

COMMUNITY SERVICES CONSORTIUM GOVERNING BOARD

March 21, 2024 – 9:00 am - 11:00 am

Electronic Meeting

Email Info@CommunityServices.us for connection information.

AGENDA

- I. CALL TO ORDER
- II. CONFIRMATION OF A QUORUM
- III. ANNOUNCEMENT OF COUNTY APPOINTEES FOR GOVERNING BOARD QUORUM PURPOSES
- IV. HEARING OF THE PUBLIC
- V. INTRODUCTIONS OF GUESTS
- VI. COMMENTS FROM THE CHAIR
- VII. CHANGES OR ADDITIONS TO THE AGENDA
- VIII. MINUTES APPROVAL
 - A. Review Minutes of the January 26, 2023 Governing Board Meeting (Attachment 1)
Action requested: Approve the January 26, 2023 Governing Board meeting minutes.
 - B. Review Minutes of the February 29, 2024 Governing Board Executive Committee Meeting (Attachment 2)
Action requested: Approve the February 29, 2024 Governing Board Executive Committee meeting minutes.
- IX. EXECUTIVE DIRECTOR'S REPORT – Pegge McGuire
 - A. Career Tech High School
 1. Governance and Operation Transition Status Update

2. Community Services Consortium (CSC) Approval of Grant Applications and Contracts Until Career Tech High School Registration as Independent of CSC
Action requested: Approve Community Services Consortium approving grant applications and contracts on behalf of Career Tech High School until the School is registered as independent of CSC.
 3. Community Services Consortium Governing Board Withdrawal as Oversight Body and Transfer Oversight Responsibilities to Newly Selected Body – Discussion
- B. Pelican Place and Tern House Sale
 1. Budget Shortfall Follow-up
 - C. Facilities – Newport
 - D. Continuum of Care and General Housing Account Program (GHAP)
 - D. Upcoming Opportunities
 1. Environmental Protection Agency Grant – Guidance Requested
 - F. Undesignated Funds Report (Attachment 3)

X. COMMUNITY SERVICES BLOCK GRANT ORGANIZATIONAL STANDARDS REQUIREMENTS

- A. Standard 5.9 – Programmatic Reports
 1. Department Updates – February 2024 (Attachment 4)
- B. Standard 8.7 – Financial Reports of Programs Advised by Board (*see agenda item XI. Finance – C. Statement of Activities*)

XI. FINANCE – Katie Henry

- A. Fiscal Year Audits Status Update
 1. Fiscal Year 2021-2022
 2. Fiscal Year 2022-2023
 3. Fiscal Year 2023-2024
- B. Supplemental Budget 3, Fiscal Year 2023-2024 (Attachment 5)
Action requested: Approve Supplemental Budget 3, Fiscal Year 2023-2024, by means of a Resolution.
- C. Statement of Activities – January 2024 (Attachment 6)
Action requested: Accept January 2024 Statement of Activities.
- D. Oracle Financial System Dashboards and Graphs Discussion
- E. Fiscal Year 2021-2022 Audit Findings (Attachment 7)

XII. HEAD START – Andrea Lengel

- A. Governing Board/Policy Council Report – February 2024 (Attachment 8)
Action requested: Approve February 2024 Governing Board/Policy Council Report.
- B. Monthly Operations Report/Statement of Revenues and Expenditures – February 2024 (Attachment 9)
Action requested: Approve February 2024 Monthly Operations Report/Statement of Revenues and Expenditures.
- C. State Budget Amendment 2023-2025 (Attachment 10)
Action requested: Review and approve Head Start State Budget Amendment 2023-2025.

XIII. INFORMATION SHARING (Attachment 11)

- A. News Articles and/or Messages from Clients or Others

XIV. EXECUTIVE SESSION

The Governing Board will meet in executive session under ORS 192.660(2)(d) (status of labor negotiations) and (i) status of employment-related performance of the chief executive officer

XV. ADJOURN/CLOSE

UPCOMING MEETINGS – BEING SCHEDULED

March 21, 2024	Governing Board
April 2024	Governing Board Executive Committee
May 2024	Governing Board
June 10, 2024	Budget Committee

Agenda Includes:

- 1. Review of Proposed Fiscal Year 2024-2025 Budget
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| June 2024 | Governing Board |
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Agenda Includes:

- 1. Adoption of Proposed Fiscal Year 2024-2025 Budget
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| July 2024 | No Meeting Planned |
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August 2024	Governing Board Executive Committee
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September 2024	Governing Board
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Agenda Includes:

- 1. Head Start Annual Report
- 2. Head Start Annual Training of Governing Board Members

October 2024	Governing Board Executive Committee
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November 2024	Governing Board
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December 2024	No Meeting Planned
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Call Emely Day at Community Services Consortium (541-704-7643) concerning any needed communication and access accommodations for meetings.