

PLEASE NOTE:

- It will take **6-8 weeks** to completely process your application. Once your application is processed, you will receive a payment receipt by mail. Please **DO NOT DELAY** returning your complete application as funds are limited.
- Applications are processed in the order they are received.
- You will not receive a water payment; our water program has ended.
- *If you are concerned about your utility bill, please contact your utility provider to make payment arrangements and inquire if they have additional resources for payment assistance.*

Common income types and required proof:

Social Security/Social Security Disability- Benefit verification letter from the Social Security office for the CURRENT year. We cannot access this information for you. **NO BANK STATEMENTS OR TAX STATEMENTS CAN BE ACCEPTED FOR SSA OR SSDI.**

Supplemental Security Income (SSI)- Benefit verification letter from the Social Security office for the CURRENT year, or a bank statement showing your SSI deposits for the last 60 days.

VA Pension/Disability- Benefit verification letter from the Department of Veteran's affairs for the CURRENT year, or a bank statement showing your VA deposits for the last 60 days.

Pension/Annuity- A bank statement showing pension or annuity deposits for the last 60 days, or a statement from the pension/annuity company if it is dated within the last 60 days. A lifetime benefit letter is also acceptable.

Wages- (Proof is REQUIRED for anyone 18+ and not in high school) Pay stubs for the last 60 days that show employee name, employer's name, GROSS pay, and pay date. Please note that the pay period is not the same as the pay date. (Must provide even if no longer employed).

TANF- A current statement from DHS is needed.

Unemployment/Oregon Paid Leave- You MUST provide us with printouts from the FRANCES online website that CLEARLY show; Your name, what type of benefit you are receiving (UI vs. Paid Leave Oregon), your weekly benefit amount, and your last 8 payments received from the date you sign this application.

Child Support/Spousal Support, odd jobs, family help, collecting cans, other - Complete FORM DHI.

Self-employment- Complete FORM SEWS.

Zero income (18 + and not still in high school only)- Complete FORM ZIS.

Please mail or return your completed application to your local CSC office.

Linn County

**250 Broadalbin St SW, STE 2A
Albany, OR 97321**

Benton County

**PO Box 1084
Corvallis, OR 97339**

Lincoln County

**120 NE Avery St (upstairs)
Newport, OR 97365**

If you need assistance or have questions, please leave a message with our help desk at **541-704-7632**. We will return your call within 48 business hours.

TENGA EN CUENTA:

- La tramitación completa de su solicitud tomará entre **6 y 8 semanas**. Una vez procesada su solicitud, recibirá un recibo de pago por correo. Por favor, **NO DEMORE** la devolución de su solicitud completa ya que los fondos son limitados.
- Las solicitudes se tramitan por orden de recepción.
- No recibirá ningún pago para el agua; Nuestro programa de ayuda para el agua ha terminado.
- Si le preocupa su factura de servicios públicos, póngase en contacto con su proveedor de servicios para acordar el pago e informarle de que ha solicitado ayuda.

Tipos de ingresos habituales y comprobantes requeridos:

Seguro Social/Incapacidad del Seguro Social- Carta de verificación de beneficios de la oficina del Seguro Social para el año ACTUAL. No podemos acceder a esta información por usted. **NO SE PUEDEN ACEPTAR DECLARACIONES BANCARIAS NI DECLARACIONES DE IMPUESTOS PARA SSA O SSDI.**

Ingreso de Seguridad Suplementario (SSI)- Carta de verificación de beneficios de la oficina del Seguro Social para el año ACTUAL, o un extracto bancario que muestre sus depósitos de SSI de los últimos 60 días.

Pensión/Incapacidad de VA- Carta de verificación de beneficios del Departamento de Asuntos de Veteranos para el año ACTUAL, o un extracto bancario que muestre sus depósitos del VA durante los últimos 60 días.

Pensión/Anualidad- Un estado de cuenta bancario que muestre los depósitos de pensiones o anualidades de los últimos 60 días, o un extracto de la compañía de pensiones/anualidades si tiene fecha de los últimos 60 días. También es aceptable una carta de beneficios vitalicios.

Salarios- (Se REQUIERE comprobante para cualquier