

COMMUNITY SERVICES CONSORTIUM GOVERNING BOARD

February 27, 2025 – 1:00 pm - 3:00 pm

Electronic Meeting via Microsoft Teams

Email Info@CommunityServices.us for connection information.

AGENDA

- I. CALL TO ORDER
- II. CONFIRMATION OF A QUORUM
- III. HEARING OF THE PUBLIC
- IV. INTRODUCTIONS OF GUESTS
- V. COMMENTS FROM THE CHAIR
- VI. CHANGES OR ADDITIONS TO THE AGENDA
- VII. MINUTES APPROVAL
 - A. Review Minutes of the January 27, 2025 Governing Board Meeting (Attachment 1)
Action requested: Approve the January 27, 2025 Governing Board meeting minutes.
- VIII. EXECUTIVE DIRECTOR'S REPORT – Ryan Vogt
 - A. Administrative Restrictions, Financial Status, Actions Taken (Attachment 2)
 - B. Agency Impact Report – Federal Funding Review (Attachment 3)
 - C. Services Review – 2024 (Attachment 4)
- IX. AGENCY DIRECTOR'S REPORT – Kayla Hatley
 - A. Update: Tern House and Pelican Place Sales

- B. Community Action Advisory Council Update
 - 1. Election of Officers for Calendar Year
 - a. Chair: Mitzi Naucler, Oregon Cascades West Council of Governments Senior Services and Disability Services Advisory Council (Linn County representative)
 - b. Vice Chair: Sharon Thornberry, Philomath Community Services (Benton County representative)
 - c. Secretary: Vincent (Vince) Adams, Oregon School Boards Association (Benton County representative)

C. Strategic Planning

- 1. New Policy – All Hazards Emergency Response Plan (Draft) (Attachment 5)

D. Upcoming Opportunities

X. HEAD START – Andrea Lengel

- A. Governing Board/Policy Council Report – January 2025 (Attachment 6)
Action requested: Approve the January 2025 Governing Board/Policy Council Report.
- B. Monthly Operations Report/Statement of Revenues and Expenditures – January 2025 (Attachment 7)
Action requested: Approve the January 2025 Monthly Operations Report/Statement of Revenues and Expenditures.
- C. Integrated Pest Management Report – 2025 (Attachment 8)
Action requested: Approve the 2025 Integrated Pest Management Report.

XI. FINANCE – Ryan Vogt

- A. Statement of Activities – January 2025 (Attachment 9) *(will be distributed prior to the meeting)*
Action requested: Accept the January 2025 Statement of Activities.
- B. Undesignated Funds Report (Attachment 10) *(will be distributed prior to the meeting)*

XII. COMMUNITY SERVICES BLOCK GRANT ORGANIZATIONAL STANDARDS REQUIREMENTS *(itemized to facilitate reviewing by monitors)*

- A. Standard 5.7 – Structured Orientation of New Board Members *(will be scheduled as special meeting for new Governing Board members, Benton County Commissioner Gabe Shepherd and Lincoln County Commissioner filling vacant position)*
- B. Standard 5.8 – Training of Board Members' Duties and Responsibilities *(will be scheduled as special meeting for new Governing Board members, Benton County Commissioner Gabe Shepherd and Lincoln County Commissioner filling vacant position)*

- C. Standard 5.9 – Programmatic Reports
 - 1. Department Updates – February 2025 (Attachment 11)
- D. Standard 8.7 – Financial Reports of Programs Advised by Board
(see agenda item XI. Finance – A. Statement of Activities)

XIII. ADJOURN/CLOSE

UPCOMING MEETINGS

March 20 – 10:00 am Governing Board Executive Committee Microsoft Teams
 April 24 – 1:00 pm Governing Board Microsoft Teams
 May 15 – 10:00 am Governing Board Executive Committee Microsoft Teams
 June TBD Budget Committee In person and
 Microsoft Teams

Agenda Includes:

1. Review of Proposed Fiscal Year 2025-2026 Budget
 June 26 – 1:00 pm Governing Board In person and
 Microsoft Teams

Agenda Includes:

1. Adoption of Proposed Fiscal Year 2025-2026 Budget
 July 17 – 10:00 am Governing Board Executive Committee Microsoft Teams
 August 28 – 1:00 pm Governing Board Microsoft Teams
 September 18 – 10:00 am Governing Board Executive Committee Microsoft Teams

Agenda Includes:

1. Head Start Annual Report
 2. Head Start Annual Training of Governing Board Members
 October 23 – 1:00 pm Governing Board In person and
 Microsoft Teams

November No Meeting Planned

December 4 – 10:00 am Governing Board Executive Committee Microsoft Teams

*Call Emely Day at Community Services Consortium (541-704-7643)
 concerning any needed communication and access accommodations for meetings.*