

COMMUNITY SERVICES CONSORTIUM GOVERNING BOARD

November 30, 2023 – 1:00 pm - 3:00 pm

Electronic Meeting

Email Info@CommunityServices.us for connection information.

AGENDA

- I. CALL TO ORDER
- II. CONFIRMATION OF A QUORUM
- III. ANNOUNCEMENT OF COUNTY APPOINTEES FOR GOVERNING BOARD QUORUM PURPOSES
- IV. HEARING OF THE PUBLIC
- V. INTRODUCTIONS OF GUESTS
- VI. COMMENTS FROM THE CHAIR
- VII. CHANGES OR ADDITIONS TO THE AGENDA
- VIII. MINUTES APPROVAL
 - A. Review Minutes of the September 26, 2023 Governing Board Meeting (Attachment 1)
Action requested: Approve the September 26, 2023 Governing Board meeting minutes.
 - B. Review Minutes of the October 30, 2023 Governing Board Executive Committee Meeting (Attachment 2)
Action requested: Approve the October 30, 2023 Governing Board Executive Committee meeting minutes.

IX. EXECUTIVE DIRECTOR'S REPORT – Pegge McGuire

- A. Lincoln County Homeless Advisory Board House Bill 4123 Strategic Plan – Resolution of Support (Attachment 3)
Action requested: Express support of Lincoln County Homeless Advisory Board strategy related to Oregon House Bill 4123, by means of a Resolution.
- B. Facilities
 - 1. Corvallis Regional Office and Linn Benton Food Share Move – January 2024
- C. Community Action Advisory Council Update
 - 1. Approval of Membership Roster, Including Recent Appointments and Re-Appointments within Benton, Lincoln, and Linn Counties (Attachment 4)
Action requested: Approve Community Action Advisory Council Membership Roster, including recent appointments and re-appointments within Benton, Lincoln, and Linn Counties.
- D. Strategic Planning Update
- E. Oregon Food Bank Network (Attachment 5)
- F. Monitoring Reports with Responses (Attachments 6 and 7)
 - 1. Weatherization – April 2023
 - 2. Low-Income Household Water Assistance Program – July 2023
- G. Resume In-Person Meetings at Albany Regional Office with Teams Access

X. COMMUNITY SERVICES BLOCK GRANT ORGANIZATIONAL STANDARDS REQUIREMENTS (Agenda notation for monitoring purposes.)

- A. Standard 5.9 – Programmatic Reports
 - 1. Department Updates – September and October 2023 (Attachments 8 and 9)
- B. Standard 8.7 – Financial Reports of Programs Advised by Board (see agenda item XI. Finance – A. Statement of Activities)

XI. FINANCE – Katie Henry

- A. Supplemental Budget 2, Fiscal Year 2023-2024 (Attachment 10)
Action requested: Approve Supplemental Budget 2, Fiscal Year 2023-2024, by means of a Resolution.
- B. Statement of Activities – October 2023 (Attachment 11)
Action requested: Accept October 2023 Statement of Activities.

XII. HEAD START – Andrea Lengel for Dr. Suzanne Miller

- A. Governing Board/Policy Council Report – October 2023 (Attachment 12)
Action requested: Approve Governing Board/Policy Council Report for October 2023.

- B. CSC Head Start Monthly Operations Report/Statement of Revenues and Expenditures – October 2023 (Attachment 13)

Action requested: Approve CSC Head Start Monthly Operations Report/Statement of Revenues and Expenditures for October 2023.

XIII. INFORMATION SHARING (Attachment 14)

- A. News Articles and/or Messages from Clients or Others

XIV. EXECUTIVE SESSION

The Governing Board will meet in executive session under ORS 192.660(2)(i) status of employment-related performance of the chief executive officer

XV. ADJOURN/CLOSE

UPCOMING MEETINGS – To be Scheduled

December 2023 No Meeting Planned
January 2024 Governing Board

Agenda includes:

1. Election of Executive Committee Officers
2. Affirmation of Boards of Commissioners' Appointees for Governing Board and Executive Committee Meeting Quorum Purposes

February 2024 Governing Board Executive Committee
March 2024 Governing Board
April 2024 Governing Board Executive Committee
May 2024 Governing Board
June 2024 Budget Committee

Agenda Includes:

1. Review of Proposed Fiscal Year 2024-2025 Budget

June 2024 Governing Board

Agenda Includes:

1. Adoption of Proposed Fiscal Year 2024-2025 Budget

July 2024 No Meeting Planned
August 2024 Governing Board Executive Committee
September 2024 Governing Board

Agenda Includes:

1. Head Start Annual Report
2. Head Start Annual Training of Governing Board Members

October 2024 Governing Board Executive Committee
November 2024 Governing Board
December 2024 No Meeting Planned

Call Emely Day at Community Services Consortium (541-704-7643) concerning any needed communication and access accommodations for meetings.