

CSC

Community Services
CONSORTIUM



FISCAL YEAR 2027 **BUDGET MANUAL**

HELPING PEOPLE. CHANGING LIVES.

FOR 46 YEARS...

FY 2026 – 2027 BUDGET

COMMUNITY SERVICES CONSORTIUM

**Proposed Budget
Community Services Consortium
CSC Budget Committee**

June 5, 2026

COMMUNITY SERVICES CONSORTIUM FY 2026-2027 BUDGET

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GOVERNING BOARD AND ADVISORY COUNCILS

GOVERNING BOARD

BENTON COUNTY

Commissioner Patrick Malone,
Commissioner Gabe Shepherd, Chair +
Commissioner Nancy Wyse

LINCOLN COUNTY

Commissioner Walter Chuck, Vice Chair +
Commissioner Casey Miller

LINN COUNTY

Commissioner Roger Nyquist,
Commissioner Sherrie Sprenger, Secretary +
Commissioner Will Tucker

+ Executive Committee Members

COMMUNITY ACTION ADVISORY COUNCIL

BENTON COUNTY

Vince Adams, Secretary
Jess Bowlin
Anna Powell
Sharon Thornberry, Vice Chair
Jefri Van Arsdall

LINN COUNTY

Jason J. Dorsette
Frederick J. Edwards
Nancy Greenman
Mitzi Naucler, Chair
Alejandra Sanchez
Marilyn Smith

LINCOLN COUNTY

Jaraka Carver
William Hays
Stephanie Linn
Karen Rockwell

HEAD START POLICY COUNCIL

TOLEDO

Whitney Hoisington, Secretary
Kendra Lancaster, Vice Chair
Megan Marshall, Chair

NEWPORT

Elizabeth Oliver

Budget Message

COMMUNITY SERVICES CONSORTIUM

BUDGET MESSAGE

FISCAL YEAR 2026-2027

To: Gabe Shepherd, CSC Governing Board Chair
Members of the Governing Board
Members of the Community Action Advisory Council
Members of all policy and advisory bodies

INTRODUCTION

This budget is an attempt to tell our story using financial information, which is not always easily understandable to the ordinary reader. We hope this summary will give you a bit of additional information to help explain the financial details that follow.

The CSC tagline “*Helping People, Changing Lives*” is the simplest way to describe our highly complex and multi-faceted agency. In 2025, CSC impacted 335,498 individuals across our service region with direct services and food distribution (Some food distribution numbers duplicated). These services range from transactional (such as helping with water or power bill payment to prevent a shut-off) to transformational (such as long-term rent assistance subsidy for a household working to get back on their feet with educational and on-the-job training, childcare, and case management). It is difficult to predict how many people we will serve in the year to come, as we are facing some financial uncertainty at both the state and federal level.

In this document, we have assumed revenue levels recommended by state agency funders of current programs. We are in the second year of the state’s biennial budget, so our state revenue is relatively stable. However, the federal government is pushing for sweeping reductions to spending, and many of our programs are vulnerable to reductions or elimination. As such, we anticipate the possibility of experiencing dramatic revenue changes that are impossible to predict at this snapshot-in-time moment. Just as we saw over the past few years, this may be a year of supplemental budget amendments to keep abreast of the changing revenue landscape. We feel this approach is the most prudent.

This last year, we have had to make several difficult decisions to address revenue shortfalls for programs in which the cost of operations is no longer sustainable. We transitioned our Supportive Services for Veteran’s Families (SSVF) program to another provider. Additionally, we have opted out of some grants which did not provide

sufficient support, decided not to be the statewide shelter program provider for Linn County, and we have negotiated increased administrative fees on other grants. After adopting the de minimis federal rate of 15% administrative fees this last July, we continue to press our funders to provide this reimbursement.

Over the last three years, we have experienced a dramatic reduction in discretionary funding. This reduction, coupled with increased costs, policy implications, prior years' audit results, poor decision making, and instability in the finance department have all led to the need to be extremely fiscally prudent and accountable this year. We have increased our finance staff from 7 to 12 positions to ensure we can reconcile the last 2 years' worth of outstanding audits, get solid processes in place to ensure streamlined work, and manage our daily business as it happens. We are constantly evaluating our current book of business to ensure we are delivering high quality services and support in a way which is also financially sound.

In line with the expectations of the boards of CSC and OCWCOG, we will continue to explore new ways to streamline and collaborate on complimentary activities to create more efficient, effective, and robust ways to serve the people of our region. The boards have hired me as a single executive director to run both agencies and to push this collaborative vision. CSC is currently providing communications and clerical support for the OCWCOG, while OCWCOG is providing HR and IT services to CSC. As of early May 2026, the COG is also providing support from their finance team, including their finance director part time.

Grant Funding Sources

CSC is funded largely through cost-reimbursement grants and contracts with the state and federal agencies. Although we operate legally as a unit of government, chartered by Linn, Benton, and Lincoln Counties, we do not have a tax base or dues to fund our operations. We apply for grants and compete for funding on a revolving cycle that is annual, biennial, or triennial.

Our adopted budget for 2025-2026 was \$64,380,109. By comparison, our 2026-2027 proposed total budget is \$54,885,620 – a decrease of \$9,494,490, a change of 15%. The decrease is largely driven by more accurate estimates of our planned expenditures in the Health Related Social Needs program, based on current spending.

Our Strategy

CSC continues to compete for grant renewals and new opportunities. Based on our reputation for quality work and our ability to leverage additional funding and resources, we have consistently succeeded in obtaining new funding and anticipate this to be the case during this fiscal year. **Leveraging and collaboration are key elements of community success and the hallmark of community action.** Moreover, CSC will actively look for even more ways to join our efforts with other organizations, such as the Oregon Cascades West Council of Governments, to maximize efficiency, braid resources, and increase successful outcomes for the clients and communities we serve jointly.

Being grant-funded means we cannot count on guaranteed increases in revenues or even a continuation of past revenues. We must contain the cost-of-service delivery while meeting our commitment to paying a living wage. The large expansion in dollars we have seen over the past several years will not continue into the future and it is essential we make sound choices now.

We will continue to be diligent in balancing the dollars, the services, and the programs designed to help our neighbors thrive. We believe this budget ensures delivery of the promised programs and services to individuals and communities in our service delivery area while maintaining the viability of the organization.

Background

Community Services Consortium has been a Community Action Agency since May of 1980 when it was organized under ORS 190 as a Council of Governments.

CSC manages three non-profit entities under IRS 501(c)(3) to allow additional sources of funding and partnership to flow to Linn Benton Food Share, Head Start in Lincoln County, and finally, Housing, Employment and Learning Programs for Self-Sufficiency (HELPS).

We collaborate with various federal, state, and community partners to help our neighbors overcome barriers including low-income, low skill levels, and the impacts of life trauma. We offer services such as job search assistance, training support, employment skills, life skills, work experience, and occupational training, and a variety of youth programs that improve transitions from school to work, emergency and transitional housing, utility assistance, Head Start early education and family training, emergency food assistance and coordination of volunteer gleaning groups, and many others. We try to offer individuals a comprehensive mix of resources and opportunities within these various programs to assist our participants in overcoming the causes and conditions of poverty and to lead more self-sufficient lives.

We serve individuals and families including those with low-incomes, those with low or outdated skills or education levels, high-risk youth, households with children, seniors, public assistance recipients, those who are food insecure, dislocated workers, veterans, single parents, people with physical or mental disabilities, people who did not complete high school, those who are homeless or at risk of homelessness, those affected by drug or alcohol abuse, and others with varying challenges, to enable them to become more financially stable and self-sufficient.

GENERAL BUDGET INFORMATION

In this budget, Community Services Consortium presents its organizational structure in operational (departmental) divisions. From a financial perspective, we have a general fund (the Administrative Section) and several special revenue funds for our program-based departments: Workforce and Education, Housing, Utilities, Weatherization, Linn Benton Food Share, Child Development Services (Head Start) and Miscellaneous Grants.

The general fund includes allocations for administration, communications and finance, and contract costs for information technology and human resources. These services are provided to all departments and are re-allocated within the departmental budget appropriations. The general fund provides direct and indirect costs of administrative overhead such as executive oversight, facilities, and finance functions. The communications team helps coordinate producing agency documents and internal and external communications like our annual report and resource guides.

Our budget displays a three-year trend of revenues and expenditures by showing the unaudited figures for June 30, 2025, the Adopted Budget for fiscal year ending June 30, 2026, and the Projected Budget for fiscal year ending June 30, 2027. We believe that a three-year summary of information is valuable in making decisions about the budget we are proposing for adoption. We present the differences in the adopted budget from FY26 and the Proposed Budget for FY27 in both a dollar change and a percentage change format.

We show the total agency staffing in Full-Time Equivalents (FTE). The internal administrative service pools are also displayed on the agency's total pages to properly reflect the total agency FTE and to appropriate additional revenues and expenditures that are not solely from program reimbursement.

Our projected net staffing decrease of 26.18 Full Time Equivalents (FTEs) reflects the elimination of some grants from last year (such as SSVF), reduction in funding for several programs, and increased administrative efficiencies by partnering with Oregon Cascades West Council of Governments.

We have used current knowledge to make the most reasonable estimate possible for this budget. Given the volatility of our finances these last few years, and our outstanding incomplete audits, we have elected to budget for this year based solely on anticipated revenue and expenses for the year and not include any beginning fund balance predictions. Upcoming grant revenues continue to be somewhat uncertain as available funds at both the state and federal level continue to fluctuate. CSC continues to take a conservative approach to spending in the upcoming fiscal year.

This budget reflects the anticipated staffing expenses associated with the revised collective bargaining agreement. This budget also includes increases in benefits costs related to PERS (Public Employees Retirement System) and health and dental insurance.

PROGRAM SUMMARIES

Each section of this manual is organized to display a departmental organization chart, a summary budget consisting of a recap of projected revenues and expenditures, detailed revenue sources, and detailed expenditures with categories of personal services, materials and services, and capital outlay.

Additionally, departments in our organization administer three non-profit subsidiaries. Those non-profit entities are included in our manual and are reported as part of the overall agency budget.

GENERAL TRENDS

Our budget includes revenues that, based upon our best and most current information, have a high degree of likelihood of being funded. Since many of our grants are federal pass-through grants to the State of Oregon and other state-sourced grants, this information is subject to revision after we receive final funding notifications.

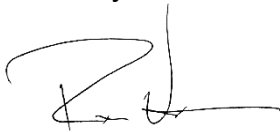
Adjustments to any funding changes for FY27 after this budget is adopted will be approved by the Governing Board as the grant contracts are finalized and processed through our internal contract procedures and/or Supplemental Budget procedures during the fiscal year.

SUMMARY

Over the last 27 years, CSC's revenues have increased from \$13.7M in 1999, and \$28.7M in 2010, to a total of \$33.5M as of June 30, 2025. The budget for FY27 revenues is projected at \$54.9M. CSC will continue to provide client services in similar program areas with efficient administrative and program delivery models to ensure maximum effort continues to be devoted to assisting our communities.

Special thanks for the preparation of this budget go to the members of the Senior Leadership and Finance teams and Susanne Lee.

Sincerely,

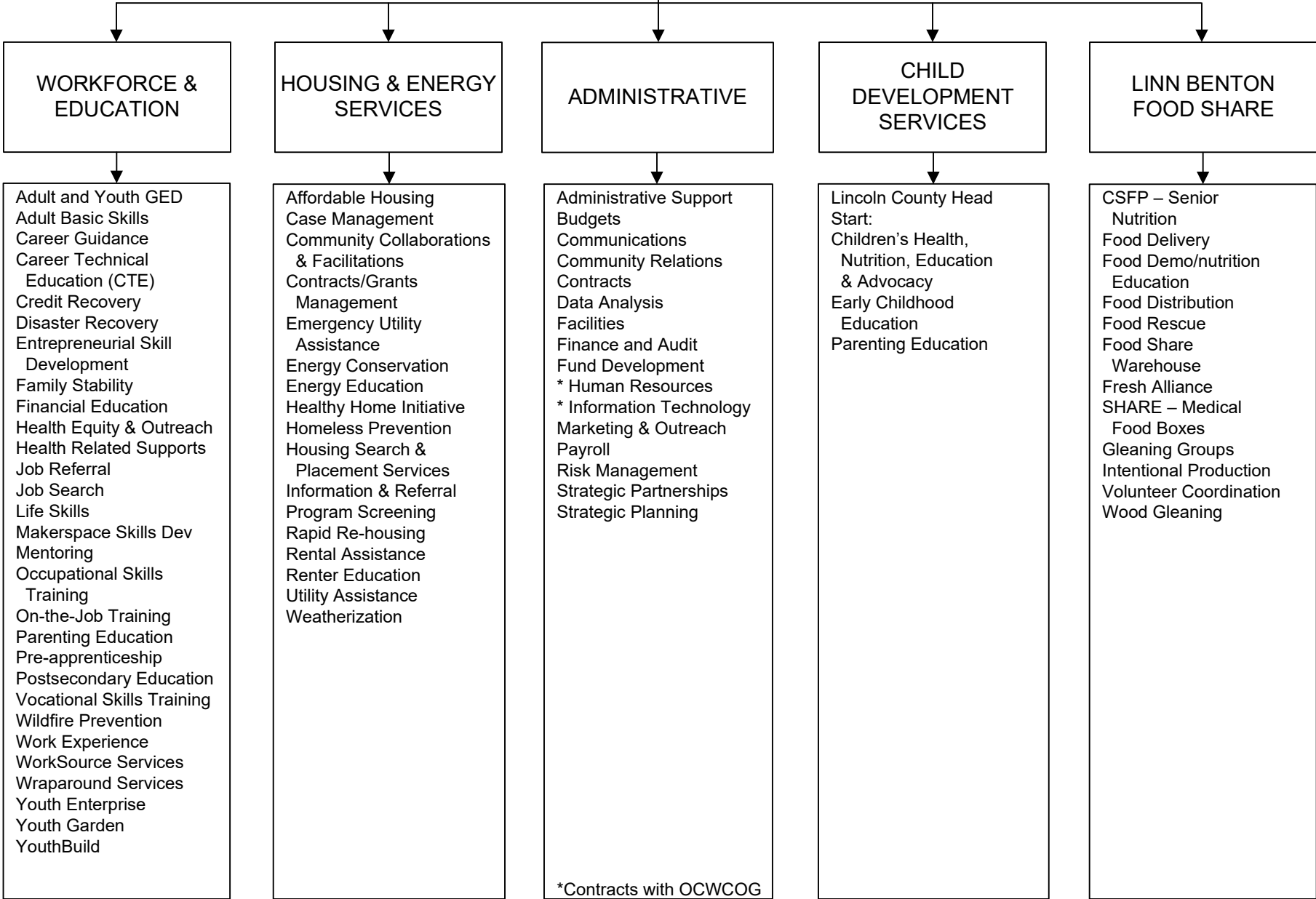
A handwritten signature in black ink, appearing to read 'Ryan Vogt', with a stylized flourish at the end.

Ryan Vogt
Executive Director and Acting Finance Director

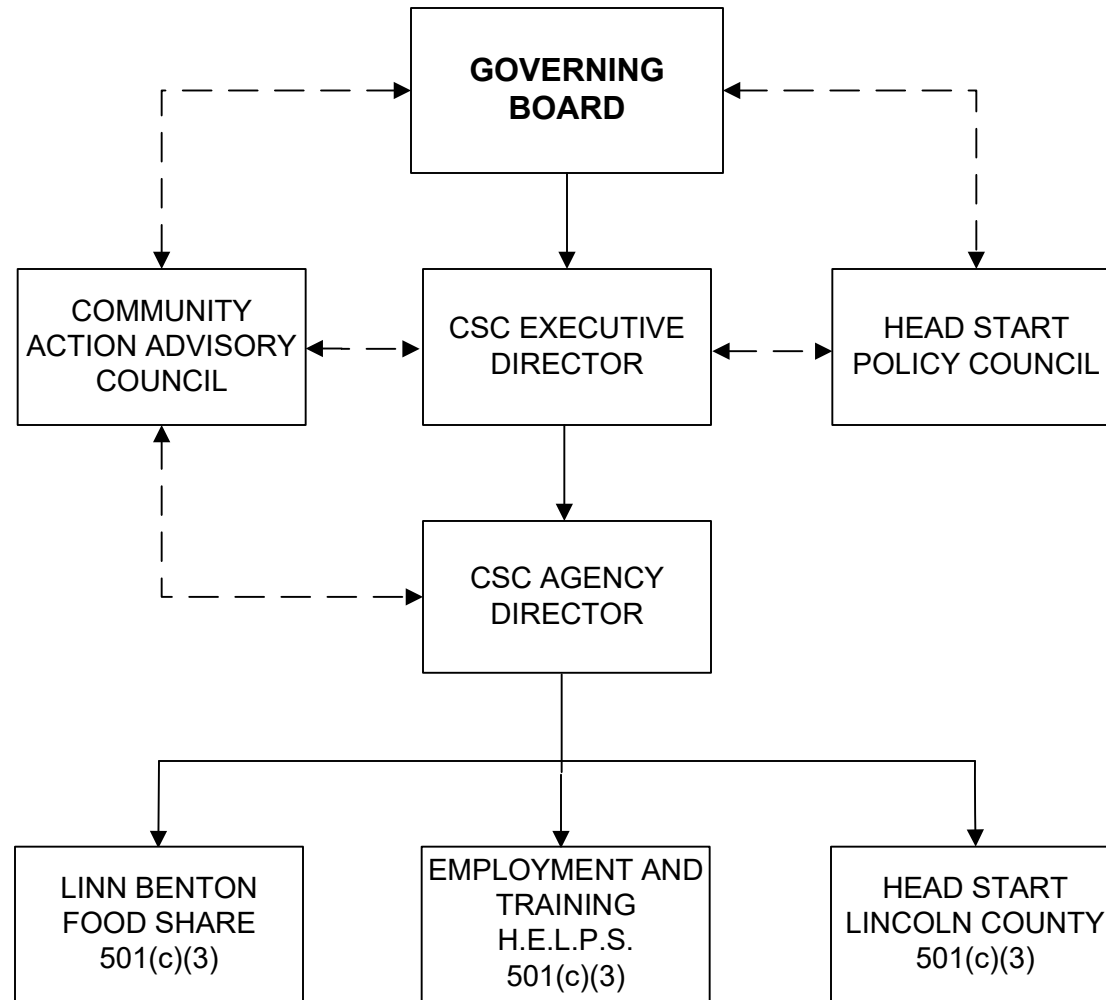
Introduction

FUNCTIONAL CHART

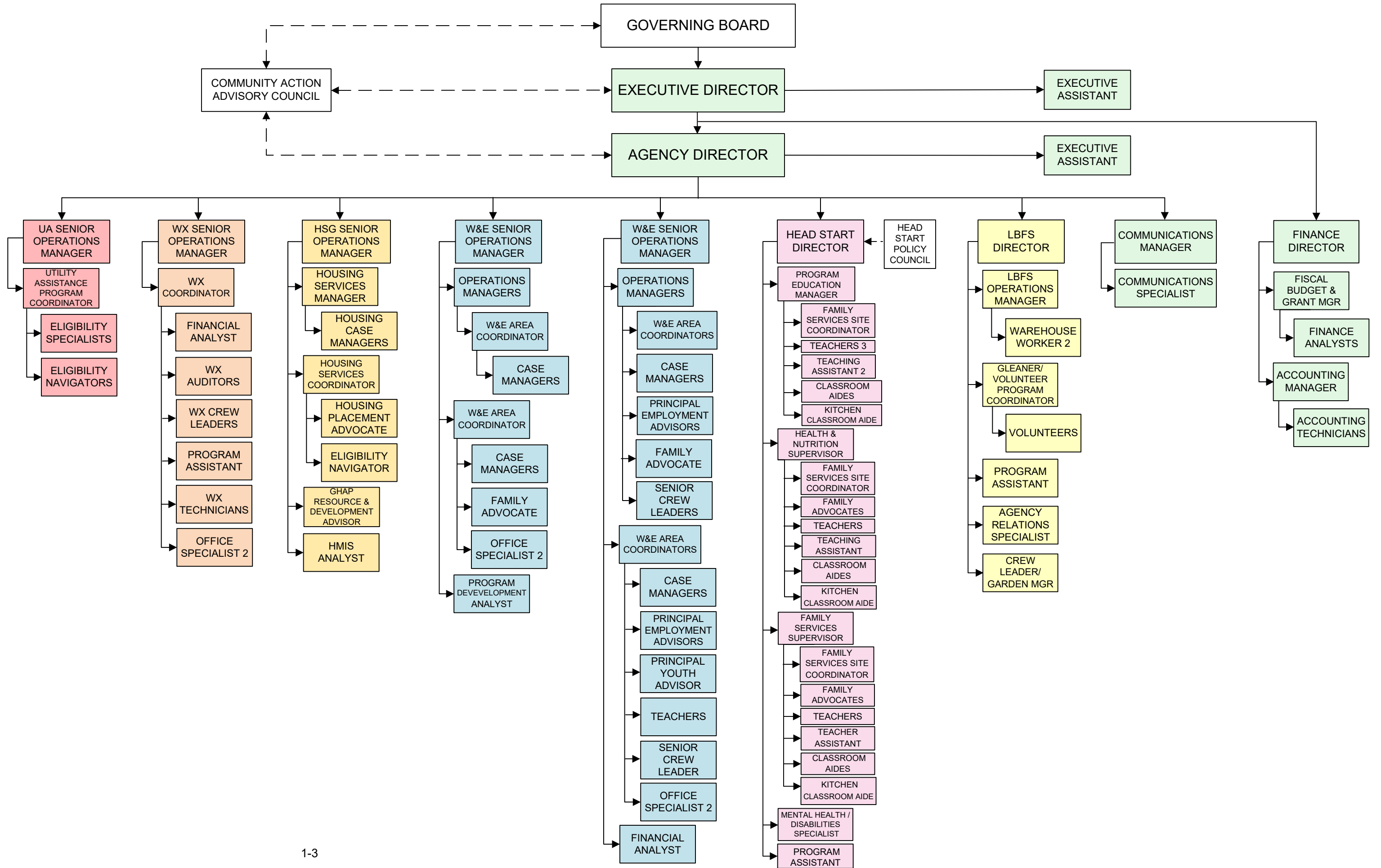
COMMUNITY SERVICES
CONSORTIUM



GOVERNING BOARD / ADVISORY COUNCILS - 501(c)(3)s

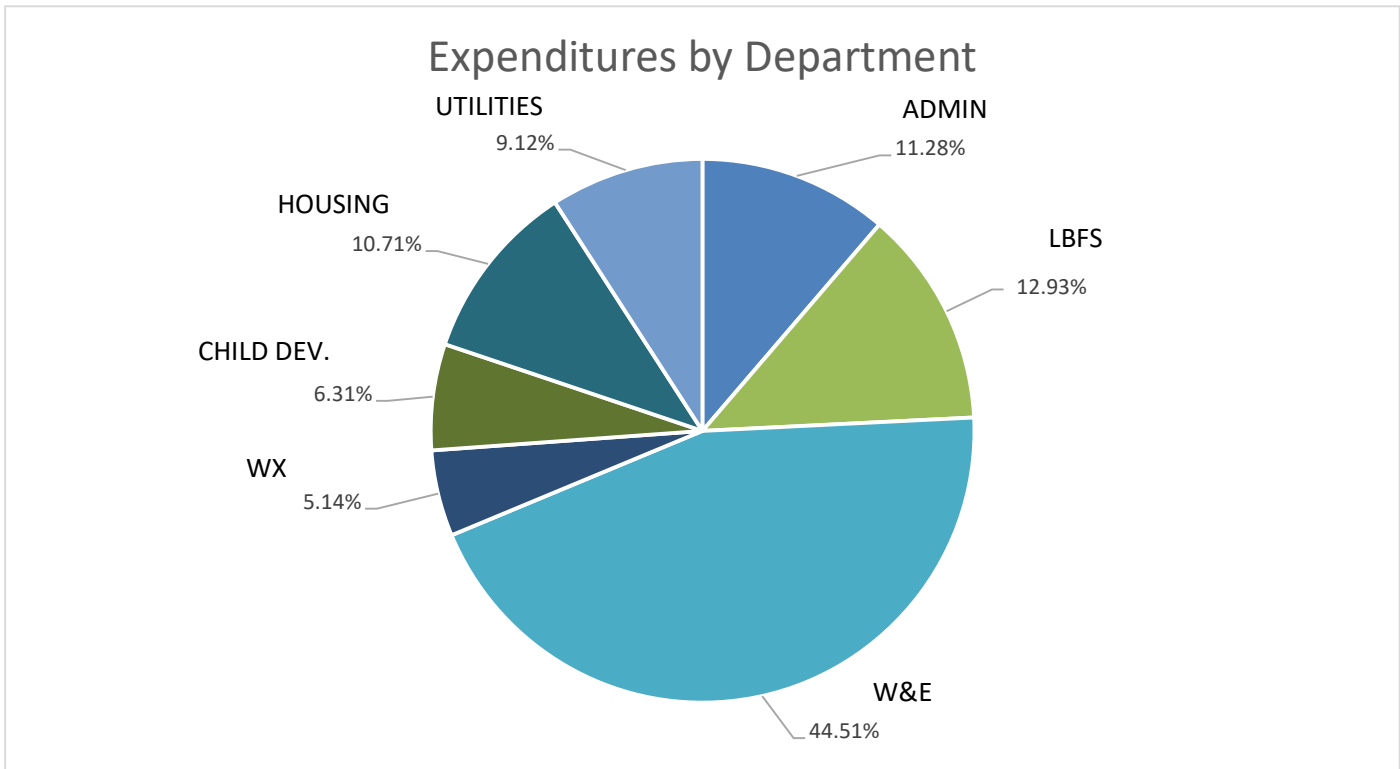


COMMUNITY SERVICES CONSORTIUM



**COMMUNITY SERVICES CONSORTIUM
SUMMARY BUDGET**

	ACTUAL FY 25	BUDGETED FY 26	PROPOSED FY 27	DOLLAR CHANGE	% OF CHANGE
RESOURCES					
Beginning Fund Balance	-	-	6,028,458	6,028,458	100%
FEDERAL FUNDS	10,591,672	35,534,244	13,049,294	(22,484,950)	-63%
STATE FUNDS	14,980,817	11,584,423	13,501,707	1,917,284	17%
LOCAL FUNDS	990,143	2,409,084	2,596,201	187,117	8%
MISCELLANEOUS FUNDS	6,965,196	13,876,358	25,738,417	11,862,060	85%
INTERFUND LOAN	-	-	-	-	0%
TOTAL REVENUE	33,527,829	63,404,109	54,885,620	(8,518,490)	-13%
TOTAL RESOURCES	\$ 33,527,829	\$ 63,404,109	\$ 60,914,078	\$ (2,490,032)	-4%
REQUIREMENTS					
FTE	163.71	210.75	184.57	(26.18)	-12%
TOTAL PERSONAL SERVICES	14,457,977	19,574,336	18,351,162	(1,223,173)	-6%
TOTAL MATERIALS/SERVICES	21,226,162	39,458,110	35,009,601	(4,448,509)	-11%
TOTAL CAPITAL OUTLAY	303,011	763,729	553,834	(209,895)	-27%
INTERFUND LOAN	-	-	-	-	0%
TOTAL EXPENDITURES	35,987,150	59,796,174	53,914,597	(5,881,578)	-10%
Ending Budgetary Fund Balance	-	-	6,999,480	6,999,480	100%
TOTAL REQUIREMENTS	\$ 35,987,150	\$ 59,796,174	\$ 60,914,078	\$ 1,117,903	2%



RESOURCES	ACTUAL FY 25	BUDGETED FY 26	PROPOSED FY 27
Beginning Fund Balance	-	-	8,196,458
FEDERAL FUNDS			
CDBG HARP Outreach & Intake	122,141	187,000	64,706
CDBG-DR IHA	72,907	811,598	341,176
CoC Supportive Housing Consolidated	293,582	257,742	292,314
CSBG	277,633	357,042	254,740
Diaper Distribution	4,680	-	-
DOE WX	491,309	1,039,591	667,256
DR-LIHEAP (roll-over)	313,443	-	-
EDUCATION OPPORTUNITY CENTER	-	-	220,000
ESGP	179,164	158,786	156,826
Head Start/HHS	1,814,060	1,785,050	1,785,050
Healthy Families (Med)	3,510	-	4,129
HHS COLA	-	-	11,233
HOME TBA	57,316	317,202	-
HS ODE CACFP	117,837	135,531	126,143
HSP	168,063	168,063	175,196
IHN Capacity Building	-	-	527,012
LIHEAP - Energy Assistance	-	1,573,966	1,638,808
LIHEAP R/O PY25	754,062	-	-
LIHEAP R/O PY26	1,239,085	524,500	504,312
LIHEAP, DR-LP, E-LP	477,683	381,567	376,182
NOW - YEP	28,386	-	-
NOW Adult	-	170,000	-
NOW DW	-	92,000	-
NOW Youth 5 Counties	225,000	181,364	50,000
OHCS WRRRA (OERAP2 Wildfire)	81,430	-	-
OREM (Resilience Hub)	-	45,000	-
PacificSource Capacity Building	-	19,342,789	218,471
SSVF	816,327	-	-
STEP	-	1,800,000	-
USDA CSFP	50,290	195,000	44,114
USDA CWDG USFS WILDFIRE DEFENSE - Linn	-	1,806,918	2,084,082
USDA CWDG WILDFIRE DEFENSE - Marion	-	930,000	-
USDA TEFAP	76,338	805,000	73,083
USFS - Community Wildfire Defense (USDA)	905,953	-	-
WWP Adult	634,660	800,000	984,706
WWP Community Career Coaching	118,920	-	247,939
WWP DW	441,702	700,000	680,000
WWP DWG	239,193	140,000	595,000
WWP Reentry I	-	-	-
WWP Reentry II	-	-	126,961

RESOURCES	ACTUAL	BUDGETED	PROPOSED
	FY 25	FY 26	FY 27
WWP Youth - Linn	-	-	-
WWP Youth - Linn & Polk	587,000	621,500	122,020
WWP Youth - Polk	-	-	247,938
Yamhill Community Care HRSN	-	-	149,896
YB AmeriCorps	-	137,037	280,000
Youth Emergency Housing	-	70,000	-
Subtotal	10,591,672	35,534,244	13,049,294
STATE FUNDS			
BPA WX	150,397	111,798	132,048
BT5 Home	-	-	7,500
BT5 Literacy	-	-	4,826
CEAP	1,267	-	-
CEAP R/O PY24	30,458	-	-
Central School Polk	-	50,000	-
EAB MARYS RIVER WATERSHED	-	-	111,060
ECHO WX	966,638	1,118,201	1,118,200
EHA Discretionary	2,850	-	-
EHA DRF	128,055	105,850	92,380
EHA GF	814,010	807,634	853,544
EHA PET	27,889	-	-
EHA VET DRF	-	35,284	30,793
ERA - Elderly Rental Assistance	56,220	44,155	43,571
GHAP	95,486	112,500	-
HALC SUB HB 5019	95,519	-	-
HB 5011 LPG BOS - ORI	1,091,334	-	1,189,529
Head Start/OPP/OPK	953,773	1,076,558	1,113,845
Healthy Families (Gen)	512,225	634,070	570,000
JOBS - DHS	642,851	660,631	660,631
LTRA 25-27	75,586	-	934,239
NOW Future Ready YDD	75,000	-	-
NOW State	-	100,000	-
OCC - Fuel Reduction	720,543	699,992	111,765
OEAP	1,312,194	1,179,000	2,322,086
OEAP R/O PY26	211,185	132,000	300,000
OFB	105,939	-	-
OHA Measure 110 BHRN - Lincoln	243,635	166,250	142,976
OHA Measure 110 BHRN - Linn	570,855	504,894	434,878
OHA Measure 110 BHRN - Marion	-	199,419	171,500
OHA Measure 110 BHRN - Polk	-	187,854	161,556
OHA Public Health Equity	-	75,000	-
OHA RURAL CATALYST	-	-	250,000
OHRF	181,658	235,000	195,000
OR FIRE MARSHALL - CWRR	144,345	-	-

RESOURCES	ACTUAL	BUDGETED	PROPOSED
	FY 25	FY 26	FY 27
ORE-DAP FA	1,259,312	-	627,723
ORE-DAP INFRA	1,225,954	1,833,406	232,171
Oregon Rehousing Initiative	197,140	431,220	-
OREM (Resilience Hub)	48,600	-	15,000
OYC - Summer OJT	195,669	-	105,000
OYC - Year Round - Service	180,000	-	105,000
OYCC Foundation	-	120,000	-
Public Health Equity - HELPS	176,472	-	-
SB 5701 ORI	579,959	-	574,344
SHAP - State Homeless Assist. Program	398,707	398,707	431,553
SSP	-	-	25,000
STEP	1,013,146	-	-
WWP - OYEP	92,039	90,000	47,059
WWP - STATE GF WEX	403,908	-	266,932
WWP Reentry II	-	75,000	-
WWP TWI Work Exp	-	250,000	-
YDD	-	150,000	120,000
Subtotal	14,980,817	11,584,423	13,501,707

LOCAL FUNDS

Albany Water Assistance	2,865	2,500	3,500
Albany Water Bill Assistance	-	-	90,000
Benton County	37,980	38,000	29,999
Benton County PIT Outreach	3,000	-	-
Central Lincoln PUD	15,776	40,000	50,000
Child Care Infrastructure Fund (CCIF)	-	-	23,834
CHPD - Local	17,750	-	27,000
CPI	1,657	21,500	11,553
CSD - POLK Co	36,363	-	37,059
Donations Money - LBFS	-	1,350,000	1,511,253
GAP	750	750	400
HALC SUB HB 5019	76	-	-
Healthy Homes	-	100,000	-
IHN System of Care	19,000	-	20,000
Linn County	22,000	22,100	17,646
Local Housing Donations	4,830	-	-
NW Energy ED	-	-	20,000
OLGA	79,998	75,000	55,000
OLIEE	314,465	325,000	390,000
Oregon Energy Fund (Oregon Heat)	7,334	2,500	1,800
PacificSource CCBF	194,407	75,000	-
Pelican Place Rental Income	86,855	90,476	99,028
Pelican Rental Replacement	-	14,000	17,000
Polk County Minigrant	-	4,000	-

RESOURCES	ACTUAL	BUDGETED	PROPOSED
	FY 25	FY 26	FY 27
Project Care (SOS)	2,031	1,800	1,000
Rebates - Fee for Service	83,711	-	-
Share Contributions	-	200,000	136,874
Tern House Rental Income	39,300	39,489	53,256
Tern Rental Replacement	-	6,969	-
YP Innovation & Impact (Van)	19,995	-	-
Subtotal	990,143	2,409,084	2,596,201
MISCELLANEOUS FUNDS			
4 Spirits (Vet) - Contract Revenue	5,000	-	-
CHPD - Contract	15,388	-	-
Contracts	116,837	-	234,000
Corvallis Carbon Offset	620	-	-
CSC	8,063	109,808	335,274
Donations - Head Start	1,696	-	-
Donations - LBFS	1,288,637	-	-
Donations - W&E	-	10,000	11,765
Donations Received: Money	35,686	-	-
Donations Received: Private Grants	5,000	-	-
EMPATH	-	5,000	-
Grants & Contracts	-	125,000	-
HRSN - Contract Revenue	1,092,924	-	-
HRSN - Program Revenue IHN	316,455	-	11,691,022
HRSN - Program Revenue PacificSource	-	-	2,255,353
Interest Revenue	93,200	-	-
Internal Service Charges Revenue	3,713,781	7,611,550	6,210,178
Miscellaneous - LBFS	161	-	-
Miscellaneous - WX	5,765	-	-
Miscellaneous / Donations - UA	8	-	825
Miscellaneous Revenue	5,745	-	-
Non-USDA Food	-	6,000,000	4,500,000
OCF - HELPS	-	5,000	-
Over/Short	183	-	-
Program Revenue	246,146	-	-
Rebates - Fee for Service	750	-	-
Reserves	-	10,000	500,000
Revenue Clearing/Suspense	400	-	-
Sam Health Social Accountability	12,750	-	-
Subtotal	6,965,196	13,876,358	25,738,417
TOTAL REVENUE	33,527,829	63,404,109	54,885,620
TOTAL RESOURCES	\$ 33,527,829	\$ 63,404,109	\$ 63,082,078

REQUIREMENTS	ACTUAL FY 25	BUDGETED FY 26	PROPOSED FY 27	DOLLAR CHANGE	% OF CHANGE
FTE	163.71	210.75	184.57	(26)	-12.42%
51200 Wages	9,551,758	12,534,422	11,871,269	(663,153)	-5.29%
TOTAL WAGES	9,551,758	12,534,422	11,871,269	(663,153)	-5.29%
52000 Benefits	4,906,219	7,039,914	6,479,893	(560,021)	-7.95%
TOTAL BENEFITS	4,906,219	7,039,914	6,479,893	(560,021)	-7.95%
TOTAL PERSONAL SERVICES	14,457,977	19,574,336	18,351,162	(1,223,173)	-6.25%
61100 Supplies	1,423,296	9,020,113	5,642,439	(3,377,674)	-37.45%
61200 Supplies: Volunteer recognition	246	1,000	1,000	-	0.00%
61300 Equipment (non-capitalized)	105,531	113,727	122,500	8,773	7.71%
61301 Equipment rental	-	33,360	14,000	(19,360)	-58.03%
61400 Furniture	1,510	2,000	2,000	-	0.00%
62000 Services	6,541	135,500	9,500	(126,000)	-92.99%
62100 Professional Services	3,941,011	2,385,303	2,787,306	402,003	16.85%
62110 Legal services	43,912	44,000	22,500	(21,500)	-48.86%
62120 Marketing services	10,131	33,000	12,850	(20,150)	-61.06%
62130 Insurance services	114,061	165,521	202,585	37,064	22.39%
62140 Banking Services	2,029	1,000	-	(1,000)	-100.00%
62210 Printing/copying	36,603	95,771	75,778	(19,993)	-20.88%
62220 Postage	17,828	35,834	39,869	4,035	11.26%
62300 Software	69,924	48,200	213,528	165,328	443.00%
62400 Phone/internet	162,946	252,431	131,018	(121,413)	-48.10%
62500 Memberships/Dues	44,575	53,193	30,150	(23,043)	-43.32%
62600 Travel and training	196,109	426,759	181,391	(245,368)	-57.50%
62610 Trainors	2,100	10,000	15,321	5,321	53.21%
62621 Employee mileage	93,617	218,773	147,836	(70,937)	-32.42%
62622 Company automobile	94,212	352,622	140,534	(212,088)	-60.15%
62623 Other employee travel	18,128	87,984	32,200	(55,784)	-63.40%
62640 Employee travel meals	226	400	500	100	25.00%
62650 Employee Lodging	1,427	-	1,500	1,500	100.00%
62700 Facility and Utilities	50,543	192,887	76,150	(116,737)	-60.52%
62710 Rent expense	442,233	737,836	504,691	(233,145)	-31.60%
62720 Facility maintenance svcs	156,807	129,672	117,921	(11,751)	-9.06%
62721 Janitorial Service	24,434	41,616	32,405	(9,211)	-22.13%
92731 Electricity	21,799	4,000	3,250	(750)	-18.75%
62732 Water/sewer	13,396	2,000	1,500	(500)	-25.00%
62733 Natural gas	9,605	3,000	2,750	(250)	-8.33%
62741 Facilities Permits	20	50	50	-	0.00%
62800 Internal service charges expenditu	3,713,781	7,611,550	6,032,318	(1,579,231)	-20.75%
62900 Miscellaneous	4,728	2,500	3,000	500	20.00%
64100 Client Assist: Charitable	6,657,494	6,034,959	7,626,586	1,591,627	26.37%
64300 Client Assist: Support Services	3,666,971	11,041,549	10,315,401	(726,148)	-6.58%
77000 Software (multi-year)	78,388	90,000	132,000	42,000	46.67%
CSC transfer to Child Dev.	-	-	335,274	335,274	100.00%
Interest expense	-	50,000	-	(50,000)	-100.00%
TOTAL MATERIALS-SERVICES	21,226,162	39,458,110	35,009,601	(4,448,509)	-11%
71000 TOTAL CAPITAL OUTLAY	303,011	763,729	553,834	(209,895)	-27.48%
INTERFUND LOAN	-	-	-	-	0.00%
TOTAL EXPENDITURES	35,987,150	59,796,174	53,914,597	(5,881,577)	-9.84%
Ending Budgetary Fund Balance	-	-	6,999,480	6,999,480	100%
TOTAL REQUIREMENTS	\$ 35,987,150	\$ 59,796,174	\$ 60,914,078	\$ 1,117,904	1.87%

**COMMUNITY SERVICES CONSORTIUM
RESOURCES BY DEPARTMENT**

RESOURCES	ADMIN	FOOD SHARE	W&E	WX	CHILD DEV. SERV	HOUSING	UTILITIES	PROPOSED FY27
Beginning Fund Balance	769,832	8,117,376	(1,364,554)	1,389,146	(307,686)	(318,149)	(89,507)	8,196,458
FEDERAL FUNDS								
CDBG HARP Outreach & Intake	-	-	64,706	-	-	-	-	64,706
CDBG-DR IHA	-	-	341,176	-	-	-	-	341,176
CoC Supportive Housing Consolidated	-	-	-	-	-	292,314	-	292,314
CSBG	254,740	-	-	-	-	-	-	254,740
Diaper Distribution	-	-	-	-	-	-	-	-
DOE WX	-	-	-	667,256	-	-	-	667,256
DR-LIHEAP (roll-over)	-	-	-	-	-	-	-	-
EDUCATION OPPORTUNITY CENTER	-	-	220,000	-	-	-	-	220,000
ESGP	-	-	-	-	-	156,826	-	156,826
Head Start/HHS	-	-	-	-	1,785,050	-	-	1,785,050
Healthy Families (Med)	-	-	4,129	-	-	-	-	4,129
HHS COLA	-	-	-	-	11,233	-	-	11,233
HOME TBA	-	-	-	-	-	-	-	-
HS ODE CACFP	-	-	-	-	126,143	-	-	126,143
HSP	-	-	-	-	-	175,196	-	175,196
IHN Capacity Building	-	-	527,012	-	-	-	-	527,012
LIHEAP - Energy Assistance	-	-	-	-	-	-	1,638,808	1,638,808
LIHEAP R/O PY25	-	-	-	-	-	-	-	-
LIHEAP R/O PY26	-	-	-	-	-	-	504,312	504,312
LIHEAP, DR-LP, E-LP	-	-	-	376,182	-	-	-	376,182
NOW - YEP	-	-	-	-	-	-	-	-
NOW Adult	-	-	-	-	-	-	-	-
NOW DW	-	-	-	-	-	-	-	-
NOW Youth 5 Counties	-	-	50,000	-	-	-	-	50,000
OHCS WRRRA (OERAP2 Wildfire)	-	-	-	-	-	-	-	-
OREM (Resilience Hub)	-	-	-	-	-	-	-	-
PacificSource Capacity Building	-	-	218,471	-	-	-	-	218,471
SSVF	-	-	-	-	-	-	-	-
STEP	-	-	-	-	-	-	-	-
USDA CSFP	-	44,114	-	-	-	-	-	44,114
USDA CWDG USFS WILDFIRE DEFENSE - Linn	-	-	2,084,082	-	-	-	-	2,084,082

RESOURCES	ADMIN	FOOD SHARE	W&E	WX	CHILD DEV. SERV	HOUSING	UTILITIES	PROPOSED FY27
USDA CWDG WILDFIRE DEFENSE - Marion	-	-	-	-	-	-	-	-
USDA TEFAP	-	73,083	-	-	-	-	-	73,083
USFS - Community Wildefire Defense (USDA)	-	-	-	-	-	-	-	-
WWP Adult	-	-	984,706	-	-	-	-	984,706
WWP Community Career Coaching	-	-	247,939	-	-	-	-	247,939
WWP DW	-	-	680,000	-	-	-	-	680,000
WWP DWG	-	-	595,000	-	-	-	-	595,000
WWP Reentry I	-	-	-	-	-	-	-	-
WWP Reentry II	-	-	126,961	-	-	-	-	126,961
WWP Youth - Linn	-	-	-	-	-	-	-	-
WWP Youth - Linn & Polk	-	-	122,020	-	-	-	-	122,020
WWP Youth - Polk	-	-	247,938	-	-	-	-	247,938
Yamhill Community Care HRSN	-	-	149,896	-	-	-	-	149,896
YB AmeriCorps	-	-	280,000	-	-	-	-	280,000
Youth Emergency Housing	-	-	-	-	-	-	-	-
Subtotal	254,740	117,197	6,944,037	1,043,438	1,922,426	624,336	2,143,120	13,049,294
STATE FUNDS								
BPA WX	-	-	-	132,048	-	-	-	132,048
BT5 Home	-	-	7,500	-	-	-	-	7,500
BT5 Literacy	-	-	-	-	4,826	-	-	4,826
CEAP	-	-	-	-	-	-	-	-
CEAP R/O PY24	-	-	-	-	-	-	-	-
Central School Polk	-	-	-	-	-	-	-	-
EAB MARYS RIVER WATERSHED	-	-	111,060	-	-	-	-	111,060
ECHO WX	-	-	-	1,118,200	-	-	-	1,118,200
EHA Discretionary	-	-	-	-	-	-	-	-
EHA DRF	-	-	-	-	-	92,380	-	92,380
EHA GF	-	-	-	-	-	853,544	-	853,544
EHA PET	-	-	-	-	-	-	-	-
EHA VET DRF	-	-	-	-	-	30,793	-	30,793
ERA - Elderly Rental Assistance	-	-	-	-	-	43,571	-	43,571
GHAP	-	-	-	-	-	-	-	-
HALC SUB HB 5019	-	-	-	-	-	-	-	-
HB 5011 LPG BOS - ORI	-	-	-	-	-	1,189,529	-	1,189,529
Head Start/OPP/OPK	-	-	-	-	1,113,845	-	-	1,113,845
Healthy Families (Gen)	-	-	570,000	-	-	-	-	570,000
JOBS - DHS	-	-	660,631	-	-	-	-	660,631
LTRA 25-27	-	-	-	-	-	934,239	-	934,239

RESOURCES	ADMIN	FOOD SHARE	W&E	WX	CHILD DEV. SERV	HOUSING	UTILITIES	PROPOSED FY27
NOW Future Ready YDD	-	-	-	-	-	-	-	-
NOW State	-	-	-	-	-	-	-	-
OCC - Fuel Reduction	-	-	111,765	-	-	-	-	111,765
OEAP	-	-	-	-	-	-	2,322,086	2,322,086
OEAP R/O PY26	-	-	-	-	-	-	300,000	300,000
OFB	-	-	-	-	-	-	-	-
OHA Measure 110 BHRN - Lincoln	-	-	142,976	-	-	-	-	142,976
OHA Measure 110 BHRN - Linn	-	-	434,878	-	-	-	-	434,878
OHA Measure 110 BHRN - Marion	-	-	171,500	-	-	-	-	171,500
OHA Measure 110 BHRN - Polk	-	-	161,556	-	-	-	-	161,556
OHA Public Health Equity	-	-	-	-	-	-	-	-
OHA RURAL CATALYST	-	-	250,000	-	-	-	-	250,000
OHRF	-	195,000	-	-	-	-	-	195,000
OR FIRE MARSHALL - CWRR	-	-	-	-	-	-	-	-
ORE-DAP FA	-	-	-	-	-	627,723	-	627,723
ORE-DAP INFRA	-	-	-	-	-	232,171	-	232,171
Oregon Rehousing Initiative	-	-	-	-	-	-	-	-
OREM (Resilience Hub)	-	-	15,000	-	-	-	-	15,000
OYC - Summer OJT	-	-	105,000	-	-	-	-	105,000
OYC - Year Round - Service	-	-	105,000	-	-	-	-	105,000
OYCC Foundation	-	-	-	-	-	-	-	-
Public Health Equity - HELPS	-	-	-	-	-	-	-	-
SB 5701 ORI	-	-	-	-	-	574,344	-	574,344
SHAP - State Homeless Assist. Program	-	-	-	-	-	431,553	-	431,553
SSP	-	-	-	-	-	25,000	-	25,000
STEP	-	-	-	-	-	-	-	-
WWP - OYEP	-	-	47,059	-	-	-	-	47,059
WWP - STATE GF WEX	-	-	266,932	-	-	-	-	266,932
WWP Reentry II	-	-	-	-	-	-	-	-
WWP TWI Work Exp	-	-	-	-	-	-	-	-
YDD	-	-	120,000	-	-	-	-	120,000
Subtotal	0	195,000	3,280,855	1,250,248	1,118,671	5,034,847	2,622,086	13,501,707
LOCAL FUNDS								
Albany Water Assistance	-	-	-	-	-	-	3,500	3,500
Albany Water Bill Assistance	-	-	-	-	-	-	90,000	90,000
Benton County	-	29,999	-	-	-	-	-	29,999
Benton County PIT Outreach	-	-	-	-	-	-	-	-
Central Lincoln PUD	-	-	-	50,000	-	-	-	50,000

RESOURCES	ADMIN	FOOD SHARE	W&E	WX	CHILD DEV. SERV	HOUSING	UTILITIES	PROPOSED FY27
Child Care Infrastructure Fund (CCIF)	-	-	-	-	23,834	-	-	23,834
CHPD - Local	-	-	-	27,000	-	-	-	27,000
CPI	-	-	-	10,000	-	-	1,553	11,553
CSD - POLK Co	-	-	37,059	-	-	-	-	37,059
Donations Money - LBFS	-	1,511,253	-	-	-	-	-	1,511,253
GAP	-	-	-	-	-	-	400	400
HALC SUB HB 5019	-	-	-	-	-	-	-	-
Healthy Homes	-	-	-	-	-	-	-	-
IHN System of Care	-	-	20,000	-	-	-	-	20,000
Linn County	-	17,646	-	-	-	-	-	17,646
Local Housing Donations	-	-	-	-	-	-	-	-
NW Energy ED	-	-	-	20,000	-	-	-	20,000
OLGA	-	-	-	-	-	-	55,000	55,000
OLIEE	-	-	-	390,000	-	-	-	390,000
Oregon Energy Fund (Oregon Heat)	-	-	-	-	-	-	1,800	1,800
PacificSource CCBF	-	-	-	-	-	-	-	-
Pelican Place Rental Income	-	-	-	-	-	99,028	-	99,028
Pelican Rental Replacement	-	-	-	-	-	17,000	-	17,000
Polk County Minigrant	-	-	-	-	-	-	-	-
Project Care (SOS)	-	-	-	-	-	-	1,000	1,000
Rebates - Fee for Service	-	-	-	-	-	-	-	-
Share Contributions	-	136,874	-	-	-	-	-	136,874
Tern House Rental Income	-	-	-	-	-	53,256	-	53,256
Tern Rental Replacement	-	-	-	-	-	-	-	-
YP Innovation & Impact (Van)	-	-	-	-	-	-	-	-
Subtotal	0	1,695,771	57,059	497,000	23,834	169,284	153,253	2,596,201

MISCELLANEOUS FUNDS

4 Spirits (Vet) - Contract Revenue	-	-	-	-	-	-	-	-
CHPD - Contract	-	-	-	-	-	-	-	-
Contracts	234,000	-	-	-	-	-	-	234,000
Corvallis Carbon Offset	-	-	-	-	-	-	-	-
CSC	-	-	-	-	335,274	-	-	335,274
Donations - Head Start	-	-	-	-	-	-	-	-
Donations - LBFS	-	-	-	-	-	-	-	-
Donations - W&E	-	-	11,765	-	-	-	-	11,765
Donations Received: Money	-	-	-	-	-	-	-	-
Donations Received: Private Grants	-	-	-	-	-	-	-	-
EMPATH	-	-	-	-	-	-	-	-

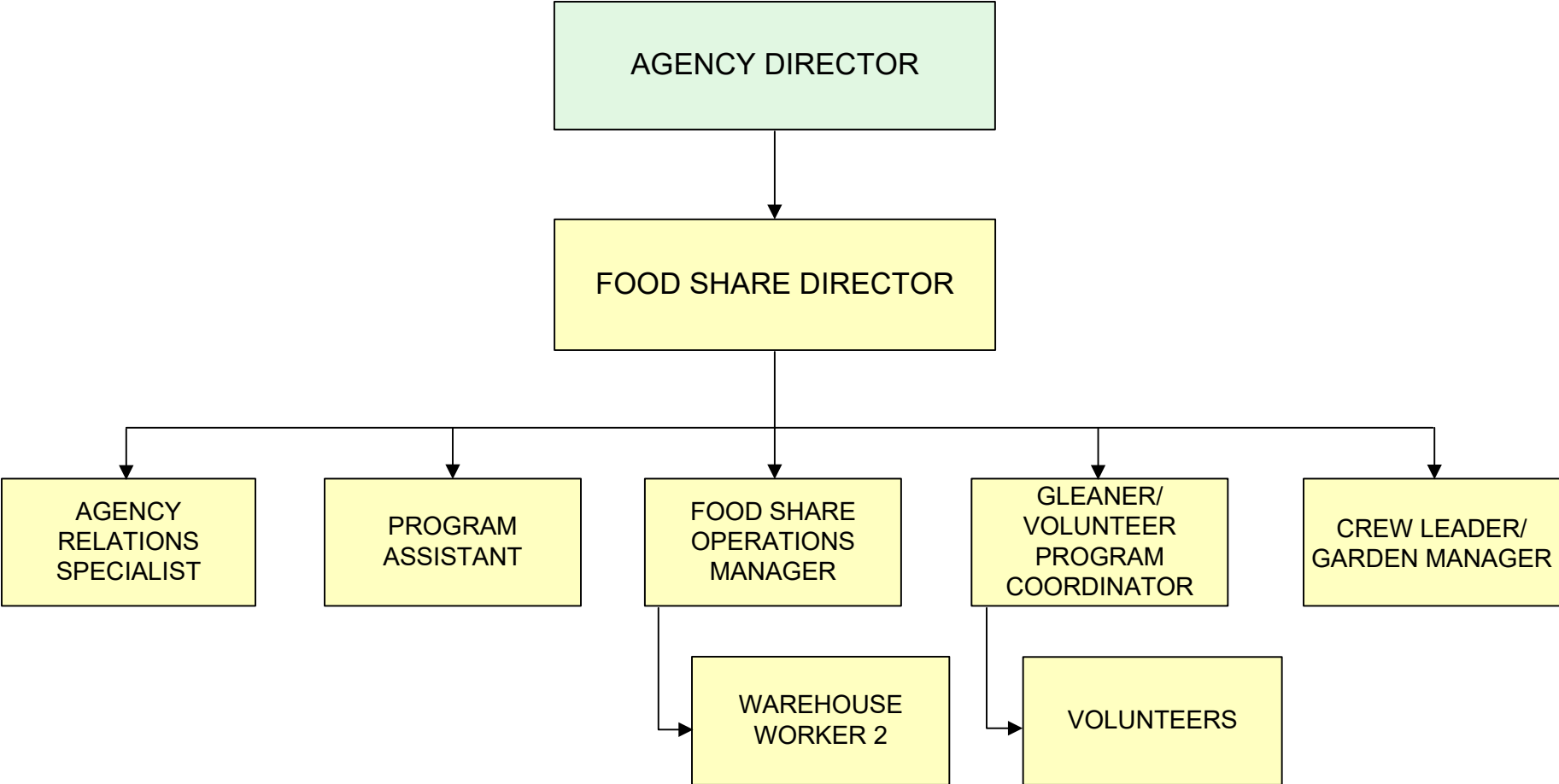
RESOURCES	ADMIN	FOOD SHARE	W&E	WX	CHILD DEV. SERV	HOUSING	UTILITIES	PROPOSED FY27
Grants & Contracts	-	-	-	-	-	-	-	-
HRSN - Contract Revenue	-	-	-	-	-	-	-	-
HRSN - Program Revenue IHN	-	-	11,691,022	-	-	-	-	11,691,022
HRSN - Program Revenue PacificSource	-	-	2,255,353	-	-	-	-	2,255,353
Interest Revenue	-	-	-	-	-	-	-	-
Internal Service Charges Revenue	6,210,178	-	-	-	-	-	-	6,210,178
Miscellaneous - LBFS	-	-	-	-	-	-	-	-
Miscellaneous - WX	-	-	-	-	-	-	-	-
Miscellaneous / Donations - UA	-	-	-	-	-	-	825	825
Miscellaneous Revenue	-	-	-	-	-	-	-	-
Non-USDA Food	-	4,500,000	-	-	-	-	-	4,500,000
OCF - HELPS	-	-	-	-	-	-	-	-
Over/Short	-	-	-	-	-	-	-	-
Program Revenue	-	-	-	-	-	-	-	-
Rebates - Fee for Service	-	-	-	-	-	-	-	-
Reserves	-	500,000	-	-	-	-	-	500,000
Revenue Clearing/Suspense	-	-	-	-	-	-	-	-
Sam Health Social Accountability	-	-	-	-	-	-	-	-
Subtotal	6,444,178	5,000,000	13,958,140	-	335,274	-	825	25,738,417
TOTAL REVENUE	6,698,918	7,007,969	24,240,091	2,790,686	3,400,205	5,828,467	4,919,284	54,885,620
TOTAL RESOURCES	\$ 7,468,750	\$ 15,125,345	\$ 22,875,537	\$ 4,179,832	\$ 3,092,519	\$ 5,510,318	\$ 4,829,777	\$ 63,082,078

**COMMUNITY SERVICES CONSORTIUM
REQUIREMENTS BY DEPARTMENT**

REQUIREMENTS	ADMIN	FOOD SHARE	W&E	WX	CHILD DEV	HOUSING	UTILITIES	Total PROPOSED FY27
FTE	25.25	7.80	85.05	10.50	33.88	11.00	11.10	184.57
51200 Wages	\$ 1,816,712	\$ 543,375	\$ 5,685,864	\$ 727,575	\$ 1,718,253	\$ 761,487	\$ 618,004	\$ 11,871,269
TOTAL WAGES	1,816,712	543,375	5,685,864	727,575	1,718,253	761,487	618,004	11,871,269
52000 Benefits	949,588	299,698	3,111,849	451,096	893,155	431,914	342,592	6,479,893
TOTAL BENEFITS	949,588	299,698	3,111,849	451,096	893,155	431,914	342,592	6,479,893
TOTAL PERSONAL SERVICES	2,766,300	843,073	8,797,713	1,178,671	2,611,409	1,193,401	960,596	18,351,162
61100 Supplies	24,000	5,217,796	305,424	50,000	20,000	14,219	11,000	5,642,439
61200 Supplies: Volunteer recognition	-	1,000	-	-	-	-	-	1,000
61300 Equipment (non-capitalized)	2,500	3,500	59,000	-	20,000	12,500	25,000	122,500
61301 Equipment rental	-	4,500	9,500	-	-	-	-	14,000
61400 Furniture	2,000	-	-	-	-	-	-	2,000
62000 Services	4,000	5,500	-	-	-	-	-	9,500
62100 Professional Services	2,606,303	2,500	76,224	30,000	35,150	35,929	1,200	2,787,306
62110 Legal services	20,000	1,500	-	-	-	1,000	-	22,500
62120 Marketing services	3,000	-	4,650	-	100	-	5,100	12,850
62130 Insurance services	35,000	17,480	61,630	17,250	23,000	29,250	18,975	202,585
62140 Banking Services	-	-	-	-	-	-	-	-
62210 Printing/copying	24,878	15,000	17,100	1,500	6,500	5,800	5,000	75,778
62220 Postage	14,000	12,000	6,600	2,000	-	269	5,000	39,869
62300 Software	7,110	3,600	109,768	20,000	31,550	22,100	19,400	213,528
62400 Phone/internet	720	2,100	86,548	9,250	15,000	9,000	8,400	131,018
62500 Memberships/Dues	11,500	-	7,050	5,500	4,000	300	1,800	30,150
62600 Travel and training	19,000	1,500	104,339	30,000	12,000	6,002	8,550	181,391
62610 Trainors	7,804	-	7,517	-	-	-	-	15,321
62621 Employee mileage	6,600	2,500	118,193	1,500	2,000	12,333	4,710	147,836
62622 Company automobile	-	24,000	107,534	9,000	-	-	-	140,534
62623 Other employee travel	-	500	31,700	-	-	-	-	32,200
62640 Employee travel meals	-	500	-	-	-	-	-	500
62650 Employee Lodging	-	1,500	-	-	-	-	-	1,500
62700 Facility and Utilities	-	25,000	28,150	1,500	-	21,500	-	76,150
62710 Rent expense	100,000	9,707	238,684	58,800	-	49,500	48,000	504,691
62720 Facility maintenance svcs	4,200	17,500	26,150	5,000	25,000	38,950	1,121	117,921
62721 Janitorial Service	-	-	19,830	6,000	-	3,875	2,700	32,405
92731 Eletricity	-	-	-	3,250	-	-	-	3,250
62732 Water/sewer	-	-	-	1,500	-	-	-	1,500
62733 Natural gas	-	-	-	2,750	-	-	-	2,750
62741 Facilities Permits	-	-	-	50	-	-	-	50
62800 Internal service charges expenditure	-	254,000	3,547,619	360,001	436,519	874,270	559,909	6,032,318
62900 Miscellaneous	-	2,500	-	500	-	-	-	3,000
64100 Client Assist: Charitable	-	-	-	966,815	-	3,434,947	3,224,824	7,626,586
64300 Client Assist: Support Services	-	-	10,189,258	-	126,143	-	-	10,315,401
77000 Software (multi-year)	90,000	-	8,000	10,000	8,000	8,000	8,000	132,000
CSC transfer to Child Dev.	335,274	-	-	-	-	-	-	335,274
Interest expense	-	-	-	-	-	-	-	-
TOTAL MATERIALS-SERVICES	3,317,889	5,625,683	15,170,468	1,592,166	764,962	4,579,744	3,958,689	35,009,601
71000 TOTAL CAPITAL OUTLAY	-	500,000	30,000	-	23,834	-	-	553,834
INTERFUND LOAN	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	6,084,189	6,968,756	23,998,181	2,770,837	3,400,205	5,773,145	4,919,284	53,914,597
Ending Budgetary Fund Balance	-	-	-	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 6,084,189	\$ 6,968,756	\$ 23,998,181	\$ 2,770,837	\$ 3,400,205	\$ 5,773,145	\$ 4,919,284	\$ 53,914,597

Linn Benton Food Share

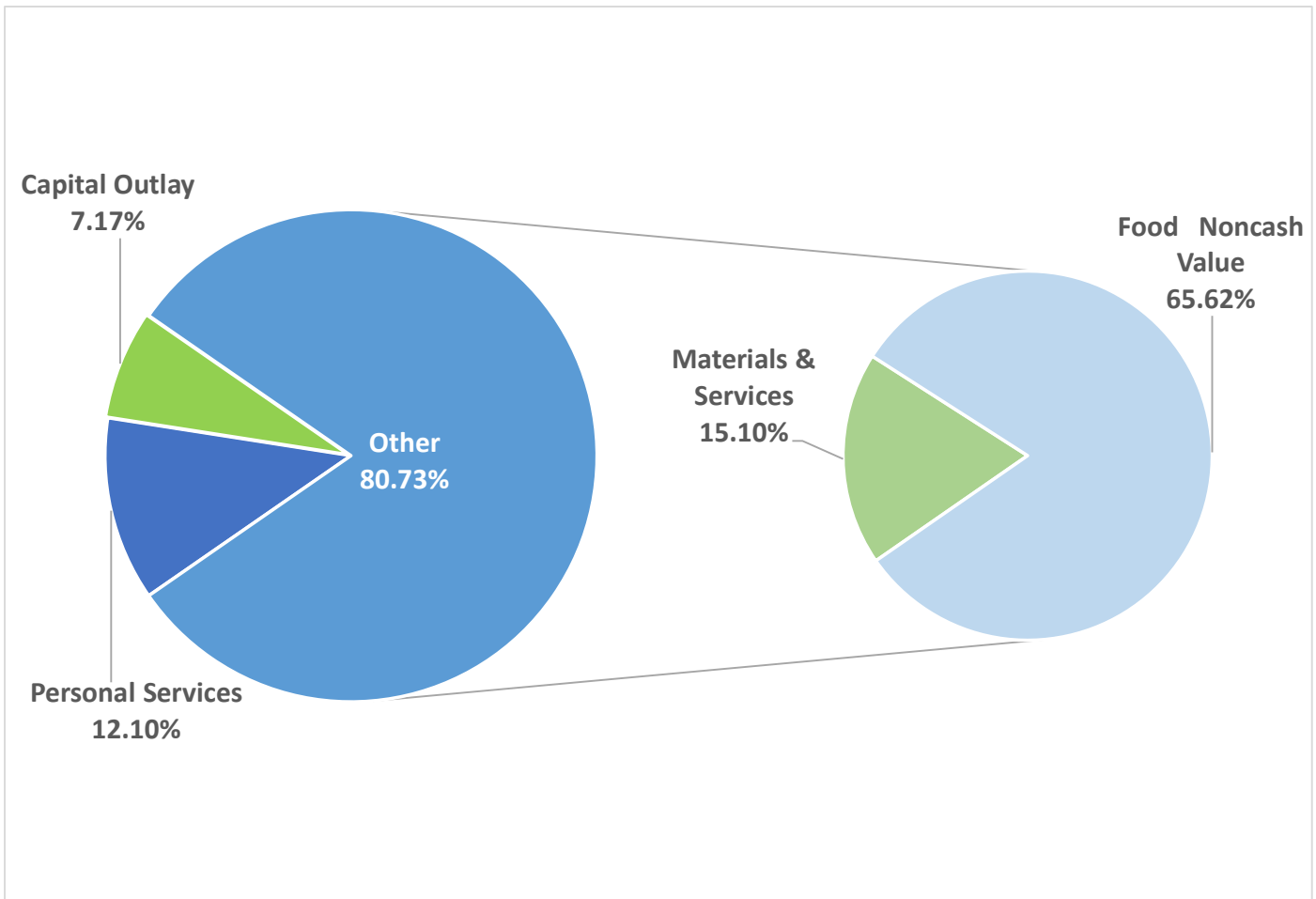
LINN BENTON FOOD SHARE



FOOD SHARE (LBFS) FY27

SUMMARY BUDGET	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
RESOURCES					
Beginning Fund Balance	-	-	8,117,376	8,117,376	100%
FEDERAL FUNDS	126,628	1,000,000	117,197	(882,803)	-88%
STATE FUNDS	287,597	235,000	195,000	(40,000)	-17%
LOCAL FUNDS	59,980	1,610,100	1,695,771	85,671	5%
MISCELLANEOUS FUNDS	1,534,944	6,135,000	5,000,000	(1,135,000)	-19%
TOTAL REVENUE	2,009,149	8,980,100	7,007,969	(1,972,131)	-22%
TOTAL RESOURCES	\$ 2,009,149	\$ 8,980,100	\$ 15,125,345	\$ 6,145,245	68%

REQUIREMENTS					
FTE	8.35	8.25	7.80	-0.45	-5%
TOTAL PERSONAL SERVICES	810,513	803,000	843,073	40,073	5%
TOTAL MATERIALS/SERVICES	1,111,697	8,177,100	5,625,683	(2,551,417)	-31%
TOTAL CAPITAL OUTLAY	-	-	500,000	500,000	100%
TOTAL EXPENDITURES	\$ 1,922,210	\$ 8,980,100	\$ 6,968,756	\$ (2,011,344)	-22%
Ending Fund Balance	-	-	8,156,589	8,156,589	100%
TOTAL REQUIREMENTS	\$ 1,922,210	\$ 8,980,100	\$ 15,125,345	\$ 5,262,442	68%



FOOD SHARE (LBFS) FY27

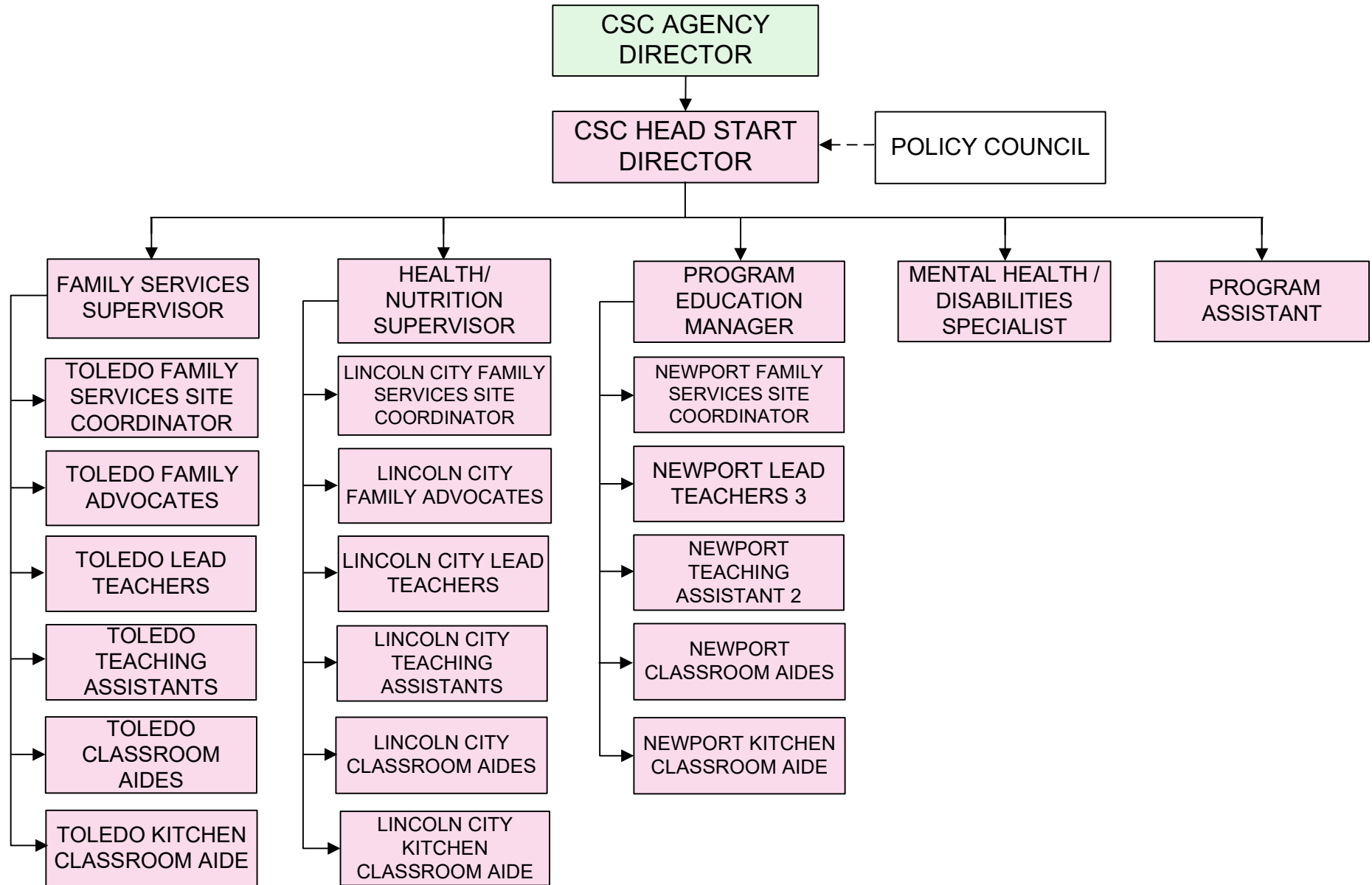
RESOURCES	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
Beginning Fund Balance	-	-	8,117,376	8,117,376	100%
FEDERAL FUNDS					
USDA CSFP	50,290	195,000	44,114	(150,886)	-77%
USDA TEFAP	76,338	805,000	73,083	(731,917)	-91%
Subtotal	126,628	1,000,000	117,197	(882,803)	-88%
STATE FUNDS					
OFB	105,939	-	-	-	0%
OHRF	181,658	235,000	195,000	(40,000)	-17%
Subtotal	287,597	235,000	195,000	(40,000)	-17%
LOCAL FUNDS					
Benton County	37,980	38,000	29,999	(8,001)	-21%
Donations Money - LBFS	-	1,350,000	1,511,253	161,253	12%
Linn County	22,000	22,100	17,646	(4,454)	-20%
Share Contributions	-	200,000	136,874	(63,126)	-32%
Subtotal	59,980	1,610,100	1,695,771	85,671	5%
MISCELLANEOUS FUNDS					
Donations	1,288,637	-	-	-	0%
Grants & Contracts	-	125,000	-	(125,000)	-100%
Miscellaneous - FS	161	-	-	-	0%
Non-USDA Food	-	6,000,000	4,500,000	(1,500,000)	-25%
Reserves	-	10,000	500,000	490,000	5000%
Program Revenue	246,146	-	-	-	0%
Subtotal	1,534,944	6,135,000	5,000,000	3,465,056	-19%
TOTAL REVENUE	2,009,149	8,980,100	7,007,969	(1,972,131)	-22%
TOTAL RESOURCES	\$ 2,009,149	\$ 8,980,100	\$ 7,007,969	\$ (1,972,131)	-22%

FOOD SHARE (LBFS) FY27

REQUIREMENTS	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
FTE	8.35	8.25	7.80	-0.45	-5%
51200 Wages	523,220	514,104	543,375	29,271	6%
TOTAL WAGES	523,220	514,104	543,375	29,271	6%
52000 Benefits	287,293	288,896	299,698	10,802	4%
TOTAL BENEFITS	287,293	288,896	299,698	10,802	4%
TOTAL PERSONAL SERVICES	810,513	803,000	843,073	40,073	5%
61100 Supplies	786,082	7,739,700	5,217,796	(2,521,904)	-33%
61200 Supplies: Volunteer recognition	-	1,000	1,000	-	0%
61300 Equipment (non-capitalized)	15,891	4,000	3,500	(500)	-13%
61301 Equipment rental	-	7,000	4,500	(2,500)	-36%
61400 Furniture	-	-	-	-	0%
62000 Services	6,653	5,500	5,500	-	0%
62100 Professional Services	3,468	2,500	2,500	-	0%
62110 Legal services	-	1,500	1,500	-	0%
62120 Marketing services	-	-	-	-	0%
62130 Insurance services	9,184	15,200	17,480	2,280	15%
62140 Banking services	-	-	-	-	0%
62210 Printing/copying	459	18,000	15,000	(3,000)	-17%
62220 Postage	1,581	12,000	12,000	-	0%
62300 Software	170	450	3,600	3,150	800%
62400 Phone/internet	2,008	1,500	2,100	600	40%
62500 Memberships/Dues	34	-	-	-	0%
62600 Travel and training	140	1,750	1,500	(250)	-14%
62621 Employee mileage	2,187	4,000	2,500	(1,500)	-38%
62622 Company automobile	10,048	40,000	24,000	(16,000)	-40%
62623 Other employee travel	36	4,000	500	(3,500)	-88%
62640 Employee travel meals	-	-	500	500	100%
62650 Employee Lodging	-	-	1,500	1,500	100%
62700 Facility and Utilities	14,800	26,000	25,000	(1,000)	-4%
62710 Rent expense	13,397	20,000	9,707	(10,293)	-51%
62720 Facility maintenance svcs	13,875	16,500	17,500	1,000	6%
62721 Janitorial service	97	-	-	-	0%
62731 Electricity	2,020	-	-	-	0%
62732 Water/sewer	20	-	-	-	0%
62733 Natural gas	112	-	-	-	0%
62800 Internal service charges expenditure	229,436	254,000	254,000	-	0%
62900 Miscellaneous	-	2,500	2,500	-	0%
77000 Software (multi-year)	-	-	-	-	0%
TOTAL MATERIALS/SERVICES	1,111,697	8,177,100	5,625,683	(2,551,417)	-31%
71000 TOTAL CAPITAL OUTLAY	-	-	500,000	500,000	100%
TOTAL EXPENDITURES	1,922,210	8,980,100	6,968,756	(2,011,344)	-22%
Ending Budgetary Fund Balance	-	-	8,156,589	-	100%
TOTAL REQUIREMENTS	\$ 1,922,210	\$ 8,980,100	\$ 15,125,345	\$ 6,145,245	68%

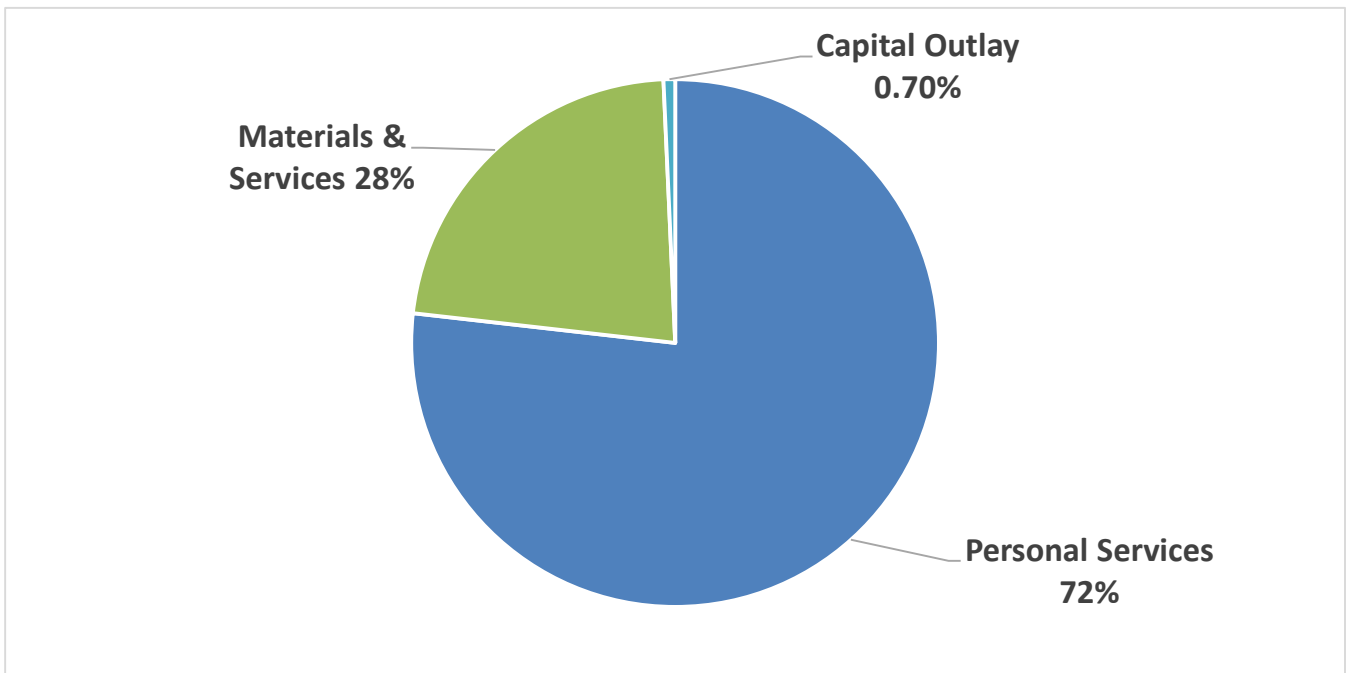
Child Development Services

CHILD DEVELOPMENT SERVICES



CHILD DEVELOPMENT SERVICES FY27

SUMMARY BUDGET	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
RESOURCES					
Beginning Fund Balance	-	-	(307,686)	(307,686)	100%
FEDERAL FUNDS	1,931,896	1,920,581	1,922,426	1,845	0%
STATE FUNDS	953,773	1,076,558	1,118,671	42,113	4%
LOCAL FUNDS	-	-	23,834	23,834	100%
MISCELLANEOUS FUNDS	9,758	109,808	335,274	225,466	305%
TOTAL REVENUE	2,895,427	3,106,947	3,400,205	293,258	9%
TOTAL RESOURCES	\$ 2,895,427	\$ 3,106,947	\$ 3,092,519	\$ (14,428)	0%
REQUIREMENTS					
FTE	35.03	34.30	33.88	-0.42	-1%
TOTAL PERSONAL SERVICES	2,052,027	2,323,387	2,611,409	288,022	12%
TOTAL MATERIALS/SERVICES	874,747	783,560	764,962	(18,598)	-2%
TOTAL CAPITAL OUTLAY	17,267	-	23,834	23,834	100%
CHANGE IN FUND BALANCE	-	-	-	-	0%
TOTAL EXPENDITURES	2,944,040	3,106,947	3,400,205	293,258	9%
Ending Fund Balance	-	-	(307,686)	(307,686)	100%
TOTAL REQUIREMENTS	\$ 2,944,040	\$ 3,106,947	\$ 3,092,519	\$ (14,428)	109%



CHILD DEVELOPMENT SERVICES FY27

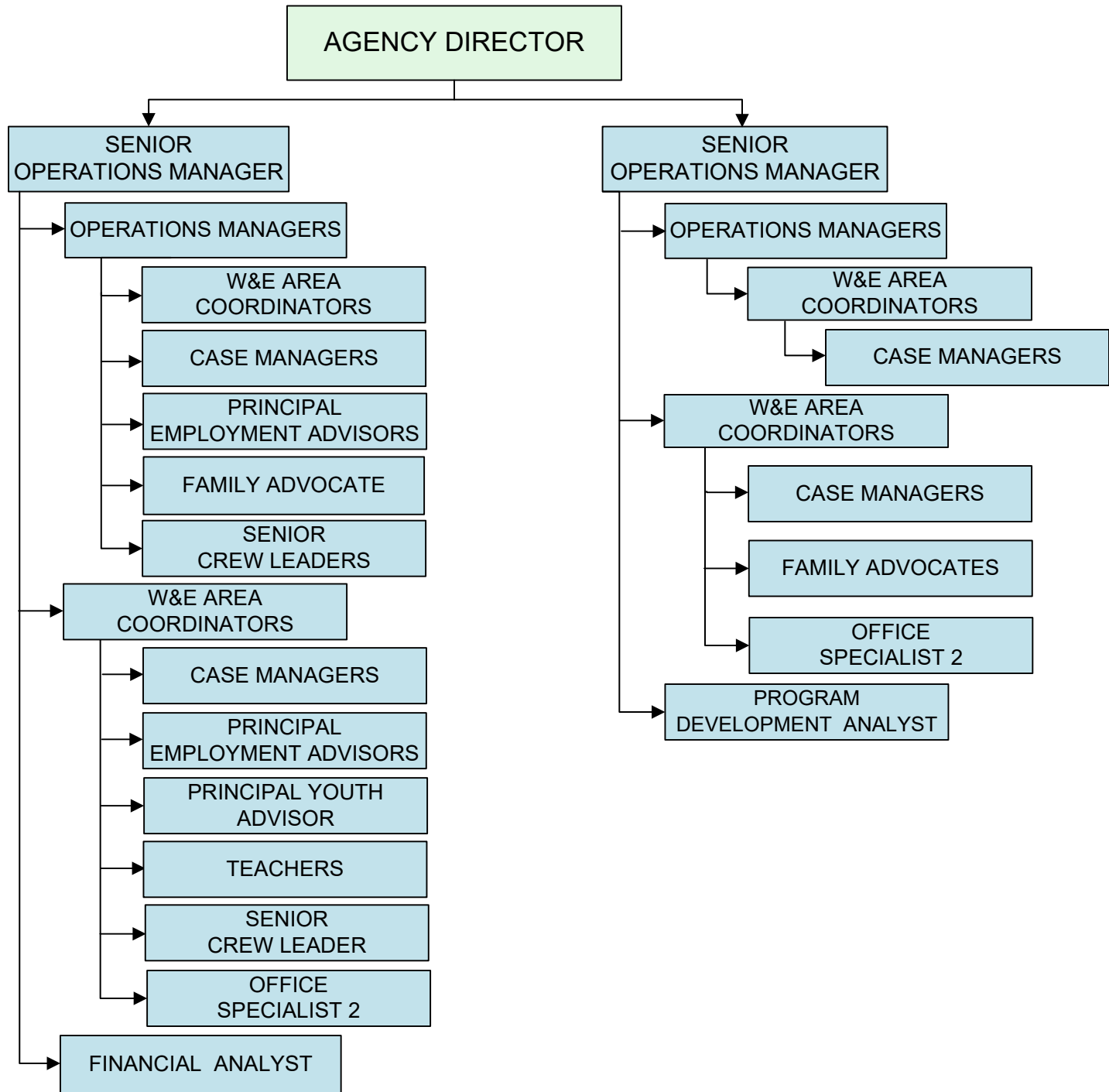
RESOURCES	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
Beginning Fund Balance	-	-	(307,686)	(307,686)	100%
FEDERAL FUNDS					
Head Start/HHS	1,814,060	1,785,050	1,785,050	-	0%
HHS COLA	-	-	11,233	11,233	100%
HS ODE CACFP	117,837	135,531	126,143	(9,388)	-7%
Subtotal	1,931,896	1,920,581	1,922,426	1,845	0%
STATE FUNDS					
Head Start/OPP/OPK	953,773	1,076,558	1,113,845	37,287	3%
BT5 Literacy	-	-	4,826	4,826	100%
Subtotal	953,773	1,076,558	1,118,671	42,113	4%
LOCAL FUNDS					
Child Care Infrastructure Fund (CCIF)	-	-	23,834	23,834	100%
Subtotal	-	-	23,834	23,834	100%
MISCELLANEOUS FUNDS					
Donations	1,696	-	-	-	0%
CSC	8,063	109,808	335,274	225,466	305%
Subtotal	9,758	109,808	335,274	225,466	305%
TOTAL REVENUE	2,895,427	3,106,947	3,400,205	293,258	9.44%
TOTAL RESOURCES	\$ 2,895,427	\$ 3,106,947	\$ 3,092,519	\$ (14,428)	-0.46%

CHILD DEVELOPMENT SERVICES FY27

REQUIREMENTS	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
FTE	35.03	34.30	33.88	-0.42	-1%
51200 Wages	1,380,366	1,574,511	1,718,253	143,742	9%
TOTAL WAGES	1,380,366	1,574,511	1,718,253	143,742	9%
52000 Benefits	671,661	748,876	893,155	144,280	19%
TOTAL BENEFITS	671,661	748,876	893,155	144,280	19%
TOTAL PERSONAL SERVICES	2,052,027	2,323,387	2,611,409	288,022	12%
61100 Supplies	244,126	19,250	20,000	750	4%
61200 Supplies: Volunteer recognition	38	-	-	-	0%
61300 Equipment (non-capitalized)	-	35,000	20,000	(15,000)	-43%
62100 Professional Services	132,933	35,150	35,150	-	0%
62110 Legal services	-	-	-	-	0%
62120 Marketing services	1,054	-	100	100	100%
62130 Insurance services	16,980	20,000	23,000	3,000	15%
62210 Printing/copying	6,421	8,250	6,500	(1,750)	-21%
62220 Postage	1,102	-	-	-	0%
62300 Software	6,240	-	31,550	31,550	100%
62400 Phone/internet	19,015	10,000	15,000	5,000	50%
62500 Memberships/Dues	9,200	4,000	4,000	-	0%
62600 Travel and training	34,712	12,000	12,000	-	0%
62621 Employee mileage	3,362	2,000	2,000	-	0%
62700 Facility and Utilities	-	29,000	-	(29,000)	-100%
62720 Facility maintenance svcs	15,006	25,000	25,000	-	0%
62731 Electricity	16,631	-	-	-	0%
62732 Water/sewer	11,540	-	-	-	0%
62733 Natural gas	7,299	-	-	-	0%
62800 Internal service charges expenditure	343,719	448,397	436,519	(11,878)	-3%
62900 Miscellaneous	-	-	-	-	0%
64300 Client Assist: Support Services	5,370	135,513	126,143	(9,370)	-7%
77000 Software (multi-year)	-	-	8,000	8,000	100%
TOTAL MATERIALS/SERVICES	874,747	783,560	764,962	(18,598)	-2%
71000 TOTAL CAPITAL OUTLAY	17,267	-	23,834	23,834	100%
TOTAL EXPENDITURES	2,944,040	3,106,947	3,400,205	293,258	9.44%
Ending Budgetary Fund Balance	-	-	(307,686)	(307,686)	100%
TOTAL REQUIREMENTS	\$ 2,944,040	\$ 3,106,947	\$ 3,092,519	\$ (14,428)	-0.46%

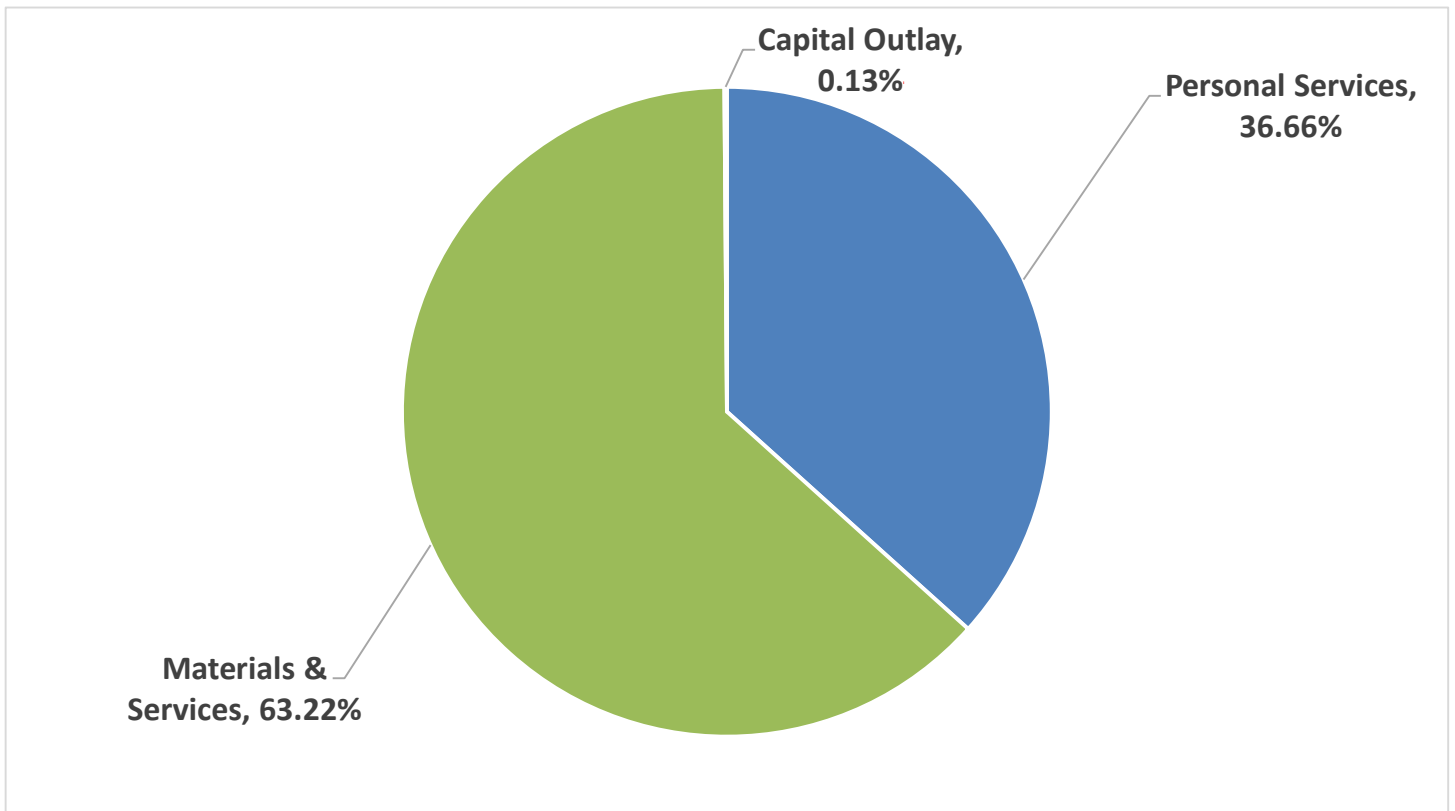
Workforce & Education

WORKFORCE & EDUCATION



WORKFORCE & EDUCATION FY27

SUMMARY BUDGET	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
RESOURCES					
Beginning Fund Balance	-	-	(1,364,554)	(1,364,554)	100%
FEDERAL FUNDS	4,281,809	27,835,204	6,944,037	(20,891,167)	-75%
STATE FUNDS	5,019,288	3,963,110	3,280,855	(682,255)	-17%
LOCAL FUNDS	75,358	4,000	57,059	53,059	1426%
MISCELLANEOUS FUNDS	1,414,380	20,000	13,958,140	13,938,140	69791%
TOTAL REVENUE	10,790,835	31,822,315	24,240,091	(1,228,449)	-24%
TOTAL RESOURCES	\$ 10,790,835	\$ 31,822,315	\$ 22,875,537	\$ (8,946,778)	-28%
REQUIREMENTS					
FTE	69.05	125.25	85.05	-40.20	-32%
TOTAL PERSONAL SERVICES	6,442,025	11,276,236	8,797,713	\$ (2,478,523)	-22%
TOTAL MATERIALS/SERVICES	6,109,074	19,782,351	15,170,468	(4,611,882)	-23%
TOTAL CAPITAL OUTLAY	285,744	763,729	30,000	(733,729)	-96%
TOTAL EXPENDITURES	12,836,844	31,822,316	23,998,181	(7,824,135)	-25%
Ending Fund Balance	-	-	(1,122,644)	(1,122,644)	100%
TOTAL REQUIREMENTS	\$ 12,836,844	\$ 31,822,316	\$ 22,875,537	\$ (8,946,779)	-28%



WORKFORCE & EDUCATION FY27

RESOURCES	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
Beginning Fund Balance	-	-	(1,364,554)	(1,364,554)	100%
FEDERAL FUNDS					
CDBG-DR IHA	72,907	811,598	341,176	(470,421)	-58%
CDBG HARP Outreach & Intake	122,141	187,000	64,706	(122,294)	-65%
Diaper Distribution	4,680	-	-	-	0%
Healthy Families (Med)	3,510	-	4,129	4,129	100%
PacificSource Capacity Building	-	19,342,789	218,471	(19,124,318)	-99%
IHN Capacity Building	-	-	527,012	527,012	100%
Yamhill Community Care HRSN	-	-	149,896	149,896	100%
NOW Adult	-	170,000	-	(170,000)	-100%
NOW DW	-	92,000	-	(92,000)	-100%
NOW - YEP	28,386	-	-	-	0%
NOW Youth 5 Counties	225,000	181,364	50,000	(131,364)	-72%
OHCS WRRR (OERAP2 Wildfire)	81,430	-	-	-	0%
OREM (Resilience Hub)	-	45,000	-	(45,000)	-100%
SSVF	816,327	-	-	-	0%
STEP	-	1,800,000	2,084,082	284,082	16%
USDA CWDG USFS WILDFIRE DEFENSE - Linn	-	1,806,918	-	(1,806,918)	-100%
USDA CWDG WILDFIRE DEFENSE - Marion	-	930,000	-	(930,000)	-100%
USFS - Community Wildfire Defense (USDA)	905,953	-	984,706	984,706	100%
WWP Adult	634,660	800,000	680,000	(120,000)	-15%
WWP DW	441,702	700,000	595,000	(105,000)	-15%
WWP DWG	239,193	140,000	122,020	(17,980)	-13%
WWP Youth - Linn & Polk	587,000	621,500	-	(621,500)	-100%
WWP Youth - Linn	-	-	247,938	247,938	100%
WWP Youth - Polk	-	-	247,939	247,939	100%
WWP Community Career Coaching	118,920	-	-	-	0%
WWP Reentry I	-	-	126,961	126,961	100%
WWP Reentry II	-	-	220,000	220,000	100%
EDUCATION OPPORTUNITY CENTER	-	-	280,000	280,000	100%
YB AmeriCorps	-	137,037	-	(137,037)	-100%
Youth Emergency Housing	-	70,000	-	(70,000)	-100%
Subtotal	4,281,809	27,835,204	6,944,037	(20,891,167)	-75%
STATE FUNDS					
Central School Polk	-	50,000	-	(50,000)	-100%
Healthy Families (Gen)	512,225	634,070	570,000	(64,070)	-10%
JOBS - DHS	642,851	660,631	660,631	(0)	0%
NOW State	-	100,000	-	(100,000)	-100%
NOW Future Ready YDD	75,000	-	-	-	0%
OCC - Fuel Reduction	720,543	699,992	111,765	(588,227)	-84%
EAB MARYS RIVER WATERSHED	-	-	111,060	111,060	100%
BT5 Home	-	-	7,500	7,500	100%
OHA RURAL CATALYST	-	-	250,000	250,000	100%
OHA Measure 110 BHRN - Lincoln	243,635	166,250	142,976	(23,274)	-14%
OHA Measure 110 BHRN - Linn	570,855	504,894	434,878	(70,016)	-14%
OHA Measure 110 BHRN - Marion	-	199,419	171,500	(27,919)	-14%
OHA Measure 110 BHRN - Polk	-	187,854	161,556	(26,299)	-14%
OHA Public Health Equity	-	75,000	-	(75,000)	-100%
OREM (Resilience Hub)	48,600	-	15,000	15,000	100%

WORKFORCE & EDUCATION FY27

RESOURCES	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
OR FIRE MARSHALL - CWRR	144,345	-	-	-	0%
OYC - Summer OJT	195,669	-	105,000	105,000	100%
OYC - Year Round - Service	180,000	-	105,000	105,000	100%
OYCC Foundation	-	120,000	-	(120,000)	-100%
Public Health Equity - HELPS	176,472	-	-	-	0%
STEP	1,013,146	-	-	-	0%
WWP - OYEP	92,039	90,000	47,059	(42,941)	-48%
WWP - STATE GF WEX	403,908	-	266,932	266,932	100%
WWP Reentry II	-	75,000	-	(75,000)	-100%
WWP TWI Work Exp	-	250,000	-	(250,000)	-100%
YDD	-	150,000	120,000	(30,000)	-20%
Subtotal	5,019,288	3,963,110	3,280,855	(682,255)	100%
LOCAL FUNDS					
CSD - POLK Co	36,363	-	37,059	37,059	100%
IHN System of Care	19,000	-	20,000	20,000	100%
Polk County Minigrant	-	4,000	-	(4,000)	-100%
YP Innovation & Impact (Van)	19,995	-	-	-	0%
Subtotal	75,358	4,000	57,059	53,059	0%
MISCELLANEOUS FUNDS					
EMPATH	-	5,000	-	(5,000)	-100%
HRSN - Program Revenue IHN	316,455	-	11,691,022	11,691,022	100%
HRSN - Program Revenue PacificSource	-	-	2,255,353	2,255,353	100%
HRSN - Contract Revenue	1,092,924	-	-	-	0%
OCF - HELPS	-	5,000	-	(5,000)	-100%
4 Spirits (Vet) - Contract Revenue	5,000	-	-	-	0%
W&E Donations	-	10,000	11,765	1,765	18%
Subtotal	1,414,380	20,000	13,958,140	13,938,140	-100%
TOTAL REVENUE	10,790,835	31,822,315	24,240,091	(7,582,224)	-24%
TOTAL RESOURCES	\$ 10,790,835	\$ 31,822,315	\$ 22,875,537	\$ (8,946,778)	-28%

WORKFORCE & EDUCATION FY27

REQUIREMENTS	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
FTE	69.05	125.25	85.05	-40.20	-32%
51200 Wages	4,398,669	7,142,310	5,685,864	(1,456,446)	-20%
TOTAL WAGES	4,398,669	7,142,310	5,685,864	(1,456,446)	-20%
52000 Benefits	2,043,356	4,133,926	3,111,849	(1,022,077)	-25%
TOTAL BENEFITS	2,043,356	4,133,926	3,111,849	(1,022,077)	-25%
TOTAL PERSONAL SERVICES	6,442,025	11,276,236	8,797,713	(2,478,523)	-22%
61100 Supplies	299,377	1,167,163	305,424	(861,739)	-74%
61300 Equipment (non-capitalized)	23,914	60,227	59,000	(1,227)	-2%
61301 Equipment rental	-	21,360	9,500	(11,860)	-56%
62000 Services	(65)	-	-	-	0%
62100 Professional Services	107,973	411,059	76,224	(334,835)	-81%
62110 Legal services	1,431	25,000	-	(25,000)	-100%
62120 Marketing services	242	12,000	4,650	(7,350)	-61%
62130 Insurance services	52,938	54,579	61,630	7,051	13%
62140 Banking Services	-	-	-	-	0%
62210 Printing/copying	6,986	30,921	17,100	(13,821)	-45%
62220 Postage	204	8,308	6,600	(1,708)	-21%
62300 Software	1,279	36,000	109,768	73,768	305%
62400 Phone/internet	65,029	208,231	86,548	(121,683)	-58%
62500 Memberships/Dues	4,662	15,293	7,050	(8,243)	-54%
62600 Travel and training	75,116	318,407	104,339	(214,068)	-67%
62610 Trainors	350	10,000	7,517	(2,483)	-25%
62621 Employee mileage	70,218	195,321	118,193	(77,128)	-39%
62622 Company automobile	71,126	302,622	107,534	(195,088)	-64%
62623 Other employee travel	17,822	82,984	31,700	(51,284)	-62%
62640 Employee travel meals	-	-	-	-	0%
62700 Facility and Utilities	17,160	115,387	28,150	(87,237)	-76%
62710 Rent expense	188,662	444,518	238,684	(205,834)	-46%
62720 Facility maintenance svcs	3,061	46,148	26,150	(19,998)	-43%
62721 Janitorial Service	9,137	39,116	19,830	(19,286)	-49%
62733 Natural gas	20	-	-	-	0%
62800 Internal service charges expenditure	1,431,560	5,271,671	3,547,619	(1,724,051)	-33%
62900 Miscellaneous	-	-	-	-	0%
64100 Client Assist: Charitable	-	-	-	-	0%
64300 Client Assist: Support Services	3,660,872	10,906,036	10,189,258	(716,778)	-7%
77000 Software (multi-year)	-	-	8,000	8,000	100%
TOTAL MATERIALS/SERVICES	6,109,074	19,782,351	15,170,468	(4,611,882)	-23%
71000 TOTAL CAPITAL OUTLAY	285,744	763,729	30,000	(733,729)	-96%
Ending Budgetary Fund Balance	-	-	(1,122,644)	(1,122,644)	100%
TOTAL EXPENDITURES	12,836,844	31,822,316	23,998,181	(8,946,779)	-25%
TOTAL REQUIREMENTS	\$ 12,836,844	\$ 31,822,316	\$ 22,875,537	\$ (8,946,779)	-28%

Housing, Employment, Learning Programs for Self-Sufficiency FY27

SUMMARY BUDGET	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
RESOURCES					
Beginning Fund Balance	-	-	-	-	0%
STATE FUNDS	176,472	-	-	-	0%
MISCELLANEOUS FUNDS	-	5,000	-	(5,000)	-100%
TOTAL REVENUE	176,472	5,000	-	(5,000)	-100%
TOTAL RESOURCES	\$ 176,472	\$ 5,000	\$ -	\$ (5,000)	-100%
REQUIREMENTS					
FTE	1.75	0.00	0.00	0.00	0%
TOTAL PERSONAL SERVICES	156,633	-	-	-	0.00%
TOTAL MATERIALS/SERVICES	41,486	5,000	-	(5,000)	-100%
TOTAL CAPITAL OUTLAY	-	-	-	-	0%
TOTAL EXPENDITURES	198,119	5,000	-	(5,000)	-100%
Ending Fund Balance	-	-	-	-	0%
TOTAL REQUIREMENTS	\$ 198,119	\$ 5,000	\$ -	\$ (5,000)	-100%

Housing, Employment, Learning Programs for Self-Sufficiency FY27

RESOURCES	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
Beginning Fund Balance	-	-	-	-	0%
STATE FUNDS					
Public Health Equity - HELPS	176,472	-	-	-	0%
Subtotal	176,472	-	-	-	100%
MISCELLANEOUS FUNDS					
OCF - HELPS	-	5,000	-	(5,000)	-100%
Subtotal	-	5,000	-	(5,000)	-100%
TOTAL REVENUE	176,472	5,000	-	(5,000)	-100%
TOTAL RESOURCES	\$ 176,472	\$ 5,000	\$ -	\$ (5,000)	-100%

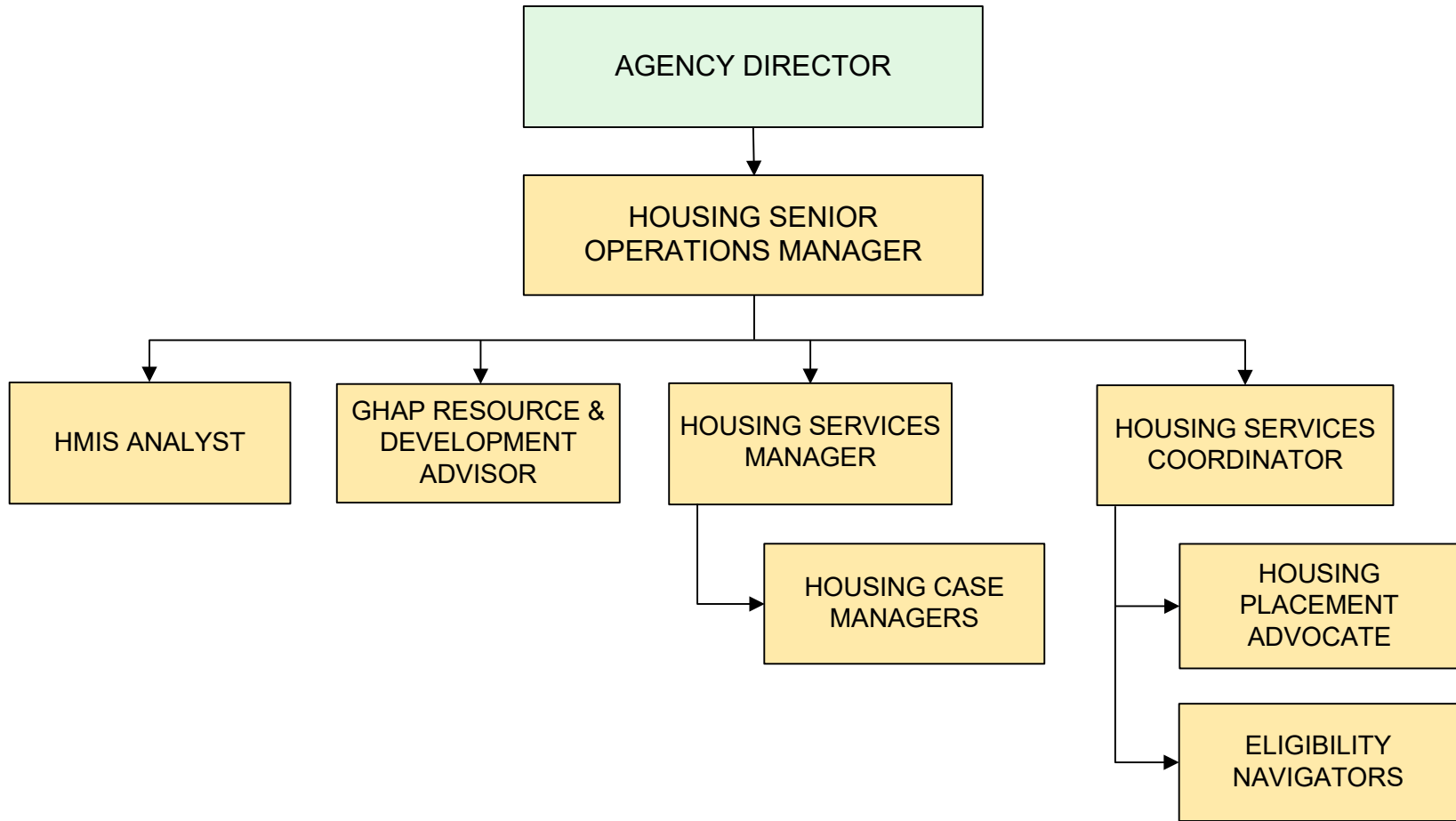
Housing, Employment, Learning Programs for Self-Sufficiency FY27

REQUIREMENTS	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
FTE	1.75	0.00	0.00	0.00	0%
51200 Wages	106,471	-	-	-	0%
TOTAL WAGES	106,471	-	-	-	0%
52000 Benefits	50,161	-	-	-	0%
TOTAL BENEFITS	50,161	-	-	-	0%
TOTAL PERSONAL SERVICES	156,633	-	-	-	0%
61100 Supplies	11,495	-	-	-	0%
61300 Equipment (non-capitalized)	1,214	-	-	-	0%
62130 Insurance services	686	-	-	-	0%
62210 Printing/copying	220	-	-	-	0%
62500 Memberships/Dues	158	-	-	-	0%
62600 Travel and training	5,415	-	-	-	0%
62621 Employee mileage	759	-	-	-	0%
62622 Company automobile	350	-	-	-	0%
62800 Internal service charges expenditure	21,140	750	-	(750)	-100%
64300 Client Assist: Support Services	50	4,250	-	(4,250)	-100%
TOTAL MATERIALS/SERVICES	41,486	5,000	-	(5,000)	-100%
71000 TOTAL CAPITAL OUTLAY	-	-	-	-	0%
Fund Balance	-	-	-	-	0%
TOTAL EXPENDITURES	198,119	5,000	-	(5,000)	-100%
TOTAL REQUIREMENTS	\$ 198,119	\$ 5,000	\$ -	\$ (5,000)	-100%

Housing & Energy Services

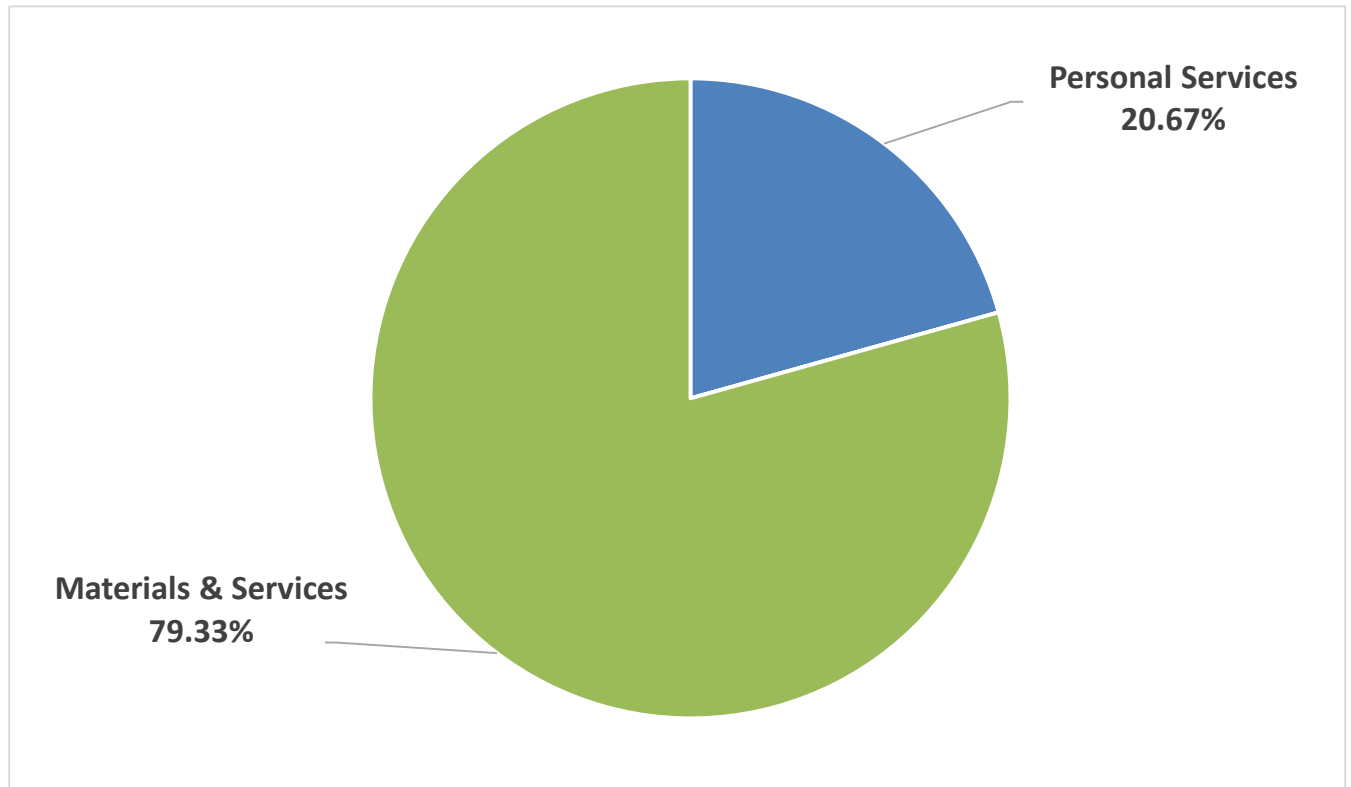
Housing

HOUSING



HOUSING SERVICES FY27

SUMMARY BUDGET	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
RESOURCES					
Beginning Fund Balance	-	-	(318,149)	(318,149)	100%
FEDERAL FUNDS	751,271	901,793	624,336	(277,457)	-31%
STATE FUNDS	6,048,021	3,768,756	5,034,847	1,266,091	34%
LOCAL FUNDS	134,062	150,934	169,284	18,350	12%
MISCELLANEOUS FUNDS	12,750	-	-	-	0%
TOTAL REVENUE	6,946,104	4,821,483	5,828,467	1,006,984	21%
TOTAL RESOURCES	\$ 6,946,104	\$ 4,821,483	\$ 5,510,318	\$ 688,835	14%
REQUIREMENTS					
FTE	19.90	16.25	11.00	-5.25	-32%
TOTAL PERSONAL SERVICES	1,445,775	1,431,280	1,193,401	(237,879)	-17%
TOTAL MATERIALS/SERVICES	5,767,397	3,390,203	4,579,744	1,189,541	35%
TOTAL CAPITAL OUTLAY	-	-	-	-	0%
TOTAL EXPENDITURES	7,213,172	4,821,483	5,773,145	951,662	20%
Ending Fund Balance	-	-	(262,827)	(262,827)	100%
TOTAL REQUIREMENTS	\$ 7,213,172	\$ 4,821,483	\$ 5,510,318	\$ (347,790)	-6%



HOUSING SERVICES FY27

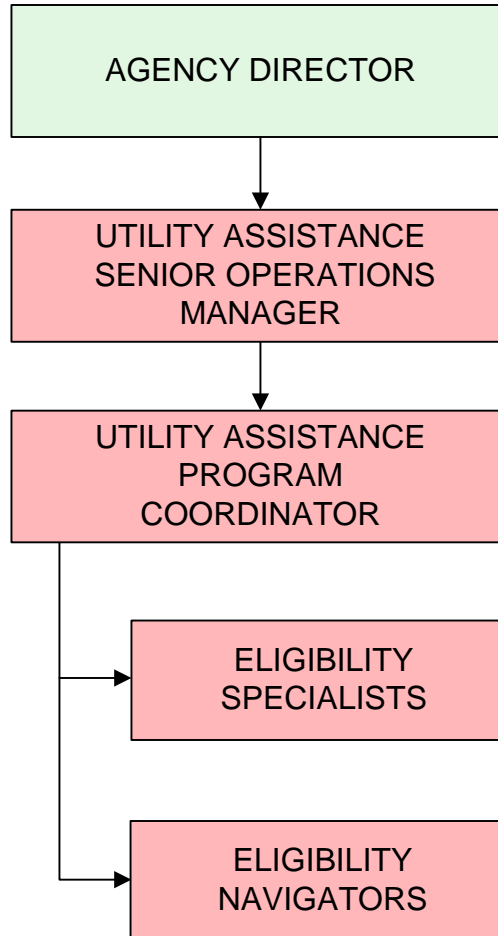
RESOURCES	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
Beginning Fund Balance	-	-	(318,149)	(318,149)	100%
FEDERAL FUNDS					
CoC Supportive Housing Consolidated	293,582	257,742	292,314	34,572	13%
CSBG	53,146	-	-	-	0%
ESGP	179,164	158,786	156,826	(1,960)	-1%
HOME TBA	57,316	317,202	-	(317,202)	-100%
HSP	168,063	168,063	175,196	7,133	4%
Subtotal	751,271	901,793	624,336	(277,457)	-31%
STATE FUNDS					
EHA GF	814,010	807,634	853,544	45,910	6%
EHA Discretionary	2,850	-	-	-	0%
EHA PET	27,889	-	-	-	0%
EHA DRF	128,055	105,850	92,380	(13,470)	-13%
EHA VET DRF	-	35,284	30,793	(4,491)	-13%
ERA - Elderly Rental Assistance	56,220	44,155	43,571	(584)	-1%
GHAP	95,486	112,500	-	(112,500)	-100%
HALC SUB HB 5019	95,519	-	-	-	0%
LTRA 25-27	75,586	-	934,239	934,239	100%
HB 5011 LPG BOS - ORI	1,091,334	-	1,189,529	1,189,529	100%
ORE-DAP INFRA	1,225,954	1,833,406	232,171	(1,601,235)	-87%
ORE-DAP FA	1,259,312	-	627,723	627,723	100%
Oregon Rehousing Initiative	197,140	431,220	-	(431,220)	-100%
SB 5701 ORI	579,959	-	574,344	574,344	100%
SHAP - State Homeless Assist. Program	398,707	398,707	431,553	32,846	8%
SSP	-	-	25,000	25,000	100%
Subtotal	6,048,021	3,768,756	5,034,847	1,266,091	34%
LOCAL FUNDS					
Benton County PIT Outreach	3,000	-	-	-	0%
HALC SUB HB 5019	76	-	-	-	0%
Local Donations	4,830	-	-	-	0%
Pelican Place Rental Income	86,855	90,476	99,028	8,552	9%
Pelican Rental Replacement	-	14,000	17,000	3,000	21%
Tern House Rental Income	39,300	39,489	53,256	13,767	35%
Tern Rental Replacement	-	6,969	-	(6,969)	-100%
Subtotal	134,062	150,934	169,284	18,350	12%
MISCELLANEOUS					
Sam Health Social Accountability	12,750	-	-	-	0%
Subtotal	12,750	-	-	-	0%
TOTAL REVENUE	6,946,104	4,821,483	5,828,467	1,006,984	21%
TOTAL RESOURCES	\$ 6,946,104	\$ 4,821,483	\$ 5,510,318	\$ 688,835	14%

HOUSING SERVICES FY27

REQUIREMENTS		ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
	FTE	19.90	16.25	11.00	(5.25)	-32%
51200	Wages	924,482	922,937	761,487	(161,450)	-17%
	TOTAL WAGES	924,482	922,937	761,487	(161,450)	-17%
52000	Benefits	521,292	508,343	431,914	(76,429)	-15%
	TOTAL BENEFITS	521,292	508,343	431,914	(76,429)	-15%
	TOTAL PERSONAL SERVICES	1,445,775	1,431,280	1,193,401	(237,879)	-17%
61100	Supplies	11,276	8,000	14,219	6,219	78%
61300	Equipment (non-capitalized)	16,468	4,000	12,500	8,500	313%
61400	Furniture	775	-	-	-	0%
62000	Services	(435)	-	-	-	0%
62100	Professional Services	1,515,298	54,094	35,929	(18,165)	-34%
62110	Legal services	856	1,500	1,000	(500)	-33%
62130	Insurance services	7,625	29,242	29,250	8	0%
62140	Banking Services	-	-	-	-	0%
62210	Printing/copying	3,819	14,000	5,800	(8,200)	-59%
62220	Postage	2,025	-	269	269	100%
62300	Software	-	-	22,100	22,100	100%
62400	Phone/internet	9,113	10,100	9,000	(1,100)	-11%
62500	Memberships/Dues	125	-	300	300	100%
62600	Travel and training	7,752	8,602	6,002	(2,600)	-30%
62621	Employee mileage	9,731	6,352	12,333	5,981	94%
62700	Facility and Utilities	18,582	20,000	21,500	1,500	8%
62710	Rent expense	61,534	77,318	49,500	(27,818)	-36%
62720	Facility maintenance svcs	115,815	35,824	38,950	3,126	9%
62721	Janitorial Service	3,875	-	3,875	3,875	100%
62800	Internal service charges expenditure	826,733	723,222	874,270	151,048	21%
62900	Miscellaneous	6,152	-	-	-	0%
64100	Client Assist: Charitable	3,149,549	2,397,948	3,434,947	1,036,999	43%
64300	Client Assist: Support Services	729	-	-	-	0%
77000	Software (multi-year)	-	-	8,000	8,000	100%
	TOTAL MATERIALS/SERVICES	5,767,397	3,390,203	4,579,744	4,579,744	100%
71000	TOTAL CAPITAL OUTLAY	-	-	-	-	0%
	TOTAL EXPENDITURES	7,213,172	4,821,483	5,773,145	951,662	20%
	Ending Budgetary Fund Balance	-	-	(262,827)	(262,827)	100%
	TOTAL REQUIREMENTS	\$ 7,213,172	\$ 4,821,483	\$ 5,510,318	\$ 688,835	14%

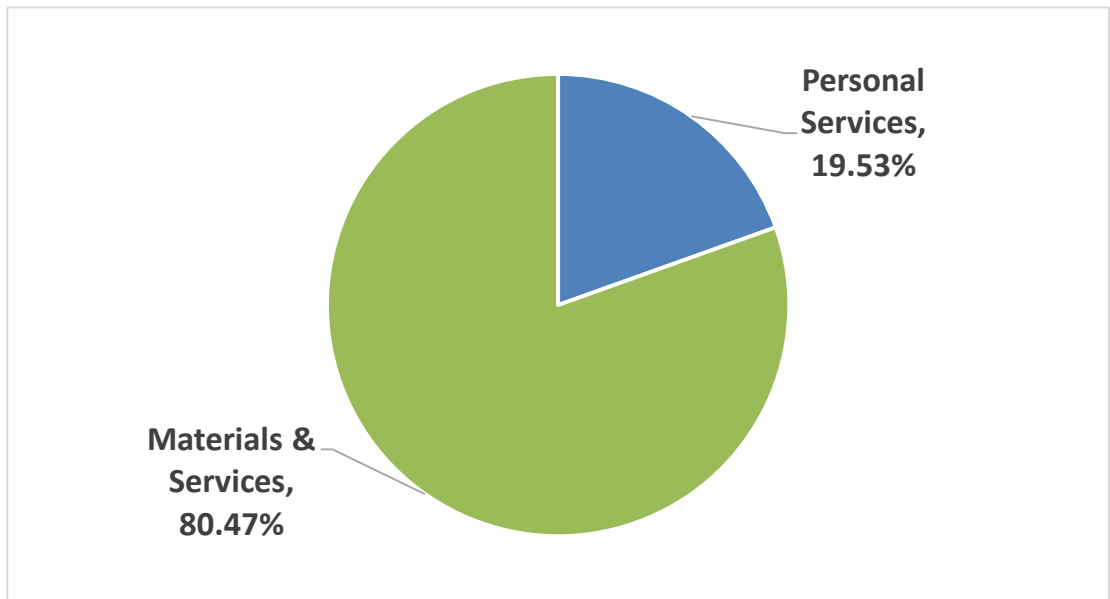
Utility Assistance

UTILITY ASSISTANCE



2162 - Utility Services FY27

SUMMARY BUDGET	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
RESOURCES					
Beginning Fund Balance	-	-	(89,507)	(89,507)	100%
FEDERAL FUNDS	2,306,590	2,098,466	2,143,120	44,654	2%
STATE FUNDS	1,555,104	1,311,000	2,622,086	1,311,086	200%
LOCAL FUNDS	94,635	84,050	153,253	69,203	82%
MISCELLANEOUS FUNDS	8	-	825	825	100%
TOTAL REVENUE	3,956,337	3,493,516	4,919,284	1,425,768	41%
TOTAL RESOURCES	\$ 3,956,337	\$ 3,493,516	\$ 4,829,777	\$ 1,336,261	38%
REQUIREMENTS					
FTE	10.80	7.10	11.10	4.00	56%
TOTAL PERSONAL SERVICES	\$ 924,726	\$ 636,326	\$ 960,596	\$ 324,270	51%
TOTAL MATERIALS/SERVICES	3,133,654	2,857,189	3,958,689	1,101,499	39%
TOTAL CAPITAL OUTLAY	-	-	-	-	0%
TOTAL EXPENDITURES	4,058,380	3,493,516	4,919,284	1,425,769	41%
Ending Fund Balance	-	-	(89,507)	(89,507)	100%
TOTAL REQUIREMENTS	\$ 4,058,380	\$ 3,493,516	\$ 4,829,777	\$ 1,336,261	38%



2162 - Utility Services FY27

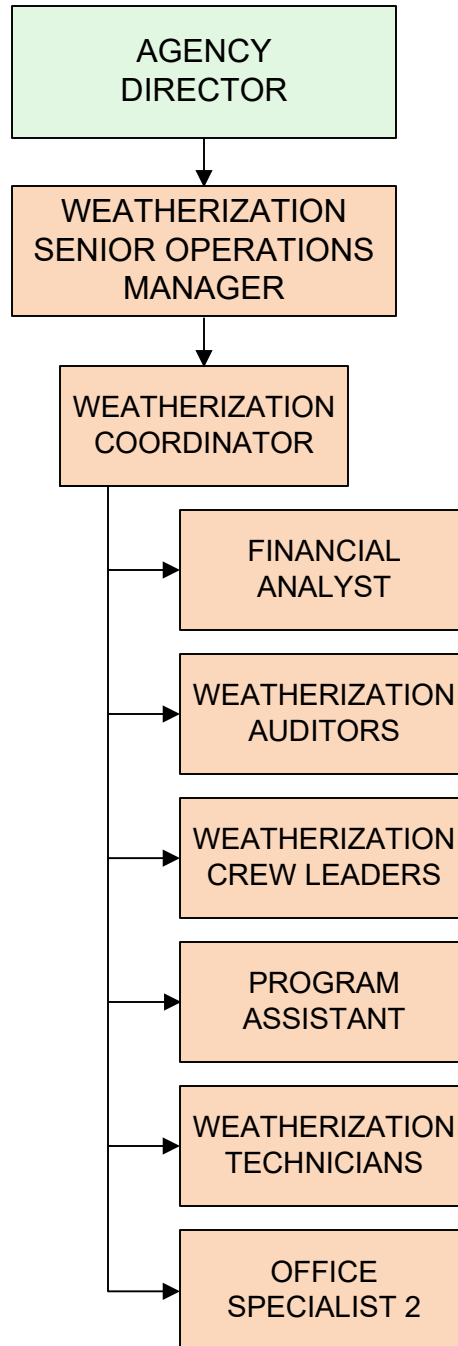
RESOURCES	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
Beginning Fund Balance	-	-	(89,507)	(89,507)	100%
FEDERAL FUNDS					
DR-LIHEAP (roll-over)	313,443	-	-	-	0%
LIHEAP R/O PY25	754,062	-	-	-	0%
LIHEAP R/O PY26	1,239,085	524,500	504,312	(20,188)	-4%
LIHEAP - Energy Assistance	-	1,573,966	1,638,808	64,842	4%
Subtotal	2,306,590	2,098,466	2,143,120	44,654	2%
STATE FUNDS					
CEAP R/O PY24	30,458	-	-	-	0%
CEAP	1,267	-	-	-	0%
OEAP R/O PY26	211,185	132,000	300,000	168,000	227%
OEAP	1,312,194	1,179,000	2,322,086	1,143,086	97%
Subtotal	1,555,104	1,311,000	2,622,086	1,311,086	200%
LOCAL FUNDS					
Albany Water Assistance	2,865	2,500	3,500	1,000	40%
Albany Water Bill Assistance	-	-	90,000	90,000	100%
CPI	1,657	1,500	1,553	53	4%
GAP	750	750	400	(350)	-47%
OLGA	79,998	75,000	55,000	(20,000)	-27%
Oregon Energy Fund (Oregon Heat)	7,334	2,500	1,800	(700)	-28%
Project Care (SOS)	2,031	1,800	1,000	(800)	-44%
Subtotal	94,635	84,050	153,253	69,203	82%
MISCELLANEOUS FUNDS					
Miscellaneous / donations	8	-	825	825	100%
Subtotal	8	-	825	825	100%
TOTAL REVENUE	3,956,337	3,493,516	4,919,284	1,425,768	41%
TOTAL RESOURCES	\$ 3,956,337	\$ 3,493,516	\$ 4,829,777	\$ 1,336,261	38%

2162 - Utility Services FY27

REQUIREMENTS	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
FTE	10.80	7.10	11.10	4.00	56%
51200 Wages	575,145	404,757	618,004	213,247	53%
TOTAL WAGES	575,145	404,757	618,004	213,247	53%
52000 Benefits	349,580	231,570	342,592	111,022	48%
TOTAL BENEFITS	349,580	231,570	342,592	111,022	48%
TOTAL PERSONAL SERVICES	924,726	636,326	960,596	324,270	51%
61100 Supplies	9,799	10,000	11,000	1,000	10%
61300 Equipment (non-capitalized)	548	5,000	25,000	20,000	500%
62100 Professional Services	7,684	1,000	1,200	200	20%
62130 Insurance services	5,242	16,500	18,975	2,475	15%
62210 Printing/copying	2,779	5,400	5,000	(400)	-7%
62220 Postage	4,443	5,026	5,000	(26)	-1%
62300 Software	-	-	19,400	19,400	100%
62400 Phone/internet	6,932	7,000	8,400	1,400	20%
62500 Memberships/Dues	1,875	2,400	1,800	(600)	-25%
62600 Travel and training	2,755	4,000	8,550	4,550	214%
62621 Employee mileage	2,522	3,000	4,710	1,710	57%
62640 Employee travel meals	-	400	-	(400)	-100%
62650 Employee lodging	-	-	-	-	0%
62700 Facility and Utilities	-	-	-	-	0%
62710 Rent expense	46,614	48,000	48,000	-	0%
62720 Facility maintenance svcs	1,333	1,200	1,121	(79)	-7%
62721 Janitorial Service	2,041	-	2,700	2,700	100%
62800 Internal service charges expenditure	464,451	524,027	559,909	35,881	7%
64100 Client Assist: Charitable	2,574,367	2,224,236	3,224,824	1,000,588	45%
64300 Client Assist: Support Services	-	-	-	-	0%
77000 Software (multi-year)	-	-	8,000	8,000	100%
TOTAL MATERIALS/SERVICES	3,133,654	2,857,189	3,958,689	1,101,499	39%
71000 TOTAL CAPITAL OUTLAY	-	-	-	-	0%
TOTAL EXPENDITURES	4,058,380	3,493,516	4,919,284	1,425,769	41%
Ending Budgetary Fund Balance	-	-	(89,507)	(89,507)	100%
TOTAL REQUIREMENTS	\$ 4,058,380	\$ 3,493,516	\$ 4,829,777	\$ 1,336,261	38%

Weatherization

WEATHERIZATION

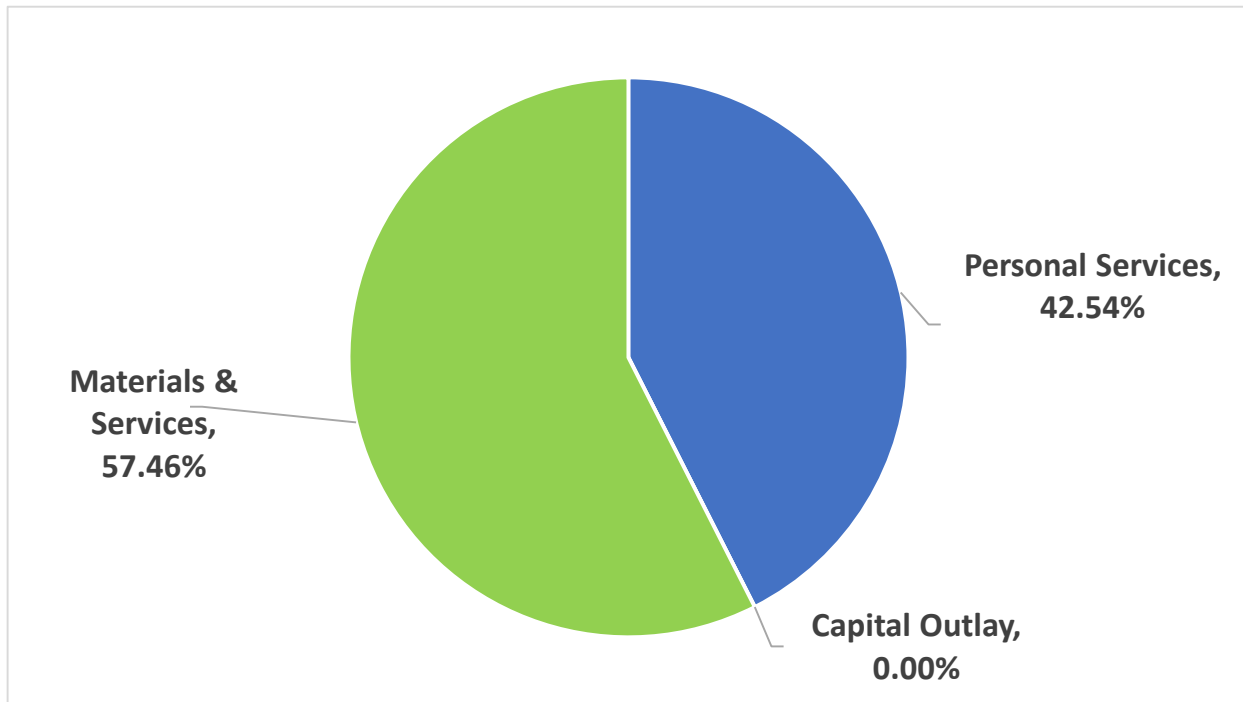


WEATHERIZATION FY27

SUMMARY BUDGET	ACTUAL FY25	Budgeted FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
RESOURCES					
Beginning Fund Balance	-	-	1,389,146	1,389,146	100%
FEDERAL FUNDS	968,992	1,421,158	1,043,438	(377,720)	-27%
STATE FUNDS	1,117,034	1,229,999	1,250,248	20,249	2%
LOCAL FUNDS	431,702	485,000	497,000	12,000	2%
MISCELLANEOUS FUNDS	22,524	-	-	-	0%
TOTAL REVENUE	2,540,252	3,136,157	2,790,686	(345,471)	-11%
TOTAL RESOURCES	\$ 2,540,252	\$ 3,136,157	\$ 4,179,832	\$ 1,043,675	33%

DEPARTMENT BUDGET BY CATEGORY

FTE	10.50	10.50	10.50	0.00	0%
TOTAL PERSONAL SERVICES	1,025,568	1,033,900	1,178,671	144,771	14%
TOTAL MATERIALS/SERVICES	1,445,956	2,102,257	1,592,166	(510,091)	-24%
TOTAL CAPITAL OUTLAY	-	-	-	-	0%
TOTAL EXPENDITURES	2,471,524	3,136,157	2,770,837	(365,320)	-12%
Ending Fund Balance	-	-	1,408,995	1,408,995	100%
TOTAL REQUIREMENTS	\$ 2,471,524	\$ 3,136,157	\$ 4,179,832	\$ 1,043,675	33%



WEATHERIZATION FY27

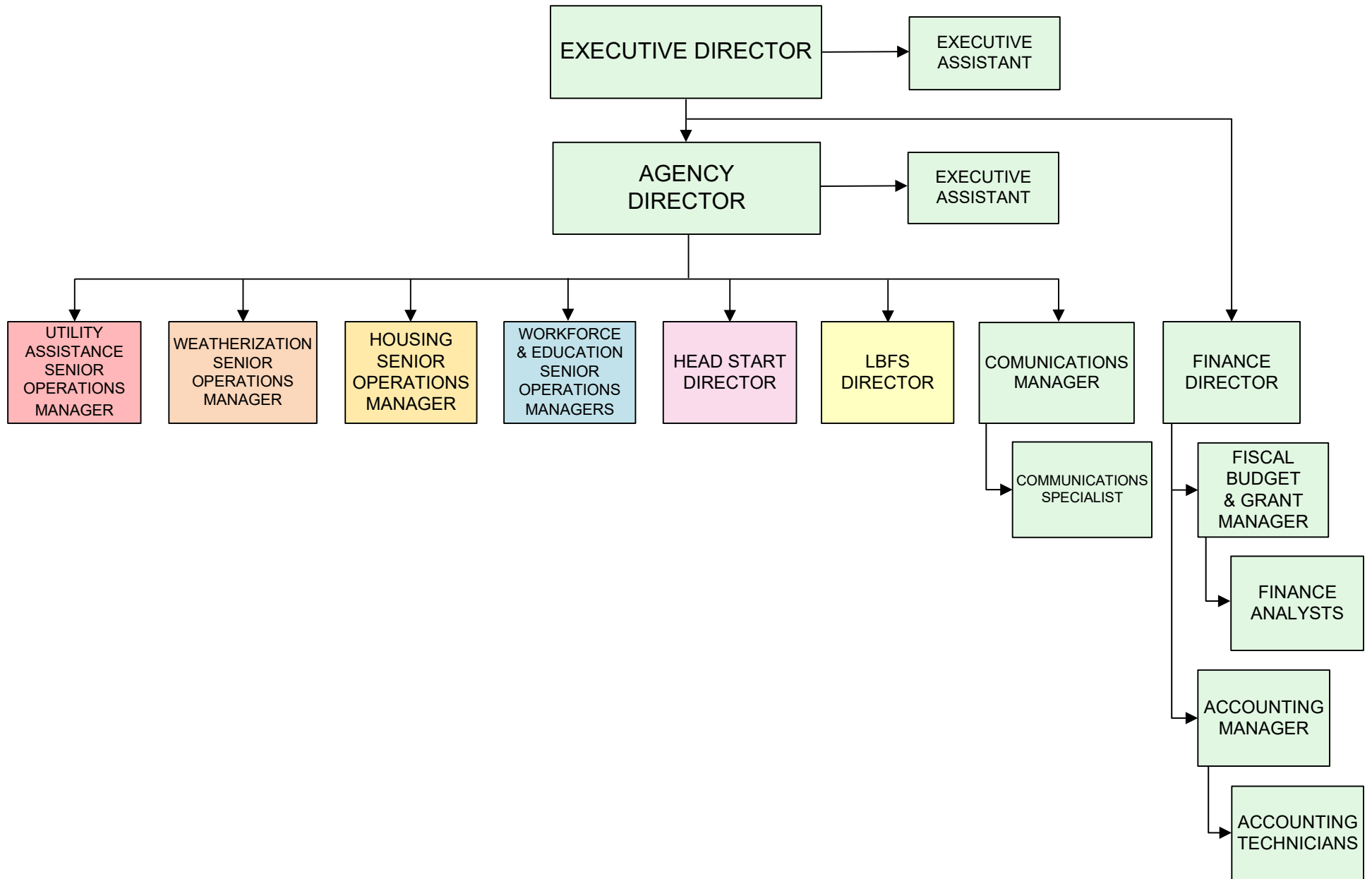
RESOURCES	ACTUAL FY25	Budgeted FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
Beginning Fund Balance	-	-	1,389,146	1,389,146	100%
FEDERAL FUNDS					
DOE WX	491,309	1,039,591	667,256	(372,335)	-36%
LIHEAP, DR-LP, E-LP	477,683	381,567	376,182	(5,385)	-1%
LIHEAP WX EE	-	-	-	-	0%
Subtotal	968,992	1,421,158	1,043,438	(377,720)	-27%
STATE FUNDS					
BPA WX	150,397	111,798	132,048	20,250	18%
ECHO WX	966,638	1,118,201	1,118,200	(1)	0%
Subtotal	1,117,034	1,229,999	1,250,248	20,249	2%
LOCAL FUNDS					
Central Lincoln PUD	15,776	40,000	50,000	10,000	25%
CHPD - Local	17,750	-	27,000	27,000	100%
CPI	-	20,000	10,000	(10,000)	-50%
Healthy Homes	-	100,000	-	(100,000)	-100%
NW Energy ED	-	-	20,000	20,000	100%
OLIEE	314,465	325,000	390,000	65,000	20%
Rebates - Fee for Service	83,711	-	-	-	0%
Subtotal	431,702	485,000	497,000	12,000	2%
MISCELLANEOUS					
CHPD - Contract	15,388	-	-	-	0%
Corvallis Carbon Offset	620	-	-	-	0%
Miscellaneous	5,765	-	-	-	0%
Rebates - Fee for Service	750	-	-	-	0%
Subtotal	22,524	-	-	-	0%
TOTAL RESOURCES	\$ 2,540,252	\$ 3,136,157	\$ 2,790,686	\$ (345,471)	\$ (0)

WEATHERIZATION FY27

REQUIREMENTS	ACTUAL FY25	Budgeted FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
FTE	10.50	10.50	10.50	-	0%
51200 Wages	599,518	647,765	727,575	79,810	12%
TOTAL WAGES	599,518	647,765	727,575	79,810	8%
52000 Benefits	426,050	386,135	451,096	64,961	17%
TOTAL BENEFITS	426,050	386,135	451,096	64,961	17%
TOTAL PERSONAL SERVICES	1,025,568	1,033,900	1,178,671	144,771	14%
61100 Supplies	50,911	60,000	50,000	(10,000)	-17%
61300 Equipment (non-capitalized)	828	1,500	-	(1,500)	-100%
61301 Equipment rental	-	5,000	-	(5,000)	-100%
61400 Furniture	-	-	-	-	0%
62000 Services	-	-	-	-	0%
62100 Professional Services	26,357	30,000	30,000	-	0%
62110 Legal services	-	1,000	-	(1,000)	-100%
62120 Marketing services	-	3,000	-	(3,000)	-100%
62130 Insurance services	12,095	15,000	17,250	2,250	15%
62140 Banking Services	-	-	-	-	0%
62210 Printing/copying	1,584	1,200	1,500	300	25%
62220 Postage	418	500	2,000	1,500	400%
62300 Software	80	1,000	20,000	19,000	2000%
62400 Phone/internet	10,763	15,000	9,250	(5,750)	-38%
62500 Memberships/Dues	13,794	15,000	5,500	(9,500)	-63%
62600 Travel and training	42,792	50,000	30,000	(20,000)	-40%
62610 Trainers	-	-	-	-	0%
62621 Employee mileage	451	1,000	1,500	500	50%
62622 Company automobile	13,038	10,000	9,000	(1,000)	-10%
62623 Other employee travel	-	1,000	-	(1,000)	-100%
62640 Employee travel meals	-	-	-	-	0%
62650 Employee Lodging	-	-	-	-	0%
62700 Facility and Utilities	-	2,500	1,500	(1,000)	-40%
62710 Rent expense	53,700	70,000	58,800	(11,200)	-16%
62720 Facility maintenance svcs	3,951	5,000	5,000	-	0%
62721 Janitorial service	1,430	2,500	6,000	3,500	240%
92731 Electricity	3,148	4,000	3,250	(750)	-19%
62732 Water/sewer	1,837	2,000	1,500	(500)	-25%
62733 Natural gas	2,174	3,000	2,750	(250)	-8%
62741 Facilities Permits	20	50	50	-	0%
62800 Internal service charges expenditure	273,004	390,232	360,001	(30,231)	-8%
62900 Miscellaneous	-	-	500	500	100%
64100 Client Assist: Charitable	933,578	1,412,775	966,815	(445,960)	-32%
64300 Client Assist: Support Services	-	-	-	-	0%
77000 Software (multi-year)	-	-	10,000	10,000	100%
TOTAL MATERIALS/SERVICES	1,445,956	2,102,257	1,592,166	(510,091)	-24%
71000 TOTAL CAPITAL OUTLAY	-	-	-	-	0%
TOTAL EXPENDITURES	2,471,524	3,136,157	2,770,837	(365,320)	-12%
Ending Budgetary Fund Balance			1,408,995		
TOTAL REQUIREMENTS	\$ 2,471,524	\$ 3,136,157	\$ 4,179,832	1,043,675	33%

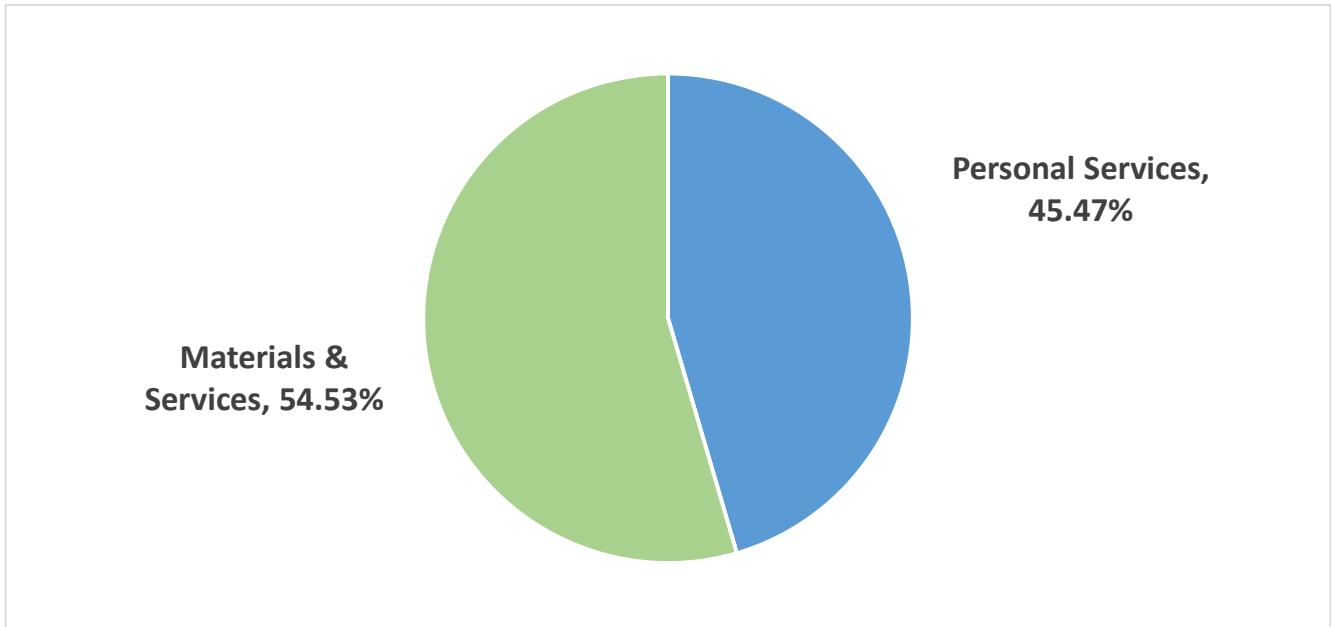
Administrative Services

ADMINISTRATIVE SERVICES



ADMINISTRATION FY27

SUMMARY BUDGET	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
RESOURCES					
Beginning Fund Balance	-	-	769,832	769,832	100%
FEDERAL FUNDS	224,486	357,042	254,740	(102,302)	-29%
STATE FUNDS	-	-	-	-	0%
LOCAL FUNDS	194,407	75,000	-	(75,000)	-100%
INTERFUND LOAN	-	-	-	-	0%
MISCELLANEOUS FUNDS	3,970,832	7,611,550	6,444,178	(1,167,371)	-15%
TOTAL REVENUE	4,389,725	8,043,592	6,698,918	(1,344,673)	-17%
TOTAL RESOURCES	\$ 4,389,725	\$ 8,043,592	\$ 7,468,750	\$ (574,841)	-7%
REQUIREMENTS					
FTE	20.35	20.35	25.25	4.90	24%
TOTAL PERSONAL SERVICES	1,757,343	2,070,207	2,766,300	696,093	34%
TOTAL MATERIALS/SERVICES	2,779,029	2,365,450	3,317,889	952,439	40%
TOTAL CAPITAL OUTLAY	-	-	-	-	0%
TOTAL EXPENDITURES	4,536,372	4,435,657	6,084,189	1,648,532	37%
Ending Fund Balance	-	-	1,384,561	1,384,561	100%
TOTAL REQUIREMENTS	\$ 4,536,372	\$ 4,435,657	\$ 7,468,750	\$ 3,033,093	68%



ADMINISTRATION FY27

RESOURCES	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
Beginning Fund Balance	-	-	769,832	769,832	100%
FEDERAL FUNDS					
CSBG - Fund 1100	224,486.15	357,042	254,740	(102,302)	-29%
Subtotal	224,486	357,042	254,740	(102,302)	-29%
LOCAL FUNDS					
PacificSource CCBF	194,407	75,000	-	(75,000)	-100%
Subtotal	194,407	75,000	-	(75,000)	-100%
MISCELLANEOUS FUNDS					
Contracts	116,837	-	234,000	234,000	100%
Donations Received: Money	35,686	-	-	-	0%
Donations Received: Private Grants	5,000	-	-	-	0%
Internal Service Charges Revenue	3,713,781	7,611,550	6,210,178	(1,401,371)	-18%
Miscellaneous Revenue	5,745	-	-	-	0%
Over/Short	183	-	-	-	0%
Revenue Clearing/Suspense	400	-	-	-	0%
Interest Revenue	93,200	-	-	-	0%
Subtotal	3,970,832	7,611,550	6,444,178	(1,167,371)	-15%
TOTAL RESOURCES	4,389,725	8,043,592	6,698,918	(1,344,673)	-17%

ADMINISTRATION FY27

REQUIREMENTS	ACTUAL FY25	BUDGETED FY26	PROPOSED FY27	DOLLAR CHANGE	% OF CHANGE
FTE	20.35	20.35	25.25	4.90	24%
51200 Wages	1,150,444	1,328,038	1,816,712	488,674	37%
TOTAL WAGES	1,150,444	1,328,038	1,816,712	488,674	37%
52000 Benefits	606,900	742,169	949,588	207,419	28%
TOTAL BENEFITS	606,900	742,169	949,588	207,419	28%
TOTAL PERSONAL SERVICES	1,757,343	2,070,207	2,766,300	696,093	34%
61100 Supplies	21,716	16,000	24,000	8,000	50%
61200 Supplies: Volunteer Recognition	208	-	-	-	0%
61300 Equipment (non-capitalized)	47,882	4,000	2,500	(1,500)	-38%
61400 Furniture	735	2,000	2,000	-	0%
62000 Services	(1,480)	130,000	4,000	(126,000)	-97%
62100 Professional Services	2,147,298	1,851,500	2,606,303	754,803	41%
62110 Legal services	41,625	15,000	20,000	5,000	33%
62120 Marketing services	8,836	18,000	3,000	(15,000)	-83%
62130 Insurance services	9,998	15,000	35,000	20,000	233%
62140 Banking Services	2,029	1,000	-	(1,000)	-100%
62210 Printing/copying	14,555	18,000	24,878	6,878	38%
62220 Postage	8,055	10,000	14,000	4,000	40%
62300 Software	59,456	10,750	7,110	(3,640)	-34%
62400 Phone/internet	50,085	600	720	120	20%
62500 Memberships/Dues	14,885	16,500	11,500	(5,000)	-30%
62600 Travel and training	32,842	32,000	19,000	(13,000)	-41%
62610 Trainors	1,750	-	7,804	7,804	100%
62621 Employee mileage	5,111	7,100	6,600	(500)	-7%
62640 Employee travel meals	226	-	-	-	0%
62650 Employee Lodging	1,427	-	-	-	0%
62710 Rent expense	78,326	78,000	100,000	22,000	28%
62720 Facility maintenance svcs	3,766	-	4,200	4,200	100%
62721 Janitorial Service	7,855	-	-	-	0%
62800 Internal service charges expenditure	144,878	-	-	-	0%
62900 Miscellaneous	(1,424)	-	-	-	0%
77000 Software (multi-year)	78,388	90,000	90,000	-	0%
Interest Expense	-	50,000	-	(50,000)	-100%
Transfer to Child Development	-	-	335,274	335,274	100%
TOTAL MATERIALS/SERVICES	2,779,029	2,365,450	3,317,889	952,439	40%
71000 TOTAL CAPITAL OUTLAY	-	-	-	-	0%
TOTAL EXPENDITURES	-	-	6,084,189	6,084,189	100%
Ending Budgetary Fund Balance	-	-	1,384,561	1,384,561	100%
TOTAL REQUIREMENTS	\$ 4,536,372	\$ 4,435,657	\$ 7,468,750	\$ 2,932,378	68%

ADMINISTRATION FY27

REQUIREMENTS	Administration Detail			
	Finance	Admin Support	Marketing Data	Agency Dir
FTE	13.00	8.25	3.00	1.00
51200 Wages	940,963	496,845	212,761	166,142
TOTAL WAGES	940,963	496,845	212,761	166,142
52000 Benefits	458,963	289,907	97,710	103,008
TOTAL BENEFITS	458,963	289,907	97,710	103,008
TOTAL PERSONAL SERVICES	1,399,926	786,752	310,472	269,150
61100 Supplies	-	5,000	1,000	18,000
61300 Equipment (non-capitalized)	-	-	2,500	-
61301 Equipment rental	-	-	-	-
61400 Furniture	2,000	-	-	-
62000 Services	-	-	4,000	-
62100 Professional Services	450,000	1,500	500	2,154,303
62110 Legal services	-	-	-	20,000
62120 Marketing services	-	-	-	3,000
62130 Insurance services	-	15,000	-	20,000
62140 Banking Services	-	-	-	-
62210 Printing/copying	6,378	18,000	-	500
62220 Postage	-	14,000	-	-
62300 Software	6,300	-	560	250
62400 Phone/internet	-	-	-	720
62500 Memberships/Dues	1,500	-	-	10,000
62600 Travel and training	-	-	7,000	12,000
62610 Trainers	-	-	-	7,804
62621 Employee mileage	-	600	3,000	3,000
62700 Facility and Utilities	-	-	-	-
62710 Rent expense	-	100,000	-	-
62720 Facility maintenance svcs	-	-	-	4,200
62800 Internal service charges expenditure	-	-	-	-
62900 Miscellaneous	-	-	-	-
77000 Software (multi-year)	90,000	-	-	-
Transfer to Child Development	-	-	-	335,274
TOTAL MATERIALS/SERVICES	556,178	154,100	18,560	2,589,051
TOTAL CAPITAL OUTLAY	-	-	-	-
TOTAL EXPENDITURES	1,956,105	940,852	329,032	2,858,201

Non Exempt Salary Chart

COMMUNITY SERVICES CONSORTIUM SALARY RANGE AFSCME LOCAL 3563 EFFECTIVE JULY 1, 2026- JUNE 30, 2027										Based on Negotiated COLA FY 26 27			2.75%			LONGEVITY 15 YR 2.5% 20 YR 5.0% 25 YR 7.5% BASED ON STEP 6		
JOB TITLES	RANGE	ENTRY	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6		STEP L-1	STEP L-2	STEP L-3						
UNASSIGNED	***Monthly	1	2,614.17	2,723.33	2,836.17	2,954.83	3,084.58	3,218.25		3,298.71	3,379.16	3,459.62						
	***Pay Period		1,307.08	1,361.67	1,418.08	1,477.42	1,542.29	1,609.13		1,649.35	1,689.58	1,729.81						
	Hourly		15.08	15.71	16.36	17.05	17.80	18.57		19.03	19.50	19.96						
	***Annually		31,370.00	32,680.00	34,034.00	35,458.00	37,015.00	38,619.00		39,584.48	40,549.95	41,515.43						
*** See footer																		
OFFICE SPECIALIST 1		2	2,719.50	2,841.92	2,966.08	3,090.33	3,223.83	3,365.08	3,511.83	3,599.63	3,687.43	3,775.22						
			1,359.75	1,420.96	1,483.04	1,545.17	1,611.92	1,682.54	1,755.92	1,799.81	1,843.71	1,887.61						
			15.69	16.40	17.11	17.83	18.60	19.41	20.26	20.77	21.27	21.78						
	5% add		16.47	17.22	17.97	18.72	19.53	20.38	21.27	21.81	22.34	22.87						
			32,634.00	34,103.00	35,593.00	37,084.00	38,686.00	40,381.00	42,142.00	45,355.33	46,461.56	47,567.78						
HS CLASSROOM AIDE		3	2,966.08	3,097.75	3,227.67	3,374.50	3,517.58	3,673.67	3,833.67	3,929.51	4,025.35	4,121.19						
			1,483.04	1,548.88	1,613.83	1,687.25	1,758.79	1,836.83	1,916.83	1,964.75	2,012.68	2,060.60						
			17.11	17.87	18.62	19.47	20.29	21.19	22.12	22.67	23.22	23.78						
	5% add		17.97	18.77	19.55	20.44	21.31	22.25	23.22	23.80	24.38	24.96						
			35,593.00	37,173.00	38,732.00	40,494.00	42,211.00	44,084.00	46,004.00	49,511.81	50,719.41	51,927.02						
ACCOUNTING CLERK FINANCE		4	3,229.58	3,378.25	3,523.17	3,679.42	3,843.08	4,012.50	4,191.25	4,296.03	4,400.81	4,505.59						
			1,614.79	1,689.13	1,761.58	1,839.71	1,921.54	2,006.25	2,095.63	2,148.02	2,200.41	2,252.80						
			18.63	19.49	20.33	21.23	22.17	23.15	24.18	24.78	25.39	25.99						
	5% add		19.56	20.46	21.34	22.29	23.28	24.31	25.39	26.02	26.66	27.29						
			38,755.00	40,539.00	42,278.00	44,153.00	46,117.00	48,150.00	50,295.00	54,129.99	55,450.24	56,770.48						
ACCOUNTING TECHNICIAN		5	3,547.50	3,688.83	3,852.42	4,020.00	4,198.83	4,388.92	4,476.67	4,588.58	4,700.50	4,812.42						
			1,773.75	1,844.42	1,926.21	2,010.00	2,099.42	2,194.46	2,238.33	2,294.29	2,350.25	2,406.21						
			20.47	21.28	22.23	23.19	24.22	25.32	25.83	26.47	27.12	27.76						
	5% add		21.49	22.35	23.34	24.35	25.44	26.59	27.12	27.80	28.47	29.15						
			42,570.00	44,266.00	46,229.00	48,240.00	50,386.00	52,667.00	53,720.00	57,816.15	59,226.30	60,636.45						
AGENCY RELATIONS SPECIALIST																		
CREW LEADER																		
ELIGIBILITY SPECIALIST																		
ENERGY EDUCATION COORDINATOR																		
FAMILY ADVOCATE - W&E																		
HOUSING PLACEMENT ADVOCATE																		
HS FAMILY SERVICES SITE COORDINATOR																		
OFFICE SPECIALIST 3																		
PROGRAM ASSISTANT																		
SENIOR EMPLOYMENT ADVISOR																		
WAREHOUSE WORKER 2 - FS																		
WX TECH																		
GRANT ACCOUNTANT		6	4,368.08	4,568.00	4,771.67	4,988.33	5,113.00	5,237.75	5,362.42	5,496.48	5,630.54	5,764.60						
			2,184.04	2,284.00	2,385.83	2,494.17	2,556.50	2,618.88	2,681.21	2,748.24	2,815.27	2,882.30						
			25.20	26.35	27.53	28.78	29.50	30.22	30.94	31.71	32.48	33.26						
	5% add		26.46	27.67	28.91	30.22	30.97	31.73	32.48	33.30	34.11	34.92						
			52,417.00	54,816.00	57,260.00	59,860.00	61,356.00	62,853.00	64,349.00	65,957.73	67,566.45	69,175.18						
NETWORK SPECIALIST 1																		
PAYROLL SPECIALIST																		
SENIOR CREW LEADER																		
WX CREW LEADER																		
CASE MANAGER - HOUSING		7	4,779.00	5,005.17	5,229.25	5,470.33	5,607.08	5,743.83	5,880.58	6,027.60	6,174.61	6,321.63						
			2,389.50	2,502.58	2,614.63	2,735.17	2,803.54	2,871.92	2,940.29	3,013.80	3,087.31	3,160.81						
			27.57	28.88	30.17	31.56	32.35	33.14	33.93	34.77	35.62	36.47						
	5% add		28.95	30.32	31.68	33.14	33.97	34.79	35.62	36.51	37.40	38.29						
			57,348.00	60,062.00	62,751.00	65,644.00	67,285.00	68,926.00	70,567.00	72,331.18	74,095.35	75,859.53						
PRINCIPAL EMPLOYMENT ADVISOR																		
PRINCIPAL YOUTH ADVISOR																		
PROGRAM DEVELOPMENT ANALYST																		
W&E YOUTH TEACHER																		
WX AUDITOR																		
STAFF ACCOUNTANT																		
FS GLEANER/VOLUNTEER PROG. COORD		8	5,240.50	5,483.42	5,735.67	5,999.08	6,149.00	6,299.00	6,449.00	6,610.23	6,771.45	6,932.68						
			2,620.25	2,741.71	2,867.83	2,999.54	3,074.50	3,149.50	3,224.50	3,305.11	3,385.73	3,466.34						
			30.23	31.64	33.09	34.61	35.48	36.34	37.21	38.14	39.07	40.00						
	5% add		31.75	33.22	34.74	36.34	37.25	38.16	39.07	40.04	41.02	42.00						
			62,886.00	65,801.00	68,828.00	71,989.00	73,788.00	75,588.00	77,388.00	79,322.70	81,257.40	83,192.10						

Exempt Salary Chart

COMMUNITY SERVICES CONSORTIUM SALARY RANGE NON-REPRESENTED EFFECTIVE JULY 1, 2026 - JUNE 30, 2027 JOB TITLES										Wage Adjustment FY26-27 2.75%			LONGEVITY 15 YR 2.5% 20 YR 5% 25 YR 7.5% BASED ON STEP 6		
RANGE	ENTRY	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP L-1	STEP L-2	STEP L-3					
EXECUTIVE ASSISTANT	6	\$ 4,017	\$ 4,217	\$ 4,428	\$ 4,649	\$ 4,882	\$ 5,126	\$ 5,383	\$ 5,504	\$ 5,776	\$ 6,055				
***Pay Period		\$ 2,008	\$ 2,109	\$ 2,214	\$ 2,325	\$ 2,441	\$ 2,563	\$ 2,692	\$ 2,752	\$ 2,888	\$ 3,027				
Hourly		23.17	24.33	25.55	26.82	28.17	29.58	31.06	31.76	33.32	34.93				
***Annually		\$ 48,200	\$ 50,606	\$ 53,137	\$ 55,793	\$ 58,585	\$ 61,517	\$ 64,599	\$ 66,053	\$ 69,315	\$ 72,654				
*** See footer															
UNASSIGNED	7	\$ 4,487	\$ 4,711	\$ 4,946	\$ 5,194	\$ 5,454	\$ 5,727	\$ 6,014	\$ 6,149	\$ 6,453	\$ 6,631				
		\$ 2,243	\$ 2,356	\$ 2,473	\$ 2,597	\$ 2,727	\$ 2,864	\$ 3,007	\$ 3,075	\$ 3,226	\$ 3,316				
		25.88	27.18	28.54	29.97	31.47	33.04	34.70	35.48	37.23	38.26				
		\$ 53,839	\$ 56,535	\$ 59,357	\$ 62,328	\$ 65,452	\$ 68,727	\$ 72,166	\$ 73,791	\$ 77,434	\$ 79,574				
COMMUNICATIONS OFFICER	8	\$ 5,009	\$ 5,259	\$ 5,522	\$ 5,798	\$ 6,088	\$ 6,393	\$ 6,494	\$ 6,640	\$ 6,968	\$ 7,303				
PROGRAM EDUCATION MANAGER		\$ 2,505	\$ 2,630	\$ 2,761	\$ 2,899	\$ 3,044	\$ 3,197	\$ 3,247	\$ 3,320	\$ 3,484	\$ 3,652				
FINANCE OPERATIONS COORDINATOR		28.90	30.34	31.86	33.45	35.12	36.88	37.46	38.31	40.20	42.13				
FOOD SHARE OPERATIONS MANAGER		\$ 60,111	\$ 63,112	\$ 66,263	\$ 69,579	\$ 73,059	\$ 76,720	\$ 77,924	\$ 79,677	\$ 83,612	\$ 87,640				
HS EDUCATION SUPERVISOR															
HS HEALTH & NUTRITION SUPERVISOR															
HS FAMILY SERVICES SUPERVISOR															
HOUSING SERVICES COORDINATOR															
HUMAN RESOURCE GENERALIST															
PROGRAM BUDGET ADVISOR															
UTILITY ASSISTANCE PROGRAM COORDINATOR															
W&E AREA COORDINATOR															
WEATHERIZATION AREA COORDINATOR															
FISCAL BUDGET AND GRANTS MANAGER	9	\$ 5,215	\$ 5,476	\$ 5,750	\$ 6,038	\$ 6,339	\$ 6,656	\$ 6,988	\$ 7,146	\$ 7,499	\$ 7,860				
HS EDUCATION PROGRAM MANAGER		\$ 2,608	\$ 2,738	\$ 2,875	\$ 3,019	\$ 3,170	\$ 3,328	\$ 3,494	\$ 3,573	\$ 3,749	\$ 3,930				
SENIOR SYSTEMS ADMINISTRATOR		30.09	31.59	33.17	34.83	36.57	38.40	40.32	41.22	43.26	45.34				
W&E EDUCATION PROGRAM MANAGER		\$ 62,584	\$ 65,713	\$ 69,002	\$ 72,455	\$ 76,073	\$ 79,871	\$ 83,860	\$ 85,747	\$ 89,982	\$ 94,317				
HOUSING SERVICES MANAGER	10	\$ 5,582	\$ 5,861	\$ 6,155	\$ 6,462	\$ 6,786	\$ 7,125	\$ 7,482	\$ 7,650	\$ 8,028	\$ 8,414				
OPERATIONS MANAGER		\$ 2,791	\$ 2,931	\$ 3,077	\$ 3,231	\$ 3,393	\$ 3,562	\$ 3,741	\$ 3,825	\$ 4,014	\$ 4,207				
UTILITY ASSISTANCE MANAGER		32.20	33.81	35.51	37.28	39.15	41.11	43.16	44.13	46.31	48.54				
WEATHERIZATION PROGRAM MANAGER		\$ 66,986	\$ 70,335	\$ 73,858	\$ 77,545	\$ 81,426	\$ 85,499	\$ 89,778	\$ 91,798	\$ 96,331	\$ 100,973				
UNASSIGNED	11	\$ 5,969	\$ 6,267	\$ 6,580	\$ 6,909	\$ 7,254	\$ 7,617	\$ 7,997	\$ 8,177	\$ 8,581	\$ 8,995				
		\$ 2,984	\$ 3,134	\$ 3,290	\$ 3,455	\$ 3,627	\$ 3,808	\$ 3,999	\$ 4,089	\$ 4,291	\$ 4,497				
		34.43	36.16	37.96	39.86	41.85	43.94	46.14	47.18	49.51	51.89				
		\$ 71,624	\$ 75,207	\$ 78,963	\$ 82,911	\$ 87,053	\$ 91,400	\$ 95,969	\$ 98,128	\$ 102,974	\$ 107,935				
FOODSHARE DIRECTOR	12	\$ 6,387	\$ 6,706	\$ 7,041	\$ 7,393	\$ 7,762	\$ 8,151	\$ 8,558	\$ 8,751	\$ 9,183	\$ 9,625				
SENIOR OPERATIONS MANAGER		\$ 3,193	\$ 3,353	\$ 3,521	\$ 3,697	\$ 3,881	\$ 4,076	\$ 4,279	\$ 4,375	\$ 4,591	\$ 4,813				
ACCOUNTING MANAGER		36.85	38.69	40.62	42.65	44.78	47.03	49.37	50.49	52.98	55.53				
		\$ 76,643	\$ 80,477	\$ 84,493	\$ 88,718	\$ 93,148	\$ 97,813	\$ 102,698	\$ 105,009	\$ 110,193	\$ 115,503				
HEAD START DIRECTOR	13	\$ 6,835	\$ 7,176	\$ 7,535	\$ 7,913	\$ 8,308	\$ 8,723	\$ 9,159	\$ 9,365	\$ 9,827	\$ 10,301				
		\$ 3,417	\$ 3,588	\$ 3,768	\$ 3,956	\$ 4,154	\$ 4,362	\$ 4,579	\$ 4,683	\$ 4,914	\$ 5,150				
		39.43	41.40	43.47	45.65	47.93	50.33	52.84	54.03	56.70	59.43				
		\$ 82,017	\$ 86,117	\$ 90,424	\$ 94,950	\$ 99,698	\$ 104,680	\$ 109,907	\$ 112,380	\$ 117,929	\$ 123,611				
UNASSIGNED	14	\$ 7,313	\$ 7,679	\$ 8,063	\$ 8,466	\$ 8,890	\$ 9,334	\$ 9,801	\$ 10,022	\$ 10,516	\$ 11,023				
		\$ 3,657	\$ 3,839	\$ 4,031	\$ 4,233	\$ 4,445	\$ 4,667	\$ 4,901	\$ 5,011	\$ 5,258	\$ 5,512				
		42.19	44.30	46.52	48.84	51.29	53.85	56.54	57.82	60.67	63.60				
		\$ 87,759	\$ 92,143	\$ 96,754	\$ 101,597	\$ 106,674	\$ 112,013	\$ 117,612	\$ 120,259	\$ 126,196	\$ 132,278				
AGENCY DIRECTOR - PROGRAMS	15	\$ 7,776	\$ 8,165	\$ 8,573	\$ 9,002	\$ 9,452	\$ 9,925	\$ 10,421	\$ 10,656	\$ 11,182	\$ 11,721				
		\$ 3,888	\$ 4,082	\$ 4,287	\$ 4,501	\$ 4,726	\$ 4,963	\$ 5,211	\$ 5,328	\$ 5,591	\$ 5,880				
		44.86	47.10	49.46	51.94	54.53	57.26	60.12	61.48	64.51	67.62				
		\$ 93,310	\$ 97,976	\$ 102,877	\$ 108,028	\$ 113,427	\$ 119,103	\$ 125,056	\$ 127,871	\$ 134,184	\$ 140,650				
UNASSIGNED	16	\$ 8,373	\$ 8,792	\$ 9,231	\$ 9,693	\$ 10,178	\$ 10,687	\$ 11,222	\$ 11,474	\$ 12,041	\$ 12,621				
		\$ 4,187	\$ 4,396	\$ 4,616	\$ 4,847	\$ 5,089	\$ 5,344	\$ 5,611	\$ 5,737	\$ 6,020	\$ 6,310				
		48.31	50.72	53.26	55.92	58.72	61.66	64.74	66.20	69.47	72.81				
		\$ 100,477	\$ 105,504	\$ 110,774	\$ 116,319	\$ 122,139	\$ 128,247	\$ 134,660	\$ 137,690	\$ 144,489	\$ 151,451				
FINANCE DIRECTOR		\$ 9,701	\$ 10,186	\$ 10,695	\$ 11,230	\$ 11,791	\$ 12,380	\$ 12,999	\$ 11,474	\$ 12,041	\$ 12,621				
		\$ 4,850	\$ 5,093	\$ 5,347	\$ 5,615	\$ 5,895	\$ 6,190	\$ 6,500	\$ 5,737	\$ 6,020	\$ 6,310				
		\$ 116,408	\$ 122,228	\$ 128,339	\$ 134,757	\$ 141,487	\$ 148,561	\$ 155,989	\$ 137,690	\$ 144,489	\$ 151,451				
EXECUTIVE DIRECTOR by contract with the Governing Board		\$ 11,062	\$ 11,615	\$ 12,196	\$ 12,806	\$ 13,446	\$ 14,119	\$ 14,825	\$ 11,474	\$ 12,041	\$ 12,621				
		\$ 5,531	\$ 5,808	\$ 6,098	\$ 6,403	\$ 6,723	\$ 7,059	\$ 7,412	\$ 5,737	\$ 6,020	\$ 6,310				
		\$ 132,745	\$ 139,382	\$ 146,354	\$ 153,672	\$ 161,356	\$ 169,423	\$ 177,894	\$ 137,690	\$ 144,489	\$ 151,451				

*** Monthly, pay period and annual figures are based on 1.0 FTE regular employee working in paid status for entire fiscal year.

BUDGET OPERATION AND MANAGEMENT

INTRODUCTION

In 1987, the Oregon Legislative Assembly enacted a statutory budget process for agencies formed under Chapter 190 of the Oregon Revised Statutes (ORS). Thus, Community Services Consortium (CSC) became subject to requirements that are similar, but not identical, to those contained in local budget law, which governs the budget process for cities, counties and special districts. In brief, the law requires CSC to establish a budget committee, publish notices of budget committee meetings and public hearings, hold public hearings on the budget as approved by the budget committee, and in some instances, follow the same process for supplemental budgeting. The law also directs the Department of Revenue to exercise the same regulatory authority with respect to CSC as it exercises over cities, counties and special districts. Finally, CSC must file a true copy of the Governing Board adopted budget with the Department of Revenue by July 15 of each year.

CSC BUDGET POLICIES

The budget policies are perpetual policies of the Governing Board. They are adopted by resolution and may be modified by Governing Board resolution. Other board policies are found in the Budget Manual and also are binding on agency employees.

The budget constitutes the annual operating plan in terms of programs, resources, and funds. The major component is the program budget.

The budgeting process integrates performance and productivity management, organizational accounting, and allocation of resources and fund management. During preparation, the budget moves through the following steps: requested, proposed, approved by the Budget Committee, and then the final version is adopted by the Governing Board.

PURPOSE OF THE BUDGET

1. To provide a management tool for all levels of CSC management to enhance the planning and decision-making processes.
2. To assist the Governing Board in fulfilling its responsibilities to the citizens.
3. To serve as a communication vehicle both internally between departments and externally with the public and other agencies.
4. To satisfy requirements of Oregon Revised Statutes (ORS) 294.900 to 294.930.

ROLES OF PRIMARY PARTICIPANTS IN THE BUDGET PROCESS

Governing Board - The Board receives the approved budget from the Budget Committee, holds a public budget hearing, makes final adjustments and then adopts the final annual budget. During the following year, the Governing Board acts on requests for budget transfers and supplemental budgets as required.

Budget Committee - CSC is required by state law to appoint a committee to recommend a budget to its governing body. CSC's Budget Committee is composed of the Executive Committee of the Governing Board, the Chair of the Community Action Advisory Committee, and one invited member from CSC's Head Start Policy Council. The Budget Committee meets publicly to review program budgets and work plan summaries, deliberates and recommends an approved budget to CSC's Governing Board.

Budget Officer - Under the supervision of the Executive Director, the Budget Officer plans, organizes, and schedules all steps in the preparation of the annual budget. The Budget Officer is responsible for compiling the requested budget for administrative and Executive Committee review and for incorporating budget revisions made throughout the budget preparation process.

Departments - Departments receive Governing Board adopted budgetary guidelines at the onset of the budget preparation process. Departments are responsible for compiling and conveying to the Budget Officer all information necessary to prepare the budget from request through adoption. Any departmental errors or omissions found subsequent to budget adoption must be absorbed by that department.

BUDGET MANAGEMENT

Each Department Director is responsible for managing operations within the framework of the adopted budget. This responsibility includes:

1. Managing programs to achieve performance and productivity goals as outlined in the budget document annual work plan.
2. Managing resources including personnel, materials and services, and capital items efficiently and within the adopted budget.
3. Monitoring departmental revenues to ensure timely receipt of program funds.
4. Observing conditional or contingent budget provisions, such as a program which is budgeted but not authorized until some event takes place or subsequent approval is given.
5. Managing expenditures within available cash and/or appropriation limitations. This responsibility is carried out in conjunction with the Finance Director.

OPERATING BUDGET

1. The Finance Department will maintain a budgetary control system to help it adhere to the budget.
2. The Finance Department will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.
3. The Community Services Consortium budget will be prepared and published by program as defined by ORS 294.910 and ORS 294.920.
4. Community Services Consortium funds shall be those designated in the Chart of Accounts. They shall have the purposes, basis of accounting, and ultimate disposition as defined in the authorizing resolution.

Creation and/or elimination of funds shall be done by the Governing Board and shall be consistent with statutory requirements. The resolution creating a fund shall identify the fund's purpose, the fund's expected duration, the basis of accounting, and the provisions for disposition of the remaining fund balance when the fund becomes unnecessary.

5. Community Services Consortium shall utilize the programs listed in the Chart of Accounts. Each program shall have the general purpose identified.
6. Modification of the adopted budget shall be initiated and approved by the Governing Board prior to the expenditure. If an emergency condition requires immediate expenditures not anticipated in the budget, approval for expenditure should be sought informally from the Governing Board. Initiation of formal action to modify the budget shall begin immediately.
7. For the purpose of budget modifications, appropriation control is extended to the category level (personnel services, materials and services, capital outlay, and interfund revenue transfer) for the agency. Department Directors should prepare an appropriation transfer between categories for consideration by the Finance Director in advance of the time when a category within a grant or program will be over-expended for their department.
8. The Budget Officer will be responsible for interpretation and application of ORS 294.925 when considering requests to increase or decrease budget appropriations. No supplemental budget action will be considered by the Governing Board unless there is clear evidence demonstrating a need to alter the budget.
9. Requests to re-budget or carry over expenditures to the next fiscal year must be accomplished prior to the cutoff date annually established and made known by the Budget Officer.

FUND BALANCES

1. All fund balances will be strictly controlled by the Governing Board. Uses of these funds will be limited to unforeseeable events that cannot be absorbed in the budget without adversely impacting the existing program.

ACCOUNTING, AUDITING AND FINANCIAL REPORTING

1. Community Services Consortium will establish and maintain a high standard of accounting practices.
2. The Finance Department will maintain records on a basis consistent with generally accepted accounting standards for local government accounting.
3. Regular monthly and annual financial reports will reflect a summary of financial activity by major types of funds.
4. The reporting system will provide monthly information on the total cost of specific services by type of expenditure and fund.
5. An independent public accounting firm will perform an annual audit and will publicly issue a financial opinion.
6. Community Services Consortium will maintain a fixed asset system that will contain an inventory of all equipment costing \$5,000 or more and having a useful life of greater than one year.

GRANT AND CONTRACT ADMINISTRATION

1. All departments will obtain Governing Board approval prior to the submission of any application for grants or contracts from any public or private source over \$50,000.
2. In conjunction with the Finance Director, the recipient department is responsible for all aspects of grant administration including report preparation and file and record maintenance.
3. All financial reporting, requests for reimbursement and grantor audits shall be coordinated with the Finance Department. No financial reporting or request for reimbursement or advance shall be sent without a Finance Department review.
4. Departments will prepare requests for reimbursement or advances as soon as possible to avoid cash flow problems.
5. The Finance Department will expedite review of advance or reimbursement requests in order to maximize income and reduce subsidization of grant and contract funds.

6. The Finance Director will prepare an annual Cost Allocation Plan in accordance with appropriate federal, state and agency guidelines to recover indirect costs.
7. Each department will determine the amount of allowable indirect and program administration costs which may be recovered from grants and contracts, and identify the source of revenue to cover any remaining portion that cannot be included in a grant or contract.
8. Each department will coordinate with the Finance Director on a written procedure for allocating indirect and program administration costs to the grants and contracts within their departments. The Finance Director will review and approve the procedure.

BUDGET TERMINOLOGY

Administrative Review: The Executive Director and the Budget Officer review departments' requests and may require departments to provide additional information or make adjustments prior to Executive Review.

Adopted Budget: The financial plan adopted by the Governing Board. This budget is the basis for appropriations.

Annual Plan: A report listing planned activities for the fiscal year in which a budget will be implemented. CSC's annual plans serve as budget narratives.

Approved Budget: Budget recommended to the Governing Board by the Budget Committee.

Appropriation: The legal limit of expenditures as adopted by the Governing Board for a particular level of the agency. CSC's basis of appropriation is by category at the overall agency level. Appropriation control extends to the category level. This means, for example, that managers cannot shift expenditures from Personnel Services to Materials and Services without Governing Board approval.

Appropriation Transfer: Transfer of all or part of an appropriation from one expenditure category to another. Appropriation transfers must be approved by the Governing Board before any funds are over expended in any category. This means, for example, that an appropriation transfer should be sought if the budget for personnel services will be expended prior to the end of the fiscal year but funds budgeted in materials and services are available to spend on personal services.

Budget Committee: CSC is required by state law to appoint a committee to recommend a budget to its governing body. CSC's Budget Committee is composed of the Executive Committee of the Governing Board, the Community Action Advisory Council's (CAAC) chairperson, and the Head Start Policy Council's chairperson. The Budget Committee meets publicly to review program budgets and work plan summaries, deliberate and recommend an Approved Budget to the Governing Board.

Budget Manual: Document published at the start of each budget cycle. It constitutes CSC's budget policies and procedures.

Budget Officer: The person designated by the Governing Board to be responsible for preparation of the budget and meeting legal requirements.

Capital Outlay: Summary expenditure category showing purchases of durable goods, like computers, vehicles, desks, etc. Items costing more than \$5,000 usually are categorized as capital outlay. (Note: the federal limit is increasing to \$10,000 effective October 1, 2024. CSC anticipates increasing our levels accordingly.) Software is an exception; systems applications, like DOS and Windows, are considered capital outlay as are other programs bundled with hardware at the time of purchase.

Category: Expenditures are summarized in the following categories: Personnel Services, Materials and Services, Capital Outlay and Fund Balance. Revenue categories are summarized as Federal Funds, State Funds, Local Funds and Miscellaneous Funds.

Chart of Accounts: A list and description of line items used to classify expenditures in the budget. To ensure agency wide consistency, all expenditures must be classified under items listed in the Chart of Accounts.

Executive Review: Following Administrative Review, the Executive Committee of the Governing Board reviews the requested budget and may make adjustments prior to submitting a proposed budget to the Budget Committee.

Fees: Revenues generated by charges for services.

Fiscal year: The budget year, which begins on July 1 and ends on June 30 of the following calendar year. Fiscal years are often referred to by the last calendar year of the fiscal year. Thus fiscal 09-10, which ends June 30, 2010, may be referred to as fiscal year 10.

FTE: Full-Time Equivalent. All CSC positions are stated in whole or partial FTE's. For example, .50 FTE describes an employee who works half time for the entire fiscal year or full-time for exactly half of the fiscal year.

Fund: CSC maintains funds for budget and accounting purposes: General Fund, Workforce and Education, Housing, Utility Assistance, Weatherization, Child Development Services, and Linn Benton Food Share.

Fund Balance: Accumulated revenues in excess of appropriations. All fund balances are strictly controlled by the Governing Board. Use of fund balances is limited to unforeseeable events, which cannot be absorbed in budgets without adversely affecting existing programs.

Governing Board: The Governing Board is the final authority in CSC's budget process. The Board receives an approved budget from the Budget Committee, holds a public hearing on the budget, makes final adjustments and then adopts a final annual budget. During the operation phase, the Governing Board acts on requests for supplemental budgets and appropriations transfers.

Indirect: As defined by the federal government, indirect costs are "those incurred for a common or joint purpose benefiting more than one cost objective and those not readily assignable to the cost objectives specifically benefited without effort disproportionate to the results achieved."

Materials and Services: Summary category showing all costs of expendable supplies and services other than personnel services.

Miscellaneous Funds: Summary revenue category for incoming interfund transfers and other revenues which cannot be classified as Federal Funds, State Funds or Local Funds.

Oregon Revised Statutes: Oregon Revised Statutes (ORS) 294.900 to 294.930 contain state law applicable to CSC's budget process. CSC is not subject to the same statutes as other local governments, like cities and counties, although the requirements are similar in many respects, as an ORS 190 organization, a council of governments.

Personnel Services: Summary category showing all costs of wages and benefits paid to or on behalf of CSC employees.

Program: Programs represent identifiable activities with similar functions. For example, the Food Share budget contains the following programs: Food Share and Volunteer Coordination.

Program Revenues: Revenues generated for specific program uses. These revenues can derive from fees, state or federal grants and contracts, or fund balances.

Proposed Budget: Budget submitted to the Budget Committee after Executive Review.

Requested Budget: Budget consolidating all departmental requests, including any modifications requested by the Executive Director or Budget Officer during Administrative Review, into an agency budget. The requested budget is submitted to the Executive Committee of the Governing Board for Executive Review.

Reserve Funds: Funds established to accumulate revenues for future use and for a specific purpose. The Linn Benton Food Share Warehouse budget is an example of a reserve fund.

Supplemental Budget: Supplemental Budgets must be approved by the Governing Board before the agency can spend any revenues, which would cause it to exceed budgeted expenditures at the category level. These budgets are prepared to spend revenues not anticipated when the regular budget was adopted or to meet unanticipated needs. At CSC this procedure is most commonly required when a grant or contract exceeds anticipated levels, but it also can include proposed use of fund balances that would cause expenditures to exceed the budget.

Unrestricted Funds: Revenue that may be used for any purpose. Most CSC funds carry restrictions.

GLOSSARY

ALBANY WATER ASSISTANCE PROGRAM	City of Albany funds to provide bill discounts to the City of Albany residential water consumers.
BENTON COUNTY	Benton County contracts for Linn Benton Food Share
BPA	Bonneville Power Administration
CAAC	Community Action Advisory Council
CAC	Child Advocacy Center (Lincoln County)
CACFP	Child and Adult Care Food Program, a federal program that provides reimbursements for nutritious meals and snacks to eligible children enrolled for care at participating childcare centers.
CCCO	Corvallis Community Carbon Offset. To reduce energy consumption within the city of Corvallis, thereby reducing the carbon footprint of the city.
CCO	Coordinated Care Organizations – Manage Oregon Health Plan benefits and services.
CDBG	Community Development Block Grant for housing rehabilitation, construction of community facilities, handicapped accessibility projects, and technical assistance.
CITY OF NEWPORT LOW INCOME WATER SERVICE ASSISTANCE PROGRAM	City of Newport funds to provide bill discounts to City of Newport residential water consumers.
CLPUD	Central Lincoln People's Utility District
CONTRACTS/GRANTS	Miscellaneous grants or contract income from sources other than federal, state or local resources.
CORVALLIS	City of Corvallis grant for Linn Benton Food Share and Emergency Services
CPI	Consumers Power Energy Assistance Program to provide utility assistance to low-income residential customers of Consumers Power, Inc.
CSBG	Community Services Block Grant
CSFP	Commodity Supplemental Food Program – Senior nutrition program providing once-per-month food boxes to income qualified seniors 60 years old and older. Funded by USDA. Income qualification is 150% of federal poverty guidelines.
CTE	Career and Technical Education

CWDG	Community Wildfire Defense Grant
DELC	Department of Early Learning and Care
DHS	Department of Human Services
DOE	Department of Energy grants for weatherization services
DONATIONS	Individual donations to CSC programs.
DR-LIHEAP	Disaster Response LIHEAP
E-LIHEAP	Emergency LIHEAP funds
EARTH ADVANTAGE	A community heat pump program with partner organization.
ECHO	Energy Conservation Helping Organizations (Set aside funds from private electric companies)
ECSE	Early Childhood Special Education
EHA	State Emergency Housing Assistance. Funds can come through state General Funds (EHA GF) or document recording fees (DRF).
EHA VET DRF	Oregon Document Recording Fee funds designated to provide rental assistance for veterans who are homeless or at risk.
EMERGENCY SERVICES ENERGY ASSISTANCE FUND BALANCE	Funds designated to be used as “energy assistance”.
EMERGENCY SERVICES MISC HOUSING FUND BALANCE	Funds designated to be used as “housing assistance”.
EO	Executive Order. Refers to homeless funding tied to the Governor’s declaration of a homeless state of emergency.
ERA	State Elderly Rental Assistance funds to provide rental assistance for those 58 and older who are at risk of becoming homeless.
ESGP	Department of Housing and Urban Development Emergency Solutions Grant Program
FEE FOR SERVICE	Fees for services rendered by CSC staff where those services are not paid for by grant funding. Example: Fees for housing and/or community facility development assistance; fees paid by businesses for services.
GAP	Northwest Natural Gas energy assistance program
GED	General Educational Development: A high school equivalency certificate.
GHAP	General Housing Account Program. State funding to expand affordable housing.

GSMB	Temporary name for LBFS partnership with Albany Samaritan Hospital providing food insecure, medically malnourished patients with 4-week course of supplemental food to help them recover from medical treatment.
HALC	Housing Authority of Lincoln County
HEAD START/HHS	Federal funds from the U.S. Department of Health and Human Services to operate Head Start
HEAD START/OPK	State funds from the Oregon Pre-Kindergarten program to operate Head Start.
HEALTHY HOMES	Funds from Samaritan Health Services to provide asthma reduction kits to weatherization households with children aged three to thirteen.
HFO	Healthy Families Oregon. A free voluntary home visiting program that offers support and education for families expecting or parenting newborns.
HOLIDAY FOOD DRIVE	Donations to Linn Benton Food Share to support holiday food drive.
HOME TBA	Department of Housing and Urban Development match known as the as the HOME Tenant Based Assistance program
HOMELESS PREVENTION	Services meant to prevent evictions for those who are housed and at risk of losing their unit, or to assist those in a temporary housing situation to find a unit of their own.
HRSN	Health Related Social Needs
HSP	Housing Stabilization Program - Department of Human Services Funds matched with State housing Funds for families with children.
HSPC	Head Start Policy Council
IHN	InterCommunity Health Network – CCO serving Benton, Lincoln and Linn counties.
JOBS	Department of Human Services program for families receiving TANF to assist with career development and family stability.
LBCC	Linn Benton Community College
LBFS	Linn Benton Food Share
LBHA	Linn Benton Housing Authority
LCSD	Lincoln County School District
LIHEAP	Low Income Home Energy Assistance Program
LIHEAP ASSUR 16 CM	Low Income Home Energy Assistance Program funds set aside to provide energy education with case management services.

LIHEAP ED	Low Income Home Energy Assistance Program energy education funds
LIHEAP WX	Low Income Home Energy Assistance Program weatherization funds
LIHEAP WX EE	Low Income Home Energy Assistance Program weatherization energy education funds
LINN COUNTY	Linn County contracts for Linn Benton Food Share
LP OUTREACH	Provide outreach to the community to engage low-income households in need of energy assistance.
LTRA	Long-Term Rental Assistance program. State funded program to provide housing subsidy vouchers to homeless households needing ongoing rental assistance.
MAKERSPACE	A workspace for creative, hands-on education and training.
MISCELLANEOUS	Miscellaneous grants and contracts
MRWC	Mary's River Watershed Council
NCRC	National Career Readiness Certificate
NEG	National Emergency Grant - DOL funds to provide services to dislocated workers specific to identified layoffs.
NON-USDA FOOD	Value of commodities other than those from USDA
NOW	Northwest Oregon Works
NW NATURAL ENERGY EDUCATION	NW Natural funds designated to provide energy education.
OCC	Oregon Conservation Corps
OSCC	Oregon Coast Community College
ODE	Oregon Department of Education
ODHS	Oregon Department of Human Services
OEAP	Oregon Energy Assistance Program to provide utility assistance to low-income residential customers of Pacific Power
OECA	Oregon Energy Coordinators Association, Inc.
OED	Oregon Employment Department
OEF	Oregon Energy Fund – Previously known as OR Heat – Pacific Power donation funds for Pacific Power customers.
OHA	Oregon Health Authority
OHCS	Oregon Housing and Community Services

OHCS HARP	Homeowner Assistance and Reconstruction Program offers financial assistance to help homeowners repair, rebuild or replace homes lost or damaged by fires in the 2020 Labor Day Disasters.
OHRF	Oregon Hunger Response Fund. State of Oregon funding for capacity building and general program support to Regional Food Banks of the Oregon Food Bank Network.
OJT	On-the-Job Training
OLGA	Oregon Low-income Gas Assistance to provide utility assistance to low-income residential customers of NW Natural Gas.
OLIEE	Oregon Low-Income Energy Efficiency program funded by Northwest Natural Gas.
ORE-DAP	Oregon Eviction Diversion and Prevention program, funded by the state via various Legislative enactments, such as HB 5019 and SB5511.
ORI	Oregon Rehousing Initiative. Special state housing funding for those who are homeless or fleeing domestic violence.
OYC	Oregon Youth Corps for youth employment and training
PACIFICSOURCE	CCO serving Marion and Polk counties.
PELICAN PLACE RENTAL INCOME	Income & expenses generated from Pelican Place, a permanent affordable housing facility
PROJECT CARE	Central Lincoln Public Utility District's energy assistance program
RAPID RE-HOUSING	Services for those who are literally homeless, as in staying at a homeless or domestic violence shelter or a place not meant for habitation, such as a vehicle, abandoned building, garage, camping out, etc.
REACH FEE FUND BALANCE	Funds awarded as a pilot project to combine resource management, utility assistance, energy education, and weatherization to LIEAP eligible households who are high-energy users.
REBATES	Local utility company matching funds for weatherization
RENTAL REPLACEMENT	Rental income set aside for building maintenance and repair as required by grant contract
ROMA	Results Oriented Management and Accountability - A performance-based reporting system designed to monitor and promote greater effectiveness among state and local agencies receiving Community Services Block Grant (CSBG) funds.
ROMA, NEXT GEN	Results Oriented Management and Accountability standards, proposed revisions 2016 (includes CSBG Organizational Standards).

SAM HEALTH (BENTON AND LEBANON)	Healthy Homes assessments and remediation
SAMARITAN SOCIAL ACCOUNTABILITY	Funds from Samaritan Health provide housing or utility assistance to those who do not qualify for standard CSC programs.
SHAP	State of Oregon Homeless Assistance Program
SHARE CONT	Share contribution payments to Linn Benton Food Share from member agencies (freight and handling charges)
SHARE RESERVES	Share contribution payment reserves
SHELTER FUNDS – WARMING need SEASON	OHCS funds to strengthen and increase shelter capacity in high areas by providing emergency shelter to homeless individuals or families.
SHOW	State Home Oil Weatherization
SHS	Samaritan Health Services
SNAP	Supplemental Nutrition Assistance Program (formerly called food stamps)
SSP	Statewide Shelter Program (formerly HB 5019). State funding for shelters, street outreach, and housing focused services.
STEP	Career development program for SNAP recipients
SUPPORTIVE HOUSING PROGRAM	Department of Housing and Urban Development Continuum of Care grant providing rapid rehousing with case management to unhoused individuals and families.
TERN HOUSE RENTAL INCOME	Income & expenses generated from Tern House, a permanent affordable housing facility
USDA TEFAP	The Emergency Food Assistance Program. US Department of Agriculture reimbursement for handling USDA commodity foods and budgeted value of USDA foods
USFS	United States Forest Service
UWBLC	United Way of Benton and Lincoln Counties
UWLC	United Way of Linn County
WALDPOR CDBG	Housing rehabilitation program for Waldport
W&E	CSC's Workforce & Education department
WDB	Workforce Development Board
WIOA	Workforce Innovation and Opportunity Act
WWP	Willamette Workforce Partnership

WX

Weatherization

YDD

Youth Development Division

YDO

Youth Development Oregon

YOUTHBUILD

Program to create affordable housing while serving youth who have dropped out of school.