

COMMUNITY SERVICES CONSORTIUM GOVERNING BOARD

December 13, 2024 – 10:00 am - 12:00 pm

Electronic Meeting

Email Info@CommunityServices.us for connection information.

AGENDA

- I. CALL TO ORDER
- II. CONFIRMATION OF A QUORUM
- III. HEARING OF THE PUBLIC
- IV. INTRODUCTIONS OF GUESTS
- V. COMMENTS FROM THE CHAIR
- VI. CHANGES OR ADDITIONS TO THE AGENDA
- VII. MINUTES APPROVAL
 - A. Review Minutes of the September 26, 2024 Governing Board Meeting (Attachment 1)
Action requested: Approve the September 26, 2024 Governing Board meeting minutes.
 - B. Review Minutes of the October 30, 2024 Governing Board Executive Committee Meeting (Attachment 2)
Action requested: Approve the October 30, 2024 Governing Board Executive Committee meeting minutes.
- VIII. EXECUTIVE AND AGENCY DIRECTORS' REPORTS – Pegge McGuire and Kayla Hatley
 - A. Intergovernmental Agreement with Oregon Cascades West Council of Governments for Agency Operations Oversight Discussion (Attachment 3)

- B. Tern House and Pelican Place Sale Offer (Attachment 4)
Requested Action: Accept offer from Samaritan House to purchase Tern House and Pelican Place low-income apartment developments.
- C. Upcoming Opportunities
- D. Undesignated Funds Report (Attachment 5)
- E. Monitoring Report with Response
 - 1. Weatherization – March 2024 (Attachment 6)
- F. Agency Financial Status Assessment; Engagement of Consultant
Requested action: Authorize Agency Director and Community Services Consortium/Oregon Cascades West Council of Governments Executive Director to engage a consultant to review, evaluate, and assess agency's financial status.
- G. Agency Leadership Handoff to Ryan Vogt and Kayla Hatly

IX. COMMUNITY NEEDS ASSESSMENT – Karla Garrett

- A. 2024-2025 Community Needs Assessment (Attachment 7)
Requested action: Approve proposed 2024-2025 Community Needs Assessment.

X. COMMUNITY SERVICES BLOCK GRANT ORGANIZATIONAL STANDARDS REQUIREMENTS

- A. Standard 5.9 – Programmatic Reports
 - 1. Department and Program Updates – September, October, and November 2024 (Attachments 8, 9, and 10, respectively)
- B. Standard 8.7 – Financial Reports of Programs Advised by Board
(see agenda item XI. Finance – B. Statement of Activities)

XI. FINANCE – Katie Henry

- A. Fiscal Year Audits Status Update
- B. Statement of Activities – October 2025 (Attachment 11)
Action requested: Accept October 2024 Statement of Activities.

XII. HEAD START – Andrea Lengel

- A. Governing Board/Policy Council Report – October 2024 Data (Attachment 12)
Action requested: Approve October 2024 Governing Board/Policy Council Report.

- B. Monthly Operations Reports/Statements of Revenues and Expenditures – September and October 2024 (Attachments 13 and 14, respectively)
Action requested: Approve September and October 2024 Monthly Operations Reports/Statements of Revenues and Expenditures.

C. Student Enrollment Status

XIII. CAREER TECH HIGH SCHOOL – Sean Larsen

- A. Career Tech High School – Dissolution of Non-Profit Entity
 - 1. Plan of Dissolution (Attachment 15)
 - 2. Oregon Secretary of State Articles of Dissolution – Nonprofit (Attachment 16)
 - 3. Resolution Dissolving Career Tech High School (Attachment 17)

Action requested: Adopt Resolution authorizing the following actions –

 - 1. Approve Plan of Dissolution for Career Tech High School;**
 - 2. Adopt Oregon Secretary of State Articles of Dissolution - Nonprofit;**
 - 3. Authorize Community Services Consortium's legal counsel to file the Plan of Dissolution, Oregon Secretary of State Articles of Dissolution - Nonprofit, and any update to the closing form with the Oregon Department of Justice Charitable Activities Section;**
 - 4. Authorize Community Services Consortium's legal counsel, in consultation with the agency's Executive Director, to act on the agency Governing Board's behalf and authorize the Executive Director to execute any documents necessary according to the Plan of Dissolution.**

XIV. INFORMATION SHARING (Attachment 18)

A. News Articles and/or Messages from Clients or Others

XV. EXECUTIVE SESSION

The Governing Board will meet in executive session under ORS 192.660(2)(h), status of pending litigation or litigation likely to be filed, and (i), status of employment-related performance of the chief executive officer.

XVI. ADJOURN/CLOSE

UPCOMING MEETINGS – BEING SCHEDULED

JanuaryGoverning Board..... In person and
Microsoft Teams

Agenda Includes:

- 1. Election of Officers

FebruaryGoverning Board Executive Committee Microsoft Teams

MarchGoverning Board..... Microsoft Teams

AprilGoverning Board Executive Committee Microsoft Teams

MayGoverning Board..... In person and
Microsoft Teams

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