfers and other revenues which cannot be classified as Federal Funds, State Funds or Local Funds.

Object Codes: See Chart of Accounts

Oregon Revised Statutes: Oregon Revised Statutes (ORS) 294.900 to 294.930 contain state law applicable to CSC's budget process. CSC is not subject to the same statutes as other local governments, like cities and counties, although the requirements are similar in many respects, as an ORS 190 organization, a council of governments.

Personnel Services: Summary category showing all costs of wages and benefits paid to or on behalf of CSC employees.

Program: Programs represent identifiable activities with similar functions. For example, the Food Share budget contains the following programs: Food Share and Volunteer Coordination.

Program Revenues: Revenues generated for specific program uses. These revenues can derive from fees, state or federal grants and contracts, or fund balances.

Proposed Budget: Budget submitted to the Budget Committee after Executive Review.

Requested Budget: Budget consolidating all departmental requests, including any modifications requested by the Executive Director or Budget Officer during Administrative Review, into an agency budget. The requested budget is submitted to the Executive Committee of the Governing Board for Executive Review.

Reserve Funds: Funds established to accumulate revenues for future use and for a specific purpose. The Linn Benton Food Share Warehouse budget is an example of a reserve fund.

Supplemental Budget: Supplemental Budgets must be approved by the Governing Board before the agency can spend any revenues, which would cause it to exceed budgeted expenditures at the category level. These budgets are prepared to spend revenues not anticipated when the regular budget was adopted or to meet unanticipated needs. At CSC this procedure is most commonly required when a grant or contract exceeds anticipated levels, but it also can include proposed use of fund balances that would cause expenditures to exceed the budget.

Unrestricted Funds: Revenue that may be used for any purpose. Most CSC funds carry restrictions.

GLOSSARY

ALBANY WATER ASSISTANCE City PROGRAM	City of Albany funds to provide bill payment assistance to the of Albany residential water consumers.
ARPA	American Rescue Plan Act
BENTON COUNTY	Benton County contracts for Linn Benton Food Share and Housing Rehabilitation, Regional Housing Center
BPA	Bonneville Power Administration
C of C CSC CORVALLIS PSH	Federally funded permanent supportive housing to house five conically homeless individuals in Benton County through Corvallis Housing First.
CAAC	Community Action Advisory Council
CAC	Child Advocacy Center (Lincoln County)
CEAP	COVID Energy Assistance Program to provide utility assistance to low-income residential customers of Pacific Power affected by COVID.
CCCO	Corvallis Community Carbon Offset. To reduce energy consumption within the city of Corvallis, thereby reducing the carbon footprint of the city.
CDBG	Community Development Block Grant for housing rehabilitation, construction of community facilities, handicapped accessibility projects, and technical assistance
CHARTER SCHOOL	Lincoln City Career Tech High School
CITY OF NEWPORT LOW INCOME WATER SERVICE ASSISTANCE PROGRAM	City of Newport funds to provide bill payment assistance to City of Newport residential water consumers.
CITY OF TOLEDO WATER	City of Toledo funds to provide bill payment assistance to City of Toledo residential water consumers
CLPUD	Central Lincoln People's Utility District
CONTRACTS/GRANTS	Miscellaneous grants or contract income from sources other than federal, state or local resources
CORVALLIS	City of Corvallis grant for Linn Benton Food Share and Emergency Services
CPI	Consumers Power Energy Assistance Program to provide utility assistance to low-income residential customers of Consumers Power, Inc.

CRD	Community Relations and Development Department of CSC
CSBG	Community Services Block Grant
CSFP	Commodity Supplemental Food Program – Senior nutrition program providing once-per-month food boxes to income qualified seniors 60 years old and older. Funded by USDA. Income qualification is 130% of federal poverty guidelines.
CTE	Career and Technical Education
DHS	Department of Human Services
DOE	Department of Energy grants for weatherization services
DONATIONS	Individual donations to CSC programs
E-LIHEAP	Emergency LIHEAP funds
ECHO	Energy Conservation Helping Organizations (Set aside funds from private electric companies)
ECSE	Early Childhood Special Education
EHA VET DRF	Oregon Document Recording Fee funds designated to provide rental assistance for veterans who are homeless or at risk.
EMERGENCY SERVICES ENERGY ASSISTANCE FUND BALANCE	Funds designated to be used as “energy assistance”
EMERGENCY SERVICES MISC HOUSING FUND BALANCE	Funds designated to be used as “housing assistance”
ERA	State Elderly Rental Assistance funds to provide rental assistance for those 58 and older who are homeless or at risk of becoming homeless.
ESGP	Department of Housing and Urban Development Emergency Shelter Grant Program
FEE FOR SERVICE	Fees for services rendered by CSC staff where those services are not paid for by grant funding. Example: Fees for housing and/or community facility development assistance; fees paid by businesses for services
FUND BALANCE MWVCC & MILL PILOT PROJECT	Pilot program in which Mid-Willamette Valley Community Action Agency will provide water shut-off prevention funds to Mil City residents in the CSC service area (Linn County.) These funds provided by CSC Fund Balance will be used for water utility expenses only.
GAP	Northwest Natural Gas energy assistance program
GED	General Educational Development: A high school equivalency certificate

GSMB	Temporary name for LBFS partnership with Albany Samaritan Hospital providing food insecure, medically malnourished patients with 4-week course of supplemental food to help them recover from medical treatment.
HEAD START/HHS	Federal funds from the U.S. Department of Health and Human Services to operate Head Start
HEAD START/OPK	State funds from the Oregon Pre-Kindergarten program to operate Head Start
HEALTHY HOMES	Funds from Samaritan Health Services to provide asthma reduction kits to weatherization households with children aged three to thirteen.
HEART RESOURCE FAIR	Local funds donated specifically for the HEART Resource Fair to provide gap services and pay for items that cannot be accessed through donations.
HOLIDAY FOOD DRIVE	Donations to Linn Benton Food Share to support holiday food drive
HOME TBA	Department of Housing and Urban Development match known as the as the HOME Tenant Based Assistance program
HOMELESS PREVENTION	Services meant to prevent evictions for those who are housed and at risk of losing their unit, or to assist those in a temporary housing situation to find a unit of their own.
HSP	Housing Stabilization Program - Department of Human Services match for EHA-EA and Corvallis EHA-EA
HSPC	Head Start Policy Council
HUD/LASO	Fair Housing Grant – HUD funds to provide fair housing education and outreach as well as technical assistance to residents of Linn, Benton, and Lincoln County.
ILP	Independent Living Program - a program for foster children who are meeting the challenges of living independently - funded by Oregon Department of Human Services
JOBS	Department of Human Services program for families receiving TANF to assist with career development and family stability.
LBCC	Linn Benton Community College
LBFS	Linn Benton Food Share
LBHA	Linn Benton Housing Authority
LCSD	Lincoln County School District
LIHEAP	Low Income Home Energy Assistance Program

LIHEAP ASSUR 16 CM	Low Income Home Energy Assistance Program funds set aside to provide energy education with case management services
LIHEAP ED	Low Income Home Energy Assistance Program energy education funds
LIHEAP LEVERAGE	Low Income Home Energy Assistance Program leverage funds
LIHEAP WX	Low Income Home Energy Assistance Program weatherization funds
LIHEAP WX EE	Low Income Home Energy Assistance Program weatherization energy education funds
LIHWA	Low Income Household Water Assistance
LIHWA ARPA	Low Income Household Water Assistance – American Rescue Plan Act
LINCOLN CITY WATER ASSISTANCE PROGRAM	Lincoln City funds to provide bill payment assistance to Lincoln City residential water consumers.
LINN COUNTY	Linn County contracts for Linn Benton Food Share
LP OUTREACH	Provide outreach to the community to engage low-income households in need of energy assistance.
MAKERSPACE	A workspace for creative, hands-on education and training.
MISCELLANEOUS	Miscellaneous grants and contracts
NCRC	National Career Readiness Certificate
NEG	National Emergency Grant - DOL funds to provide services to dislocated workers specific to identified layoffs
NON-USDA FOOD	Value of commodities other than those from USDA
NW NATURAL ENERGY EDUCATION	NW Natural funds designated to provide energy education
OCCC	Oregon Coast Community College
ODE	Oregon Department of Education
ODHS	Oregon Department of Human Services
OEAP	Oregon Energy Assistance Program to provide utility assistance to low-income residential customers of Pacific Power
OEAP CM E2C2	Oregon Energy Assistance Program funds set aside to provide energy education with case management
OECA	Oregon Energy Coordinators Association, Inc.
OED	Oregon Employment Department

OEF	Oregon Energy Fund – Previously known as OR Heat – Pacific Power donation funds for Pacific Power customers
OHA	Oregon Health Authority
OHCS	Oregon Housing and Community Services
OHRF	Oregon Hunger Response Fund. State of Oregon funding for capacity building and general program support to Regional Food Banks of the Oregon Food Bank Network.
OJT	On-the-Job Training
OLGA	Oregon Low-income Gas Assistance to provide utility assistance to low-income residential customers of NW Natural Gas
OLIEE	Oregon Low-Income Energy Efficiency program funded by Northwest Natural Gas
ONEATTA FUND	Grant award from the Oneatta Fund of the Oregon Community Foundation to provide rental and/or utility assistance to low-income households in Lincoln County.
OREGON ENERGY FUND	Pacific Power and Light energy assistance program
OWEB	Oregon Watershed Enhancement Board
OYC	Oregon Youth Corps for youth employment and training
NRC	Natural Resource Crew in Lincoln County
PELICAN PLACE RENTAL INCOME	Income & expenses generated from Pelican Place, a permanent affordable housing facility
PROJECT CARE	Central Lincoln Public Utility District's energy assistance program
RAPID RE-HOUSING	Services for those who are literally homeless, as in staying at a homeless or domestic violence shelter or a place not meant for habitation, such as a vehicle, abandoned building, garage, camping out, etc.
REACH FEE FUND BALANCE	Funds awarded as a pilot project to combine resource management, utility assistance, energy education, and weatherization to LIEAP eligible households who are high-energy users.
REBATES	Local utility company matching funds for weatherization
RENTAL REPLACEMENT	Rental income set aside for building maintenance and repair as required by grant contract
ROMA	Results Oriented Management and Accountability - A performance-based reporting system designed to monitor and promote greater effectiveness among state and local agencies receiving Community Services Block Grant (CSBG) funds.

ROMA, NEXT GEN	Results Oriented Management and Accountability standards, proposed revisions 2016 (includes CSBG Organizational Standards).
SAM HEALTH (BENTON AND LEBANON)	Healthy Homes assessments and remediation
SAMARITAN SOCIAL ACCOUNTABILITY	Short term rental assistance and security deposits for households experiencing homelessness
SHAP	State of Oregon Homeless Assistance Program
SHARE CONT	Share contribution payments to Linn Benton Food Share from member agencies (freight and handling charges)
SHARE RESERVES	Share contribution payment reserves
SHELTER FUNDS – WARMING need SEASON	OHCS funds to strengthen and increase shelter capacity in high areas by providing emergency shelter to homeless individuals or families.
SHOP	Self-Help Home Ownership Opportunity Program
SHOW	State Home Oil Weatherization
SHS	Samaritan Health Services
SNAP	Supplemental Nutrition Assistance Program (formerly called food stamps)
STEP	Career development program for SNAP recipients
SUPPORTIVE HOUSING PROGRAM CONSOLIDATED	Department of Housing and Urban Development Continuum of Care grant providing transitional supportive housing in Linn, Benton, and Lincoln County. (Merged the former Continuum of Care transitional supportive housing grant serving Linn and Linn and Benton County and the Continuum of Care transitional supportive housing grant serving Lincoln County.)
TERN HOUSE RENTAL INCOME	Income & expenses generated from Tern House, a permanent affordable housing facility
USDA TEFAP	The Emergency Food Assistance Program. US Department of Agriculture reimbursement for handling USDA commodity foods and budgeted value of USDA foods
UWBLC	United Way of Benton and Lincoln Counties
UWLC	United Way of Linn County
VETERANS SUPPORTIVE SVCS	Collaborative grant to provide supportive services to very low-income homeless veterans and their families.
VET'S STAND DOWN DONATIONS/ GRANTS	Funds to provide resources to homeless vets during the annual statewide Veteran's Stand Down event.

WALDPOR CDBG	Housing rehabilitation program for Waldport
W&E	CSC's Workforce & Education department
WIB	Workforce Investment Board
WIOA	Workforce Innovation and Opportunity Act
WWP	Willamette Workforce Partnership
WX	Weatherization
YDD	Youth Development Division
YDO	Youth Development Oregon
YOUTHBUILD	Program to create affordable housing while serving youth who have dropped out of school.